



DEPARTMENT OF PUBLIC WORKS  
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**MEMO**

**To:** Municipal Services Committee  
**From:** Danielle Block, P.E. Director of Public Works  
**Date:** March 1, 2024  
**Re:** **Additional Information** On-Street Overnight Parking Resolution #11-R-23

**Executive Summary**

The Department of Public Works (DPW) has significant concerns with the On-Street Overnight Parking Resolution as proposed. The implementation of overnight parking presents significant regulatory, enforcement and operational challenges, that at present we have no way of remedying.

**DPW Staff Analysis**

The Department of Public Works (DPW) continued to refine and analyze the overnight parking feedback provided by the Municipal Services Committee on December 11, 2023.

A survey of neighboring communities was conducted. Results are shown below:

	<u>Winter Parking Allowed 24/7</u>	<u>Winter Rules</u>	<u>Summer Rules</u>
Neenah	No	No overnight parking allowed	Even/odd April through October. No overnight in downtown.
Menasha	No	No parking 2A-6A November through March	Even/odd April through October
Oshkosh	No	No parking 2A-5A year-round	No parking 2A-5A year-round
Grand Chute	No	No parking 2A-6A November through March	No restrictions
Little Chute	No	No parking 2A-6A December through March	No restrictions
Fond du Lac	Yes	Even/odd year-round	Even/odd year-round
Green Bay	No	No parking 3A-5A year-round	No parking 3A-5A year-round
Kimberly	No	No parking 2A-6A December through April	No restrictions
Kaukauna	No	No parking 2A-6A December through March	No restrictions
Eau Claire	Yes	Even/odd all year 12A to 7A	Even/odd all year 12A to 7A

**• Operations:**

- Street Sweeping
  - DPW prefers no change to parking restrictions during the summer months (April – October). However, accommodating restricted overnight parking in the form of Even/Odd Parking is possible.
  - As part of the City of Appleton Municipal Separate Storm Sewer System Permit (MS4) the City provides the Wisconsin Department of Natural Resources (DNR) with an annual report on its required street sweeping program. MS4 permits require municipalities to reduce polluted stormwater runoff by implementing storm water

management programs with best management practices. The City's permit requires continuous positive progress toward meeting its pollutant reduction standards. <https://dnr.wisconsin.gov/topic/Stormwater/municipal>

- The City's current MS4 permit/report includes discussion and calculations regarding the efficiency and effectiveness of our street sweeping program. As part of this program, parking restrictions play a major role in the removal of sediment and debris through street sweeping.
- Current street sweeping practices provide a credit of 314 tons of Total Suspended Solids (TSS) and 1,222 pounds of Total Phosphorus (TP) annually. For comparison, a large wet pond (Kensington Pond) provides reductions of 186 tons of TSS and 438 pounds of TP annually.
- Overnight parking without restriction would have a major negative impact on the City's stormwater management plan and MS4 permit requirements. Under the MS4 permit, the City cannot backslide on any benchmarks related to stormwater management. Allowing for unrestricted overnight parking for part or all of the year would constitute a backslide in stormwater management by reducing reported TSS and TP reductions and has the potential to be costly. These costs would be tied to a Citywide stormwater plan update and the need to provide replacement management practices to offset losses in TSS and TP reductions.
- Snow Plowing
  - DPW does not support any adjustments to the overnight parking regulations for the Winter months (November – March). The main reasons for this are related to the effectiveness of snow removal and safety of the operators and equipment used to control snow and ice on City roadways.

### **Potential Option: Even/Odd Overnight Parking**

#### • **Summer Rules (April – October):**

- Even/Odd Parking: on-street overnight parking (2a – 5a) restricted to alternate sides.
- The on-street overnight even/odd parking regulations would not replace more restrictive parking regulations.
  - *Example:* Parking in posted “No Parking” zones, within 4 feet of a driveway, within 15 feet of a crosswalk or within 10 feet of a fire hydrant are never allowed.
- Even/Odd Parking (overnight):
  - In effect 2am to 5am.
  - On odd-numbered days, vehicles may park, stop or be left standing only on the side of a street having odd-numbered addresses.
  - On even-numbered days, vehicles may park, stop or be left standing only on the side of the street having even-numbered addresses.
  - All overnight parking requirements shall apply to the corresponding calendar date as of 2am. *Example:* if it is 9:00 pm on April 21, and you want to park on the street overnight, you would park on the side with the addresses that are even-numbered because April 22 is the date that the 2 am to 5am parking regulations will be in effect.

#### • **Winter Rules (November – March):**

- Unless specifically posted otherwise, parking is **not** permitted overnight for all streets from November 1 to March 31.
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#### • **Boundary:**

- All streets within the City limits.
  - DPW staff does not recommend a pilot boundary or geofenced area of the City to offer varying parking restrictions.

- **Signing:**

- All major entrances to the City are required to be posted with overnight parking restrictions per the State Statutes.
- All signs would need to be updated if a modification to overnight parking is made.

### **Enforcement**

- **Staffing:**

- Current Parking Utility staffing levels are not sufficient to enforce overnight parking regulations. Currently, enforcement of overnight parking regulations is conducted by Appleton Police Department (APD) Community Service Officers.
- From January 1, 2024 through March 4, 2024, APD issued 792 parking citations between the hours of 2am and 5am (an average of 365 overnight parking citations per month).
- To increase enforcement of the potential Even/Odd Parking Restrictions, the Parking Utility would be required to add staff to provide enforcement beyond that currently provided by APD.
- With sufficient staffing, the Parking Utility enforcement vehicle could be used by the Utility for overnight enforcement, however, the ticketing software it uses does not interface with APD's database of Overnight Parking Permission Registrations. Such lookups would need to be done manually.

**Recognizing the implications listed above, DPW does not recommend approval of Resolution #11-R-23 without addressing the concerns outlined in this memo.**