



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Common Council

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Wednesday, October 5, 2022

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[22-1235](#) Common Council Meeting Minutes of September 21, 2022

**Attachments:** [CC Minutes 9-21-22.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[22-1232](#) Proclamations

- Indigenous Peoples' Day
- Coming Out Day
- White Cane Awareness Day
- Fire Prevention Week
- Domestic Violence Awareness Month
- Mental Health Day

**Attachments:** [Indigenous Peoples' Day Proclamation.pdf](#)

[Coming Out Day Proclamation.pdf](#)

[White Cane Awareness Day Proclamation.pdf](#)

[Fire Prevention Week Proclamation.pdf](#)

[Domestic Violence Awareness Month.pdf](#)

[Mental Health Day Proclamation.pdf](#)

[22-1233](#) 2023 Executive Budget & Service Plan Presentation

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[22-1147](#) Request from Mark Van Grinsven, 1610 W. Glendale Avenue, for a variance to Municipal Code Section 19-91(f) for a driveway widened more than 4 feet into the front yard.

**Attachments:** [Driveway X.jpg](#)  
[Driveway Extension.pdf](#)  
[9-21 Van Grinsven Letter & Photos re driveway req.pdf](#)  
[9-21 Taggart letter re Van Grinsven driveway req.pdf](#)

**Legislative History**

9/12/22	Municipal Services Committee	recommended for denial
9/21/22	Common Council	referred to the Municipal Services Committee
9/26/22	Municipal Services Committee	recommended for approval

[22-1208](#) Award the 2022-2027 Sidewalk & Crosswalk Snow Removal Services Contract to Complete Flatwork Specialists in accordance with the hourly rates included in their proposal dated September 9, 2022. The term of this contract will be from October 2022 through June of 2027, conditioned upon satisfactory performance by the contractor.

**Attachments:** [2022-2027 College Ave Sidewalk & Crosswalk Snow Services.pdf](#)

**Legislative History**

9/26/22	Municipal Services Committee	recommended for approval
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[22-1209](#) Approve the proposed handicap-accessible parking stall on the 100 block of S. Locust Street.

**Attachments:** [Handicap parking-100 block Locust St.pdf](#)

**Legislative History**

9/26/22          Municipal Services          recommended for approval  
Committee

**2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

[22-1138](#) Class "A" Beer and "Class A" Liquor License Permanent Premise Amendment application for Ultimate Mart LLC d/b/a Pick N Save #8187, Lyndsey Lawrence, Agent, located at 511 W Calumet St.

**Attachments:** [Pick N Save 8187.pdf](#)

**Legislative History**

9/28/22          Safety and Licensing          recommended for approval  
Committee

[22-1176](#) Class "B" Beer and "Class B" Liquor License application for Bowlero Wisconsin LLC d/b/a Super Bowl Family Entertainment, Scott M Radtke, Agent, located at 2222 E Northland Ave, contingent upon approval from the Health department.

**Attachments:** [Super Bowl.pdf](#)

**Legislative History**

9/28/22          Safety and Licensing          recommended for approval  
Committee

[22-1206](#) Secondhand Article Dealer License application for Checkpoint Gaming, Dean J Farley, applicant, located at 609A W College Ave.

**Attachments:** [Checkpoint Gaming S&L.pdf](#)

**Legislative History**

9/28/22          Safety and Licensing          recommended for approval  
Committee

[22-1212](#) Resolution #11-R-22, Resolution in Support of Election Officials

**Attachments:** [#11-R-22 Resolution in Support of Election Officials.pdf](#)

**Legislative History**

9/28/22          Safety and Licensing          recommended for approval  
Committee  
*Janice Quinlan of the League of Women Voters, 322 South Court spoke regarding this item.*

[22-1224](#) Request to Approve FEMA's Assistance to Firefighters Grant (AFG) for a Regional Radio Project.

**Attachments:** [09-22-22 AFG County Radio Grant.pdf](#)

[EMW-2021-FG-01241 - Regional Radio Grant - Budget Amendment - 09.22.2022](#)

**Legislative History**

9/28/22 Safety and Licensing Committee recommended for approval

[22-1225](#) Request to Accept Emergency Medical Service (EMS) FLEX Grant.

**Attachments:** [09-22-22 EMS Flex Grant Memo.pdf](#)

[State of Wisconsin Health Services - EMS Flex Grant - Budget Amendment - 09.22.2022](#)

**Legislative History**

9/28/22 Safety and Licensing Committee recommended for approval

### 3. MINUTES OF THE CITY PLAN COMMISSION

[22-1195](#) Request to approve Certified Survey Map #25-22, which crosses a plat boundary, for the F Street Phase III development located in Southpoint Commerce Park, west of S. Eisenhower Drive and south of E. Milis Drive (Tax Id #31-9-5714-00, 31-9-5714-01, 31-9-5714-02, 31-9-5712-30, 31-9-5712-31, 31-9-5712-32, and 31-9-5712-33) as shown on the attached map and subject to the conditions in the attached staff report

**Attachments:** [StaffReport F Street Phase III CrossingPlatBoundary For09-28-22.pdf](#)

**Legislative History**

9/28/22 City Plan Commission recommended for approval

### 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

### 5. MINUTES OF THE FINANCE COMMITTEE

[22-1214](#) Request to award the 2022 Lake Station Gate Improvements Project contract to Milbach Construction Services Co. in the amount of \$72,000 with a 10% contingency of \$7200 for a project total not to exceed \$79,200.

**Attachments:** [2022 Lake Station Gate Replacement Project.pdf](#)

**Legislative History**

9/26/22 Finance Committee recommended for approval

[22-1217](#) Request to deny all bids for the Appleton Public Library project received on September 20, 2022.

**Attachments:** [2022 Library Bids - Rejected.pdf](#)

**Legislative History**

9/26/22 Finance Committee recommended for approval

[22-1218](#)

Request to approve Contract Amendment / Change Order No.4 to contract 133-21, Unit U-21 Apple Creek Ct & Plamann Park S&W Construction for additional measured quantities of water main/service quantities installed in the amount of \$23,105.22 resulting in a decrease in contingency from \$39,730 to \$0. Overall contract amount decreases from \$4,063,474.01 to \$4,046,849.23.

**Attachments:** [Unit U-21 Change Order No. 4.pdf](#)

**Legislative History**

9/26/22 Finance Committee recommended for approval

[22-1229](#)

Request to approve the following 2022 Budget amendment:

**General Fund - Fire**

Misc State Aids	+\$51,270
Misc Equipment	+\$51,270

to record Emergency Medical Service (EMS) FLEX Grant funds from the State of Wisconsin and the related expenditures (2/3 vote of Council required)

**Attachments:** [09-22-22 EMS Flex Grant Memo.pdf](#)

**Legislative History**

9/26/22 Finance Committee recommended for approval

[22-1230](#)

Request to accept FEMA's Assistance to Firefighters Grant (AFG) for a regional radio project and approve the related 2022 Budget amendment as follows:

**Public Safety Capital Projects Fund**

Federal Grants	+\$1,807,912
Machinery & Equipment	+\$1,807,912

to record AFG grant funds and the related expenditures (2/3 vote of Council required)

**Attachments:** [09-22-22 AFG County Radio Grant.pdf](#)

**Legislative History**

9/26/22 Finance Committee recommended for approval

## 6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[22-1193](#)

Request to approve Resolution #2022-07 to authorize the submittal of a Community Development Investment (CDI) grant application on behalf of Urbane 115 LLC to Wisconsin Economic Development Corporation (WEDC) in an amount not to exceed \$250,000 for the redevelopment located at 115 E. Washington Street and the City accept the grant funds should they be awarded

**Attachments:** [WEDC CDI Grant Urbane 115 LLC Memo to CEDC 9-28-22.pdf](#)

[Resolution #2022-07 WEDC CDI Grant Urbane 115 LLC.pdf](#)

**Legislative History**

9/28/22 Community & Economic Development Committee recommended for approval

[22-1226](#)

Request to approve the First Amendment to the Development Agreement with MF Housing Partners, LLC for redevelopment located on N. Oneida Street, E. Harris Street, and N. Appleton Street (Parcel Nos. 31-2-0441-00, 31-2-0443-00, 31-2-0437-00, and 31-2-0529-00) in Tax Increment Financing District No. 11

**Attachments:** [Rise Apts DA 1st Amendment Memo to CEDC 9-28-22.pdf](#)  
[0718 - Rise Apartments - First Amendment to Dev Agrm - 09-23-2022 \(clean\).p](#)

**Legislative History**

9/28/22 Community & Economic Development Committee recommended for approval

**7. MINUTES OF THE UTILITIES COMMITTEE****8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE****9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**[22-1198](#)

Authorization to Award Scheduling and Planning Software Contract to Optibus Inc.

**Attachments:** [Award Recommendation Optibus.pdf](#)

**Legislative History**

9/27/22 Fox Cities Transit Commission recommended for approval

**10. MINUTES OF THE BOARD OF HEALTH****M. CONSOLIDATED ACTION ITEMS****N. ITEMS HELD****O. ORDINANCES****P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION****Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION****R. OTHER COUNCIL BUSINESS**

S. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*

*Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.*