



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Common Council

Wednesday, September 17, 2025

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[25-1070](#) Common Council Meeting Minutes of September 3, 2025

Attachments: [CC Minutes 9-3-25.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[25-1089](#) Proclamations:
- Constitution Week
- National Service Dog Month
- Think Train Week

Attachments: [Constitution Week.pdf](#)

[National Service Dog Month.pdf](#)

[Think Train Week.pdf](#)

[25-1067](#) Appleton Police Department Staffing Study

Attachments: [Appleton Police Final Report 8-28-25.pdf](#)

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

[25-0883](#) Public Hearing for the Street Vacation of N. Oneida Street and Unnamed Historic Alley, North of Washington Street and South of Franklin Street

Attachments: [Public Hearing - SV N Oneida.pdf](#)

J. SPECIAL RESOLUTIONS

[25-0884](#) Final Resolution for the N. Oneida and Unnamed Historic Alley Street Vacation

Attachments: [N Oneida St - Final Resolution.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[25-1054](#) Approve Parking changes at 1300 Block of N. Viola St. (follow-up to a 6-month evaluation)

Attachments: [1300 Block of N Viola St. \(post 6-mo eval\).pdf](#)

Legislative History

9/8/25	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[25-0981](#) Operator License for Jeffrey Hanson.

Attachments: [Jeffrey Hanson Application.pdf](#)

[Jeffrey Hanson Clerk Letter.pdf](#)

[Jeffrey Hanson PD Letter.pdf](#)

[Jeffrey Hanson Memo.pdf](#)

Legislative History

9/10/25	Safety and Licensing Committee	recommended for denial
	<i>Jeffrey Hanson, 121 E. Water St., addressed the committee.</i>	

[25-1042](#)

Class "B" Beer and Reserve "Class B" Liquor License temporary premises amendment application for Fox Cities Performing Arts Center, Inc d/b/a Fox Cities Performing Arts Center, Maria Van Laanen, Agent, located at 400 W College Ave on October 3, 2025 from 4:00 p.m. to 10:00 p.m. for a la cARTe event, contingent upon approval from the Inspections and Public Works departments.

Attachments: [Fox Cities PAC.Alcohol.PA Temp.10.3.25.REDACTED.pdf](#)

Legislative History

9/10/25	Safety and Licensing Committee	recommended for approval
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[25-1066](#)

McFleshman's Full Service Retail Outlet Transfer Application for Downtown Appleton Farm Market: October 4, 2025.

Attachments: [AB-105 McFleshmans Farm Market 10-4-25 Redacted.pdf](#)

Legislative History

9/10/25	Safety and Licensing Committee	recommended for approval
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3. MINUTES OF THE CITY PLAN COMMISSION

[25-0915](#)

Request to approve the land disposition of a parcel located on Division Street, between West Franklin Street and West Washington Street (Tax Id #31-5-1056-00), in accordance with Wis. Stat. §62.23(5) pertaining to surplus of public lands, as shown on the attached map and subject to Common Council approval of the Offer to Purchase from Fox Cities PAC, LLC

Attachments: [StaffMemo_DispositionofPublicLand_31-5-1056-00_For09-10-25.pdf](#)

Legislative History

9/10/25	City Plan Commission	recommended for approval
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Mayor Woodford stated for the record that he is a member of the Fox Cities Performing Arts Center Board of Directors. He has recused himself from all of the Board's deliberations on this item and has served as an agent of the City of Appleton in negotiations; however, given the potential perception of a conflict of interest, he will not be participating in discussion on this item and will be abstaining from the vote. He will continue to chair the meeting and facilitate the discussion.

[25-1040](#)

Request to approve the Bowman and Alksnis Annexation consisting of approximately 2.038 acres located at 1624 and 1720 East Melody Lane, currently in the Town of Grand Chute, as shown on the attached maps, subject to the stipulation in the attached staff memo

Attachments: [StaffMemo_Bowman_Alksnis-MelodyLn_Annexation_For09-10-25.pdf](#)

Legislative History

9/10/25	City Plan Commission	recommended for approval
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4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**5. MINUTES OF THE FINANCE COMMITTEE****6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE****[25-0957](#)**

Request adoption of Resolution #2025-11 for the U.S. Environmental Protection Agency (USEPA) Brownfields Coalition Assessment Grant via Calumet County's Regional Award, USEPA Brownfields Cleanup Grant, Wisconsin Economic Development Corporation (WEDC) Brownfield Site Assessment Grant, and/or WEDC Brownfield Grant for a parcel located on Division Street between West Franklin Street and West Washington Street (Tax Id #31-5-1056-00) (Associated with File #25-1055)

Attachments: [USEPA and WEDC Grant Resolution Memo to CDC For 9-10-25.pdf](#)
[Resolution 2025-11 USEPA and WEDC Grants.pdf](#)
[Map Parcel 31-5-1056-00.pdf](#)

Legislative History

9/10/25	Community Development Committee	recommended for approval
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[25-1049](#)

Request to approve updates to the Art in Public Places Policy as described in the attached document

Attachments: [CDCMemo_ArtinPublicPlacesPolicy_APACRecommendation.pdf](#)

Legislative History

9/10/25	Community Development Committee	recommended for approval
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For clarification, these recommended changes to the Art in Public Places Policy includes the recommendation from the Appleton Public Arts Committee to retain the notification language on Page 6. This includes Item #3 under Review Steps and the paragraph entitled Notification which are to remain in the policy. This language is highlighted in yellow in the attached document.

[25-1050](#)

Request to approve from Appleton Northside Business Association for light pole banners and seasonal decor installations located on Richmond Street (from Northland to College) and Wisconsin Avenue (from Badger to Ballard) based upon the guidelines outlined in the Art in Public Places Policy and as described in the attached documents

Attachments: [CDCMemo_ANBA_LightPoleDecorations_APACRecommendation.pdf](#)

Legislative History

9/10/25	Community Development Committee	recommended for approval
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[25-1055](#)

Request to approve the Offer to Purchase from Fox Cities PAC, LLC and/or assigns for a parcel located on Division Street, between West Franklin Street and West Washington Street, (Tax Id #31-5-1056-00) at a purchase price of \$1.00 subject to Common Council approval of the land disposition (Associated with File #25-0957-CDC and File #25-0915-CPC)

Attachments: [Fox Cities PAC LLC OTP Memo to CDC For 9-10-25.pdf](#)
[0022-PAC Lot-Offer To Purchase-FULLY EXECUTED.pdf](#)
[Map_Parcel 31-5-1056-00.pdf](#)

Legislative History

9/10/25	Community Development Committee	recommended for approval
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7. MINUTES OF THE UTILITIES COMMITTEE**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**[25-1001](#)

Request the Approval of Alderperson Salaries.

Attachments: [Alderperson Salary Adjustment 2025 Attorney Letter.pdf](#)
[Elected Alderperson Salary History.pdf](#)
[Alderperson Comp 2025 Comparable.pdf](#)

Legislative History

8/27/25	Human Resources & Information Technology Committee <i>Held until the 9/10/25 meeting.</i>	held
9/10/25	Human Resources & Information Technology Committee <i>Motion to hold failed 2-3.</i>	held
9/10/25	Human Resources & Information Technology Committee <i>Recommended for approval a 2.5% salary increase for all Alderpersons seated on the Council April 2027, resulting in an annual salary of \$6,918.75.</i>	recommended for approval

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**10. MINUTES OF THE BOARD OF HEALTH**[25-1032](#)

Approve Tuberculosis Program Policy

Attachments: [N 205 0 Tuberculosis Program 08.27.2025.pdf](#)

Legislative History

9/10/25	Board of Health	recommended for approval
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[25-1033](#) Approve Active Tuberculosis Disease Case Management Procedure

Attachments: [N 205 1 PRO Active Tuberculosis Disease Case Management 08.27.2025.p](#)

Legislative History

9/10/25 Board of Health recommended for approval

[25-1034](#) Approve Latent Tuberculosis Infection Case Management Procedure

Attachments: [N 205 2 PRO Latent Tuberculosis Infection Case Management 08.27.2025.p](#)

Legislative History

9/10/25 Board of Health recommended for approval

[25-1035](#) Approve Tuberculosis Directly Observed Therapy Procedure

Attachments: [N 205 3 PRO Tuberculosis Directly Observed Therapy 08.27.2025.pdf](#)

Legislative History

9/10/25 Board of Health recommended for approval

[25-1036](#) Approve Tuberculosis Contacts Procedure

Attachments: [N 205 4 PRO Tuberculosis Contacts 08.27.2025.pdf](#)

Legislative History

9/10/25 Board of Health recommended for approval

[25-1037](#) Approve Tuberculosis Case Finding Procedure

Attachments: [N 205 5 PRO Tuberculosis Case Finding 08.27.2025.pdf](#)

Legislative History

9/10/25 Board of Health recommended for approval

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[25-1068](#) Ordinance #111-25 (Bowman and Alksnis - Melody Lane Annexation)

Attachments: [Ordinances to Council 9-17-25.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. CLOSED SESSION

[25-1090](#)

The Common Council may go into closed session pursuant to State Statute §19.85(1)(e) for the purpose of discussing real estate negotiations regarding the potential sale of a parcel located on Division Street, between West Franklin Street and West Washington Street, (Tax Id #31-5-1056-00) and then reconvene into open session

T. ADJOURN

Amy Molitor, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.