



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, November 16, 2022

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[22-1489](#) Common Council Meeting Minutes of November 2, 2022 and November 9, 2022

Attachments: [CC Minutes 11-2-22.pdf](#)
[CC Minutes 11-9-22 Budget Adoption.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[22-1454](#) Lease agreement for fence-31-1-6501-30-2302 E. Glenhurst Lane

Attachments: [Lease agreement for fence-2302 E Glenhurst Lane.pdf](#)

Legislative History

11/7/22 Municipal Services recommended for approval
 Committee

[22-1455](#)

Linwood Ave, from College Avenue to Summer Street, be reconstructed with concrete pavement and curb and gutter. The details of the proposed Linwood Avenue reconstruction project are as follows:

College Ave - Franklin St:

- New concrete pavement constructed to a width of 34' from back of curb to back of curb, which is 3' narrower than the existing street within this portion of the project.
- 1 travel lane in each direction
- Dedicated right turn lane at College Avenue for southbound traffic
- Dedicated bike lanes along both sides of the street
- On-street parking to be prohibited along both sides of the street

Franklin St - Badger Ave:

- New concrete pavement to be constructed to a width of 33' from back of curb to back of curb, which is 4' narrower than the existing street within this portion of the project.
- 1 travel lane in each direction
- Parking lane along east side of street. On-street parking to be prohibited along the west side of the street
- Traffic Calming elements to be implemented:
 - o Linwood & Franklin - narrowing curb lines
 - o Linwood & Packard - raised crosswalk
 - o Linwood & Winnebago - raised median

Badger Ave - Summer St:

- New concrete pavement to be constructed to a width of 24' from back of curb to back of curb, which is 1' narrower than the existing street within this portion of the project.
- 1 travel lane in each direction
- On-street parking to be prohibited along both sides of the street

Attachments: [Linwood Ave-email.pdf](#)

Legislative History

11/7/22 Municipal Services recommended for approval
 Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

3. MINUTES OF THE CITY PLAN COMMISSION

[22-1442](#)

Request to approve Special Use Permit #13-22 for gasoline sales and a car wash use located at 1935 E. Calumet Street (Tax Id #31-9-1115-00), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_Circle K-Holiday Gas Station+Car Wash_SUP_For11-9-22.pdf](#)
[Doug Gordon Email 11-5-22.pdf](#)
[Steve Winter Email 11-7-22.pdf](#)
[Kaiti Abbott + Danny Damiani Email 11-7-22.pdf](#)

Legislative History

11/9/22 City Plan Commission recommended for approval
Staff received emails from Doug Gordon, Steve Winter, and Kaiti Abbott & Danny Damiani expressing concerns about the proposed Special Use Permit. The emails were distributed to the Plan Commission members at the meeting and are attached.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[22-1445](#)

Action Item: Approve Contract with Commercial Recreation Specialists for \$50,479 With a Contingency of 10% for a Total Amount Not to Exceed \$55,527 to Install Shade Structures for Jones Park

Attachments: [2022 Jones Park Shade Installation.docx](#)

Legislative History

11/7/22 Parks and Recreation Committee recommended for approval

[22-1451](#)

Action Item: Request to Adopt the Proposed Revised Jones Park Rental and Fee Schedule Policy

Attachments: [Jones Park Rental Policy.pdf](#)

Legislative History

11/7/22 Parks and Recreation Committee recommended for approval

[22-1452](#)

Action Item: Request to Adopt the Proposed Revised Park Acquisition Map

Attachments: [Park Acquisition Map.pdf](#)

Legislative History

11/7/22 Parks and Recreation Committee recommended for approval

5. MINUTES OF THE FINANCE COMMITTEE

[22-1459](#)

Request to award the 2022 AWWTP F1-Building Phase 1 Remodeling Project contract to RJM Construction, LLC in the amount of \$271,840 with a contingency of 15% for a project total not to exceed \$312,616, along with the following budget amendment:

AWWTP Electrical Distribution Upgrades project	-\$60,000
AWWTP F1-Building Remodeling project	+\$60,000

to transfer excess funds from the Electrical Distribution Upgrades project to the F1-Building Remodeling project

Attachments: [2022 AWWTP F1 Remodeling Project .pdf](#)

Legislative History

11/7/22 Finance Committee recommended for approval

[22-1460](#)

Request to award the 2022 AWWTP F1-Building HVAC Upgrades Project contract to Rohde Brothers, Inc. in the amount of \$223,900 with a contingency of 12% for a project total not to exceed \$250,768

Attachments: [2022 AWWTP F1 HVAC Upgrades Project .pdf](#)

Legislative History

11/7/22 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[22-1437](#)

Request to approve the Preliminary 2023-2024PY Community Development Block Grant (CDBG) Community Partner Funding Allocation Recommendations as specified in the attached documents

Attachments: [Alloc Recs Memo to CEDC 11-9-22.pdf](#)

[2023 CDBG Advisory Board Membership.pdf](#)

[2023 CDBG Community Partner Award Recommendations.pdf](#)

[2023 CDBG Simple Summary Award Recommendations.pdf](#)

[Approved CDBG Policy 11-17-2021.pdf](#)

Legislative History

11/9/22 Community & Economic Development Committee recommended for approval

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

22-1341 Request to Approve Alderpersons Salaries.

Attachments: [HR-IT - Alderperson Raises Deadlines 8-30-22 - Updated 2022 \(2\).pdf](#)
[Alderperson Compensation Survey 2022.pdf](#)
[Elected Alderperson Salaries.pdf](#)

Legislative History

10/26/22	Human Resources & Information Technology Committee	recommended for approval
	<i>Recommended no increase for 2024.</i>	
11/2/22	Common Council	referred to the Human Resources & Information Technology Committee
	<i>There was a Motion and a Second to amend the item to include the dollar amount of the cost of parking passes into the 2024 salary, and remove the additional benefit of being issued parking passes. The amendment would increase the 2024 salary to \$7,230 per alder, with no additional benefit of receiving a parking pass.</i>	
	<i>After the amendment, the item was Referred back to the Human Resources & Information Technology Committee.</i>	
	<i>The Referral was objected to, and seconded. A vote was taken to sustain the objection to the referral and continue to discuss the item at Council.</i>	
	<i>Motion to sustain the objection to the referral failed 4/9. The Item was referred back to a special meeting of the Human Resources & Information Technology Committee.</i>	
	<i>No vote was taken on the proposed amendment.</i>	
11/2/22	Common Council	amended
11/2/22	Common Council	amended

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**10. MINUTES OF THE BOARD OF HEALTH****M. CONSOLIDATED ACTION ITEMS****N. ITEMS HELD****O. ORDINANCES**22-1490 Ordinances #64-22 to #67-22

Attachments: [Ordinances to Council 11-16-22.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.