



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, June 6, 2018

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order by Mayor Hanna at 7:00 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Meltzer.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 15 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Mayor Timothy Hanna, Alderperson Keir Dvorachek, Alderperson Bob Baker, Alderperson Rachel Raasch, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Matt Reed, Alderperson Christine Williams and Alderperson Cathy Spears

**Excused:** 1 - Alderperson Chris Croatt

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*City Attorney Walsh, Deputy City Attorney Behrens, City Clerk Lynch, Director of Community & Economic Development Harkness, Director of Finance Saucerman, Deputy Fire Chief Baker, Health Officer Eggebrecht, Director of Information Technology Fox, Director of Parks, Recreation & Facilities Gazza, Assistant Police Chief Potter, Director of Public Works Vandehey, Deputy Director of Utilities Stempa, Valley Transit General Manager Mc Donald.  
Library and Human Resources were excused.*

F. PUBLIC PARTICIPATION

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[18-0808](#)

Common Council Meeting Minutes of May 16, 2018

**Attachments:** [CC Minutes 5-16-18.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Dvorachek, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Keir Dvorachek, Alderperson Bob Baker, Alderperson Rachel Raasch, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Matt Reed and Alderperson Cathy Spears

**Excused:** 1 - Alderperson Chris Croatt

**Abstained:** 2 - Mayor Timothy Hanna and Alderperson Christine Williams

H. BUSINESS PRESENTED BY THE MAYOR

I. PUBLIC HEARINGS

[18-0710](#)

Public Hearing - Rezoning #5-18, 209 S. Allen Street

**Attachments:** [Public Hearing Notice RZ #5-18.pdf](#)

*The public hearing was held. No one spoke during the public hearing.*

[18-0805](#)

Public Hearing on Special Resolution 3-P-18; Concrete Pavement, Sidewalk Construction and Driveway Aprons

Celtic Crossing - Purdy Parkway to Downs Ridge

Downs Ridge - Purdy Parkway to Celtic Crossing

Incline Way - Palladium Court to Applehill Boulevard

Lake Park Road - Plan Road (s/o roundabout) to Midway Road (n/o roundabout)

**Attachments:** [3-P-18 Public Hearing Notice.pdf](#)

*The following spoke during the public hearing:*

*Bill Bittner, 2520 E Downs Ridge*

*Kathy Probst, 3000 Lake Park Rd*

J. SPECIAL RESOLUTIONS

[18-0807](#)

Resolution 3-P-18; Concrete Pavement, Sidewalk Construction and Driveway Aprons  
Celtic Crossing - Purdy Parkway to Downs Ridge  
Downs Ridge - Purdy Parkway to Celtic Crossing  
Incline Way - Palladium Court to Applehill Boulevard  
Lake Park Road - Plan Road (s/o roundabout) to Midway Road (n/o roundabout)

**Attachments:**     [3-P-18 Final Resolution.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Martin, that the Resolution be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Keir Dvorachek, Aldersperson Bob Baker, Aldersperson Rachel Raasch, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Matt Reed, Aldersperson Christine Williams and Aldersperson Cathy Spears

**Excused:** 1 - Aldersperson Chris Croatt

**Abstained:** 1 - Mayor Timothy Hanna

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Aldersperson Konetzke moved, Aldersperson Baker seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 14 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Keir Dvorachek, Aldersperson Bob Baker, Aldersperson Rachel Raasch, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Matt Reed, Aldersperson Christine Williams and Aldersperson Cathy Spears

**Excused:** 1 - Aldersperson Chris Croatt

**Abstained:** 1 - Mayor Timothy Hanna

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[18-0750](#)

Request from Appleton Downtown Inc. for street occupancy permits for College Avenue (600 W. College Avenue to 300 E. College Avenue) as follows:

- a. June 15, 2018-Hidden Textures in the beautification strip area only (noon to 9:00 p.m.)
- b. July 20, 2018-Chalk on the Town in the sidewalk area only (noon to 9:00 p.m.)
- c. August 17, 2018-Paint on the Town in the beautification strip area only (noon to 9:00 p.m.)
- d. September 21, 2018 -Parking Day in the beautification strip area only (noon to 9:00 p.m.)

**Attachments:**     [Art on the Town.pdf](#)

**This Report Action Item was approved.**

[18-0751](#)

Request from Appleton Downtown Inc. for a street occupancy permit to host a Sidewalk Sale on Saturday, August 4, 2018 from 10:00 a.m. to 6:00 p.m. (during Mile of Music) on the beautification strip from 600 W. College Avenue to 300 E. College Avenue.

**Attachments:**     [ADI-Sidewalk Sale.pdf](#)

**This Report Action Item was approved.**

[18-0752](#)

Request from Appleton Downtown Inc. for a street occupancy permit for International Make Music Day on Thursday, June 21, 2018 in the beautification strip area only (noon to 9:00 p.m.) from 600 W. College Avenue to 300 E. College Avenue.

**Attachments:**     [Make Music Day.pdf](#)

**This Report Action Item was approved.**

[18-0753](#)

Request from Appleton Downtown Inc. for a street occupancy permit for Street Music Week, June 11-15, 2018 in the beautification strip area only (noon-1:00 p.m.) from 600 W. College Avenue to 300 E. College Avenue.

**Attachments:**     [Street Music Day.pdf](#)

**This Report Action Item was approved.**

[18-0764](#) Request from Creative Sign Company for a permanent street occupancy permit to install two signs that extend 6 feet in College Avenue and Appleton Street right-of-way at 100 W. College Avenue be approved with a minimum clearance of 10 feet.

**Attachments:** [Creative Sign Company-100 W. College Ave.pdf](#)

**This Report Action Item was approved.**

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[18-0530](#) Commercial Quadricycle Renewal License application of Social Station, LLC, Chris Burns, W6068 Nolan Drive, contingent upon approval from all departments.

**Attachments:** [Social Station, LLC.pdf](#)

**This Report Action Item was approved.**

[18-0691](#) Pet Store/Kennel License Renewal application of Pet Supplies Plus, Angela J. DeHaan, Applicant, 702 W. Northland Avenue, contingent upon approval from all departments.

**This Report Action Item was approved.**

[18-0709](#) Taxi Cab Company and Limousine Service Renewal License application of Dynasty Limousine Service LLC, John Wolters, 314 E. Wilson Avenue, contingent upon approval from all departments.

**This Report Action Item was approved.**

[18-0725](#) Taxi Cab Company and Limousine Service Renewal License application of People Movers Inc. Appleton Yellow Taxi Co., Paul O. Davies, 705 W. Wisconsin Avenue, contingent upon approval from all departments.

**This Report Action Item was approved.**

[18-0731](#) Taxi Cab Company Renewal License application of LIR Transportation, Igor Leykin, 719 W. Frances Street, contingent upon approval from all departments.

**This Report Action Item was approved.**

[18-0732](#)

Special Class "B" Beer License application of Appleton Fox Cities Kiwanis Club, Jay B. Stephany, Person in Charge, Pierce Park, July 22, 2018, contingent upon approval from all departments.

**Attachments:** [Appleton Fox Cities Kiwanis Club application.pdf](#)

**This Report Action Item was approved.**

[18-0733](#)

Mobile Home Park Renewal License application of Fox Valley Estates, Scott R. Moore, 106 E. Primrose Lane, contingent upon approval from all departments.

**This Report Action Item was approved.**

[18-0734](#)

Salvage Dealer's License Renewal application of Mr. C's Motorcycles, LLC, Janet Egelseer, Applicant, 724 S. Outagamie St., contingent upon approval from all departments.

**This Report Action Item was approved.**

[18-0738](#)

Special Class "B" Beer License application of Creative Downtown Appleton, Inc., Djuanna L. Hugdahl, Person in Charge, Washington Square-corner of Oneida St. & Washington St., August 2 - 5, 2018, contingent upon approval from all departments.

**Attachments:** [Creative Downtown-application 1.pdf](#)

**This Report Action Item was approved.**

[18-0739](#)

Special Class "B" Beer/Wine License application of Creative Downtown Appleton, Inc., Djuanna L. Hugdahl, Person in Charge, Houdini Plaza-corner of Appleton St. & College Ave., August 2 - 5, 2018, contingent upon approval from all departments.

**Attachments:** [Creative Downtown-application2.pdf](#)

**This Report Action Item was approved.**

[18-0742](#)

Operator's Licenses

**Attachments:** [Operator's Licenses for 5-23-18 S & L.pdf](#)

**This Report Action Item was approved.**

[18-0743](#)

Renewal Operator's Licenses

**Attachments:** [Renewal Operator's Licenses for 5-23-18 S & L.pdf](#)

**This Report Action Item was approved.**

[18-0744](#)

Farm Market Renewal application of Long Cheng Market Place, MaiYoua Thao, 1804 S. Lawe Street, contingent upon approval from all departments.

**This Report Action Item was approved.**

[18-0747](#)

Approval of 2018-2019 Beer/Liquor License Renewals contingent upon approval from all departments by 4:00 p.m. on June 29th, 2018.

**Attachments:** [2018-2019 Beer Liquor License Renewals.pdf](#)

**This Report Action Item was approved.**

[18-0774](#)

Special Class "B" Beer License applications filed after the agenda was published.

**This Report Action Item was approved.**

[18-0775](#)

"Class B" Beer/Liquor License Premise Amendment application of Uncle Jim's LLC d/b/a Missfits, Hollyann Strunc, Agent, contingent upon approval from all departments.

**Attachments:** [Missfits Tavern premise amendment application.pdf](#)

**This Report Action Item was approved.**

[18-0791](#)

"Class B" Beer/Liquor License Premise Amendment application of Dairyland Brew Pub, Dorri Schmidt, Agent, 1216 E. Wisconsin Ave., June 9, 2018, contingent upon approval from all departments.

**Attachments:** [Dairyland Brew Pub application.pdf](#)

**This Report Action Item was approved.**

### 3. MINUTES OF THE CITY PLAN COMMISSION

[18-0647](#)

Request to approve Rezoning #5-18 for 209 S. Allen Street (Tax Id #31-2-0144-00), including to the centerline of the adjacent right-of-way, as shown on the attached maps, from R-3 Multi-Family District to CBD Central Business District

**Attachments:** [StaffReport\\_209SAllenSt\\_Rezoning\\_For05-08-18.pdf](#)

This Report Action Item was approved.

#### 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

#### 5. MINUTES OF THE FINANCE COMMITTEE

[18-0780](#)

Request to award of Unit L-18 Structure Maintenance to Norcon Corporation in the amount of \$52,865 with a 5.9% contingency of \$3,135 for a project total not to exceed \$56,000

**Attachments:** [Unit L-18.pdf](#)

This Report Action Item was approved.

[18-0781](#)

Request to award Unit J-18 Mini Storm Sewer Construction to Scott DeNoble and Sons Construction, Inc in an amount not to exceed \$200,000

**Attachments:** [Award of Contract Unit J-18.pdf](#)

This Report Action Item was approved.

[18-0782](#)

Request to approve Contract Amendment/Change Order No. 1 to contract 11-18 for Unit Z-18 Sewer and Water Reconstruction No. 2 for Jones Park water main design modifications and addition of McDonald Street sanitary main spot repair in the amount of \$22,801 resulting in no change to contract contingency. Overall contract increases from \$1,253,630 to \$1,276,431

**Attachments:** [Unit Z-18 Change Order No.1.pdf](#)

This Report Action Item was approved.



[18-0783](#)

Request to approve the addition of Water Main replacement in the 1300 block of south Monroe Street to the 2018 Water Capital Improvement program

**Attachments:** [Water Capital Improvement Pr....pdf](#)

This Report Action Item was approved.

[18-0785](#)

Request to approve the following 2018 Budget adjustment:

**General Fund - IT Department**

Consulting Services	+\$25,000
Salaries	- \$25,000

to transfer vacant salary dollars to consulting services to complete ongoing IT projects

**Attachments:** [Memo Wage Transfer.pdf](#)

This Report Action Item was approved.

## 6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[18-0737](#)

Request to approve the REVISED 2018-2019PY Community Development Block Grant (CDBG) funding as specified in the attached community partner allocation recommendations

**Attachments:** [Alloc Recs Memo to CEDC Final Award 05-09-2018.pdf](#)  
[Alloc Recs Memo to CEDC 11-8-17.pdf](#)  
[REVISED--2018 CDBG Summary of Recommendations.pdf](#)  
[REVISED--2018 CDBG Simple Summary of Recommendations.pdf](#)  
[HUD Notice to postpone AFFH.pdf](#)

This Report Action Item was approved.

## 7. MINUTES OF THE UTILITIES COMMITTEE

[18-0772](#)

Action: Award Phase I Preliminary Engineering Services Contract for the Lake Intake and Shorewell Project to McMahon in the Amount of \$98,770 with an Option to Negotiate and Award Phase 2 Engineering Services

**Attachments:** [Lake Intake & Shorewell Project Eng Services \(5-22-18\).doc](#)

This Report Action Item was approved.

8. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

9. **MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

[18-0759](#)

Approve Tire Leasing Contract with Goodyear Tire Company

**Attachments:** [FCTC tire leasing contract memo.pdf](#)

This Report Action Item was approved.

10. **MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[18-0803](#)

Ordinances 45-18 to 62-18

**Attachments:** [Ordinances going to Council 6-6-18.pdf](#)

The Ordinances were approved.

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

**Aldersperson Baranowski moved, seconded by Aldersperson Baker, that the meeting be adjourned at 7:17 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Mayor Timothy Hanna, Aldersperson Keir Dvorachek, Aldersperson Bob Baker, Aldersperson Rachel Raasch, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Matt Reed, Aldersperson Christine Williams and Aldersperson Cathy Spears

**Excused:** 1 - Aldersperson Chris Croatt

Kami Lynch, City Clerk