



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Human Resources & Information Technology Committee

Wednesday, May 15, 2024

6:30 PM

Council Chambers, 6th Floor

Special Meeting

1. Call meeting to order
2. Pledge of Allegiance
- 2. Pledge of Allegiance**
3. Roll call of membership

Ald. Croatt appears remotely.

Present: 3 - Hayden, Croatt and Hartzheim

Excused: 2 - Jones and Van Zeeland

4. Approval of minutes from previous meeting

[24-0608](#)

Minutes 4/24/24.

Attachments: [Minutes 4.24.24.pdf](#)

Hayden moved, seconded by Croatt, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 3 - Hayden, Croatt and Hartzheim

Absent: 2 - Jones and Van Zeeland

5. **Public Hearing/Appearances**
6. **Action Items**

[24-0607](#)

Request to Approve Syntech Fuelmaster Upgrade.

Attachments: [Memo Syntech Fuelmaster Upgrade.pdf](#)
[City of Appleton FMLive Upgrade TB104044.pdf](#)
[RL24052 City of Appleton MSB Card Reader \(1\).pdf](#)
[Sole-Source-Approval.pdf](#)
[FMLive CIP.pdf](#)
[General Fund Memo.pdf](#)

Hayden moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Hayden, Croatt and Hartzheim

Absent: 2 - Jones and Van Zeeland

[24-0609](#)

Request to Change DPW Administration Table of Organization.

Attachments: [DPW Re-org 2024 Memo.pdf](#)
[DPW Re-org TO SB 2024.pdf](#)
[DPW Re-org TO Updated 2024.pdf](#)
[DPW Re-org AT JD 2024.pdf](#)
[DPW Re-org MAC JD 2024.pdf](#)
[DPW Re-org ACE JD 2024.pdf](#)

Hayden moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Hayden, Croatt and Hartzheim

Absent: 2 - Jones and Van Zeeland

7. Information Items

[24-0610](#)

2024 Interpreter Policy Update.

Attachments: [2024 Interpreter Policy Update.dg edits 2.15.24 \(1\).pdf](#)

This Presentation was received and filed

[24-0611](#)

Recruitment Status Report through 5/9/24.

Attachments: [RSR 5.9.24.pdf](#)

This Presentation was received and filed

8. Adjournment

Hayden moved, seconded by Croatt, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:

Aye: 3 - Hayden, Croatt and Hartzheim

Absent: 2 - Jones and Van Zeeland