



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed  
to the Community and Economic Development Department,  
920-832-6468.*

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Wednesday, June 8, 2022

3:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order by Chair Mayor Woodford at 3:31 p.m.**

2. Roll call of membership

*Commissioner Fenton appeared virtually and participated via Zoom.*

**Present:** 6 - Palm, Robins, Mayor Woodford, Fenton, Buetow and Uitenbroek

**Excused:** 1 - Dane

*Others present:  
Tracey Erickson, Peak Inc.  
Brian Jensen, Peak Inc.*

3. Approval of minutes from previous meeting

[22-0747](#)

City Plan Minutes from 5-11-22

**Attachments:** [City Plan Minutes 5-11-22.pdf](#)

**Uitenbroek moved, seconded by Robins, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 6 - Palm, Robins, Mayor Woodford, Fenton, Buetow and Uitenbroek

**Excused:** 1 - Dane

4. Public Hearings/Appearances

[22-0748](#)

Special Use Permit #6-22 for a car wash use located at 3200 E. Express Court (Tax Id #31-4-5568-00), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #22-0749)

**Attachments:** [ClassIIPublicHearingNoticeNewspaper\\_EExpressCt\\_SUP#6-22.pdf](#)  
[PublicHearingNoticeNeighborhood\\_EExpressCt\\_SUP#6-22.pdf](#)

**This public hearing was held, and no one spoke on the item.**

## 5. Action Items

[22-0749](#)

Request to approve Special Use Permit #6-22 for a car wash use located at 3200 E. Express Court (Tax Id #31-4-5568-00), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

**Attachments:** [StaffReport\\_Peak Car Wash\\_SUP\\_For06-08-22.pdf](#)

**Buetow moved, seconded by Robins, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 6 - Palm, Robins, Mayor Woodford, Fenton, Buetow and Uitenbroek

**Excused:** 1 - Dane

## 6. Information Items

[22-0750](#)

Overlapping Extraterritorial Plat Approval Jurisdictions

**Attachments:** [StaffMemo\\_ETJOverlap\\_For06-08-22.pdf](#)  
[ETJOverlap\\_Appleton-FoxCrossing-Greenville\\_BuffersOnly.pdf](#)  
[ETJOverlap\\_Appleton-FoxCrossing-Greenville\\_EquidistantLines.pdf](#)  
[ETJOverlap\\_Appleton-FoxCrossing-Greenville\\_Aerial+SectionLines\\_AgreedUponLine.pdf](#)

**This item was presented and discussed.**

## 7. Adjournment

**Palm moved, seconded by Robins, that the meeting be adjourned at 3:46 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 6 - Palm, Robins, Mayor Woodford, Fenton, Buetow and Uitenbroek

**Excused:** 1 - Dane