



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Utilities Committee

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Tuesday, June 10, 2014

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Martin called the Utilities Committee meeting to order at 4:30 p.m.*

2. Roll call of membership

**Present:** 4 - Alderperson Jirschele, Alderperson Martin, Alderperson Dannecker and  
Alderperson Meltzer

**Excused:** 1 - Alderperson Plank

3. Approval of minutes from previous meeting

**14-989** Approval of the May 27, 2014 Utilities Committee Meeting minutes.

**Alderperson Jirschele moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Jirschele, Alderperson Martin, Alderperson Dannecker and  
Alderperson Meltzer

**Absent:** 1 - Alderperson Plank

4. Public Hearings/Appearances

5. Action Items

**14-990** Request approval of electronic Compliance Maintenance Annual Report (eCMAR) for 2013 and request the following Resolution be presented to the Common Council for approval:

RESOLVED, that the City of Appleton inform the Department of Natural Resources that the following actions were taken by the Common Council:

1. Review and approval of the Compliance Maintenance Annual Report (CMAR), which is attached to this Resolution.
2. Set forth the following actions to maintain requirements contained in the WPDES Permit:
  - a) Department of Utilities continue to evaluate the compost demonstration project and further reduce infiltration and inflow from our collection system.

**Alderson Dannecker moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Jirschele, Alderson Martin, Alderson Dannecker and Alderson Meltzer

**Absent:** 1 - Alderson Plank

**14-987** Approval of an Engineering Services contract for the Appleton Wastewater Treatment Plant Tank Coating Project to McMahon Engineers & Architects in the amount of \$27,900 plus a 5% contingency of \$1,395 for a total cost of \$29,295.

**Alderson Dannecker moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Jirschele, Alderson Martin, Alderson Dannecker and Alderson Meltzer

**Absent:** 1 - Alderson Plank

**14-1039** Approval of Engineered Contract Services to Dixon Engineering to conduct Regulatory Inspections of both the Water Plant North and South Clearwells as well as the Lindbergh Standpipe in the amount of \$16,650 with a 5% contingency of \$830 for a project total not to exceed \$17,480.

**Alderson Dannecker moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Jirschele, Alderson Martin, Alderson Dannecker and Alderson Meltzer

**Absent:** 1 - Alderson Plank

**6. Information Items**

**14-979** Presentation of Updated City-wide Stormwater Management Plan by AECOM / Brown and Caldwell.

*A copy of the presentation is attached to the minutes.*

**This Presentation was presented**

**14-982** Award of Unit X-14, Sewer and Water Construction #2. This item will be an Action Item at the Finance Committee meeting.

**This Presentation was discussed**

**7. Adjournment**

**Alderson Dannecker moved, seconded by Alderson Meltzer, that the Utilities Committee meeting be adjourned at 5:38 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Jirschele, Alderson Martin, Alderson Dannecker and Alderson Meltzer

**Excused:** 1 - Alderson Plank