



Effective Date: July 1, 2013

## **CITY OF APPLETON**

### **Residential Refuse Cart Exchange/Addition Policy**

The objective of this policy is to establish the guidelines in which residential properties will be allowed to exchange or add a second refuse cart.

#### PROCEDURE

All requests to exchange or to add a second residential refuse cart shall be submitted to the Department of Public Works – Municipal Services Building to be reviewed against the criteria set forth in this policy.

#### APPROVAL CRITERIA

1. Requesting party must be the owner of the residentially zoned property of four (4) living units or less.
2. The owner's request shall include which unit(s) to assign the carts for billing purposes.
3. Total number of refuse carts must be two (2) or less per single family address. Multi-unit buildings (2 to 4 units, with all units in the same building), must have the same number of recycling carts as refuse carts. Payment of \$100 for each additional cart shall be received by the Department prior to additional carts being issued.
4. The appropriate weekly fee (per the Council approved Public Works Fee Schedule) shall be charged by the City of Appleton.
5. Exchange fees will not apply for carts exchanged for routine maintenance or repair.
6. Lost or damaged carts due to property owner neglect may be subject to a \$100 replacement fee.