



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appletonwi.gov

## Meeting Minutes - Final Human Resources & Information Technology Committee

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Wednesday, April 29, 2026

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Hayden, Stancil-Martin, Firkus and Lambrecht

**Excused:** 1 - Heffernan

4. Approval of minutes from previous meeting

[26-0536](#)

Minutes 2/25/26

**Attachments:** [2.25.26.pdf](#)

Lambrecht moved, seconded by Stancil-Martin, that the Minutes be recommended for approval as amended. Roll Call. Motion carried by the following votes:

**Aye:** 4 - Hayden, Stancil-Martin, Firkus and Lambrecht

**Excused:** 1 - Heffernan

5. **Public Hearing/Appearances**

6. **Action Items**

[26-0537](#)

Request to Elect Vice Chair.

*Stancil- Martin vice chair.*

[26-0538](#)

Request to Set Meeting Date and Time.

*To remain the same. Wednesday at 6:30*

[26-0539](#) Request to Designate Contact Person.

*Contact person Kasie Lemerand at 920 832 6458*

[26-0540](#) Request for Approval to update the General Safety Policy and subsequently eliminate the Aerial Bucket and Forklift policies.

**Attachments:** [General Safety Policy 2026 Revision.pdf](#)  
[Forklift Policy.pdf](#)  
[Aerial Bucket Policy.pdf](#)

Hayden moved, seconded by Lambrecht, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Hayden, Stancil-Martin, Firkus and Lambrecht

**Excused:** 1 - Heffernan

[26-0541](#) Request to Approve Participation in State of Wisconsin Wireless Contract.

**Attachments:** [Request to Approve Participation in State of Wisconsin Wireless Contract.pdf](#)

Lambrecht moved, seconded by Stancil-Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Hayden, Stancil-Martin, Firkus and Lambrecht

**Excused:** 1 - Heffernan

## 7. Information Items

[26-0542](#) Community Partnership Position Changes.

**Attachments:** [Community Partnerships Position Change 2026.pdf](#)  
[Library TO.pdf](#)  
[Library Clerk – Community Partnerships \(Half-Time\).pdf](#)  
[LA Sub JD.pdf](#)

This Presentation was received and filed

[26-0543](#) Recruitment Status Report through 4/23/2026.

**Attachments:** [RSR 042326.pdf](#)

This Presentation was received and filed

8. Adjournment

Hayden moved, seconded by Lambrecht, that the be adjourned. Roll Call.  
Motion carried by the following vote:

**Aye:** 4 - Hayden, Stancil-Martin, Firkus and Lambrecht

**Excused:** 1 - Heffernan

