



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Safety and Licensing Committee

---

Wednesday, August 8, 2018

5:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

*The meeting was called to order by Chair Lobner at 5:31 p.m.*

2. Roll call of membership

**Present:** 5 - Lobner, Konetzke, Williams, Reed and Siebers

3. Approval of minutes from previous meeting

[18-1173](#)

Approval of minutes from previous meeting

**Attachments:** [S&L Minutes 8-1-18.pdf](#)

**Siebers moved, seconded by Williams, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Lobner, Konetzke, Williams, Reed and Siebers

4. **Public Hearings/Appearances**

5. **Action Items**

[18-1167](#)

Operator's License application of Heather A. Poole, 1118 W. Kamps Avenue.

**Attachments:** [Heather A. Poole.pdf](#)

[SL Denial-Poole 8-8-18.pdf](#)

[Poole Lic. Denial Memo 8-8-18.pdf](#)

*Ms. Poole addressed the Committee along with Chelse Helms, 520 E Winnebago St, who is the bar manager at Grumpy's Pub.*

**Siebers moved, seconded by Williams, that the license be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Konetzke, Williams, Reed and Siebers

[18-1123](#)

Recommendation of a Fire Records Management System Vendor

**Attachments:** [Fire Records Management System Memo.pdf](#)

Konetzke moved, seconded by Siebers, that the vendor for the records management system be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Lobner, Konetzke, Williams, Reed and Siebers

**Balance of the action items on the agenda.**

Konetzke moved, Siebers seconded, to approve the balance of the agenda. The motion carried by the following vote:

**Aye:** 5 - Lobner, Konetzke, Williams, Reed and Siebers

[18-1120](#)

Operator's Licenses

**Attachments:** [Operator's Licenses for 8-8-18 S&L.pdf](#)

This Report Action Item was recommended for approval.

[18-1125](#)

Renewal Operator's Licenses

**Attachments:** [Renewal Operator's Licenses for 8-8-18 S&L.pdf](#)

This Report Action Item was recommended for approval.

[18-1158](#)

Reserve "Class B" Beer/Liquor License temporary Premise Amendment application of Fox Cities Performing Arts Center, Maria S. Van Laanen, Agent, 400 W. College Ave., contingent upon approval from all departments.

**Attachments:** [Fox Cities PAC - Premise Amendment.pdf](#)

This Report Action Item was recommended for approval.

[18-1077](#)

Special Class "B" Beer License application of St. Joseph Congregation, Mike Bierstaker, Person in Charge, 404 W. Lawrence St., contingent upon approval from all departments.

**Attachments:** [St Joseph Congregation application.pdf](#)

This Report Action Item was recommended for approval.

[18-1168](#) Special Class "B" Wine License application of Appleton Downtown Inc., Djuanna L. Hugdahl, Person in Charge, 116 N. Appleton St., October 11, 2018, contingent upon approval from all departments.

**Attachments:** [ADI-Wine Walk.pdf](#)

**This Report Action Item was recommended for approval.**

[18-1174](#) Special Class "B" Beer License applications filed after the agenda was published.

**This Report Action Item was recommended for approval.**

[18-1063](#) Winter Farm Market application of Appleton Downtown, Inc., Djuanna Hugdahl, 116 N. Appleton Street, contingent upon approval from all departments.

**This Report Action Item was recommended for approval.**

## 6. Information Items

[18-1052](#) Special Events:  
Ravel/Mueller Wedding - Lawrence Street - September 2, 2018  
Park & Rec Playground Fair - Pierce Park - July 26 & 27, 2018  
Park & Rec Kids Rummage Sale - Pierce Park - July 23, 2018  
City of Appleton Christmas Parade - November 20, 2018  
Miller Electric Mfg. Co. picnic - Pierce Park - August 12, 2018  
Sacred Heart Parish Fest - Sacred Heart Parish - August 18 & 19, 2018  
Pathways Church - Party in the Park - Pierce Park - August 25, 2018  
Fox Communities Credit Union - Bike to the Beat - August 4, 2018  
APD - Badges & Bobbers - July 21, 2018  
Appleton Gospel Church - Fall Kick-Off Party - Pierce Park - September 16, 2018  
ALS Association WI Chapter - Walk to Defeat ALS - Memorial Park - September 8, 2018  
Appleton Police Department - National Night Out - Various locations - August 7, 2018

[18-1201](#) Review of 2017 Wisconsin Act 278 relating to Criminal History and Licensure

**Attachments:** [Act 278 Memo.pdf](#)

**The update on this legislation was presented**

[18-1202](#)

2018 Mid-Year Report- Legal Services/Clerk

**Attachments:** [2018 Mid-Year Report Legal Serv.pdf](#)**The Report was presented**[18-1087](#)

Police Mid-year budget report

**Attachments:** [2018 APD Mid-Year report.pdf](#)**The Report was presented**[18-1143](#)

The Appleton Police Department and Outagamie Sheriff's Department was awarded \$21,058 as a joint allocation from the Edward Byrne Memorial Justice Assistance Grant Award #2018-H2728-WI-DJ. As fiscal agent, the Appleton Police Department will complete the grant application for the shared funds to purchase law enforcement equipment.

**The grant award item was presented**[18-1175](#)

Police Department information on liquor law violation convictions.

**The violations were presented**[18-1122](#)

Appleton Fire Department's 2018 Mid-Year Report

**Attachments:** [2018 Mid-Year Report - 6-30-18.pdf](#)**The Report was presented**[18-1124](#)

Director's Reports:

Clerk

- Partisan Primary Election Reminders

Police Chief

Fire Chief

- Introduction

- 2018 Recruit Firefighter Graduation

**Attachments:** [Police Weekly Report - Week 16.pdf](#)**The Director's Reports were presented.**

## 7. Adjournment

**Siebers moved, seconded by Williams, that the meeting be adjourned at 6:04 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Konetzke, Williams, Reed and Siebers