



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, March 7, 2018

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order by Mayor Hanna at 7:00 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Martin.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 14 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt, Mayor Timothy Hanna, Alderperson Keir Dvorachek and Alderperson Bob Baker

**Excused:** 2 - Alderperson Ed Baranowski and Alderperson Patti Coenen

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*City Attorney Walsh, Deputy City Attorney Behrens, City Clerk Lynch, Director of Community & Economic Development Harkness, Diversity & Inclusion Coordinator Nelson, Director of Finance Saucerman, Health Officer Eggebrecht, Director of Human Resources Matz, Library Director Rortvedt, Police Chief Thomas, Director of Public Works Vandehey, and Valley Transit General Manager Mc Donald*

*The following departments were excused:*

*Fire, Information Technology, Parks, Recreation & Facilities, and Utilities*

F. PUBLIC PARTICIPATION

*The following spoke during public participation:*

*Jarrad Bittner, 601 E Hancock St Re: Item 18-0262 Downtown Appleton Parking Study*

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[18-0320](#)

Common Council Meeting Minutes of February 21, 2018

**Attachments:** [CC Minutes 2-21-18.pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt and Aldersperson Keir Dvorachek

**Excused:** 2 - Aldersperson Ed Baranowski and Aldersperson Patti Coenen

**Abstained:** 2 - Mayor Timothy Hanna and Aldersperson Bob Baker

## H. BUSINESS PRESENTED BY THE MAYOR

[18-0323](#)

Reappointment of Brad Schewbs and Pam Ulness to the Business Improvement District Board

**Aldersperson Spears moved, seconded by Aldersperson Martin, that the Reappointments be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt, Aldersperson Keir Dvorachek and Aldersperson Bob Baker

**Excused:** 2 - Aldersperson Ed Baranowski and Aldersperson Patti Coenen

**Abstained:** 1 - Mayor Timothy Hanna

[18-0324](#)

Appointment of Marcie Harris to the Business Improvement District Board

**Attachments:** [Memo- Harris Appt to BID Board 3-7-2018.pdf](#)

**Aldersperson Martin moved, seconded by Aldersperson Dannecker, that the appointment be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt, Aldersperson Keir Dvorachek and Aldersperson Bob Baker

**Absent:** 3 - Aldersperson Ed Baranowski, Aldersperson Patti Coenen and Mayor Timothy Hanna

[18-0329](#) Dignity & Respect Campaign Pledge

**This item was presented.**

- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Alderson Croatt moved, Alderson Baker seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 13 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Kyle Lobner, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears, Alderson Chris Croatt, Alderson Keir Dvorachek and Alderson Bob Baker

**Excused:** 2 - Alderson Ed Baranowski and Alderson Patti Coenen

**Abstained:** 1 - Mayor Timothy Hanna

**1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[18-0262](#) Recommendation to accept the Downtown Appleton Parking Study Update.

**Attachments:** [Recommendation to accept the Downtown Appleton Parking Study Update.pdf](#)  
[Building for Kids.pdf](#)

**This Report Action Item was approved.**

[18-0263](#) Approve Intergovernmental Agreement with the Town of Grand Chute for the Evergreen Drive and Alvin Street Reconstruction Project.

**Attachments:** [City of Appleton-Town of Grand Chute-Evergreen Dr and Alvin St Agreement.pdf](#)

**This Report Action Item was approved.**

[18-0264](#) Award 2018 Bridge Inspections Services Contract to Collins Engineers, Inc. in an amount not to exceed \$30,000.

**Attachments:** [Notification of Award of Contract for 2018 Bridge Insps to Collins Engineers.pdf](#)

This Report Action Item was approved.

[18-0265](#) Approve sole source purchase request for Railroad Quiet Zone Equipment.

**Attachments:** [Sole Source Purchase Request-Railroad Quiet Zone Channelized Delineators.pdf](#)

This Report Action Item was approved.

[18-0266](#) Approve recommended change to intersection control at Charles Street/Driscoll Street intersection.

**Attachments:** [Intersection Traffic Control at the Driscoll Street-Chales Street Intersection.pdf](#)

This Report Action Item was approved.

[18-0267](#) Approve recommended parking changes on Capitol Drive, east of Durkee Street near Classical Charter School.

**Attachments:** [Parking Ordinance Changes-Capitol Dr., east of Durkee St.pdf](#)

This Report Action Item was approved.

[18-0268](#) Approve artwork for decorative "Marigold Mile" street name signs on S. Oneida Street.

**Attachments:** [Oneida Street-Marigold Mile-Artwork for Street Name Signs.pdf](#)

This Report Action Item was approved.

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[18-0210](#) Secondhand Article Dealer License application of Rural Art-ifacts, Andrea J. Bertotto, Applicant, 137 S. Walter Ave., contingent upon approval from all departments.

**Attachments:** [Rural Art-ifacts application.pdf](#)

This Report Action Item was approved.

[18-0232](#)

Operator's Licenses

**Attachments:**     [Operator's Licenses for 2-28-18 S&L.pdf](#)

This Report Action Item was approved.

[18-0234](#)

"Class B" Beer/Liquor License Application for Transfer of License of Il Angolo Resto-Bar LLC, Conrado Lopez Mendez, Agent, transfer from 201 N. Appleton St. to 527-529 W. College Ave., contingent upon approval from all departments.

**Attachments:**     [Il Angolo transfer of premise application.pdf](#)

This Report Action Item was approved.

- 3.    **MINUTES OF THE CITY PLAN COMMISSION**
- 4.    **MINUTES OF THE PARKS AND RECREATION COMMITTEE**
- 5.    **MINUTES OF THE FINANCE COMMITTEE**

[18-0248](#)

Request to approve the following 2018 Budget adjustment:

**General Fund - Public Works Department**

Concrete Paving Program	+\$45,000
Oneida Bridge Lighting Project	- \$45,000

to reallocate funds to the concrete paving program in order to complete projects included in the 2018 Budget.

**Attachments:**     [General Fund.pdf](#)

This Report Action Item was approved.

[18-0249](#)

Request to approve the following 2018 Budget adjustment:

**Subdivision Capital Projects Fund**

Concrete Paving Program	+\$100,000
Fund Balance	+\$100,000

to provide funding to the concrete paving program in order to complete projects included in the 2018 Budget.

**Attachments:**     [Subdivision Fund.pdf](#)

**This Report Action Item was approved.**

[18-0250](#)

Request approval to award Unit A-18 Concrete Paving to Vinton Construction Company in the amount of \$2,045,659 with a 4.2% contingency of \$85,000 for a project total not to exceed \$2,130,659.

**Attachments:**     [Award of Contract Unit A-18.pdf](#)

**This Report Action Item was approved.**

[18-0251](#)

Request approval to award Unit B-18 Asphalt Pavement Reconstruction No. 2 to Vinton Construction Company in the amount of \$1,717,813 with a 2.1% contingency of \$35,500 for a project total not to exceed \$1,753,313.

**Attachments:**     [Award of Contract Unit B-18.pdf](#)

**This Report Action Item was approved.**

[18-0252](#)

Request to approve Fourth/Fifth Additions to Emerald Valley Development.

**Attachments:**     [Development Agreement - Emerald Valley 4th 5th Additions.pdf](#)

**This Report Action Item was approved.**

[18-0279](#)

Request to approve Resolution accepting Petition for Annexation for 1712 Edgewood Drive.

**Attachments:**     [Annexation - 1712 East Edgewood Drive Resolution.pdf](#)

**This Report Action Item was approved.**

[18-0280](#)

Request to approve Resolution accepting Petition for Annexation for North Edgewood Estates.

**Attachments:** [Annexation - North Edgewood Estates Resolution.pdf](#)

This Report Action Item was approved.

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

[18-0319](#)

Approve Maximum Extent Practical (MEP) and Fee-in-lieu payment for Stormwater Management Requirements for Eagle Point Senior Housing.

**Attachments:** [Eagle Point Sr Housing UC memo March 2018.pdf](#)

This Report Action Item was approved.

[18-0175](#)

A Resolution authorizing the Department of Public Works to enter an Urban Nonpoint Source & Storm Water Management Program Grant agreement with the Wisconsin Department of Natural Resources for construction of the Leona Street Stormwater Pond.

**Attachments:** [Leona St Pond UNPSSW Grant Resolution Memo for 02-13-2018 Util Cmte FINAL.pdf](#)  
[Gov Responsibility Resolution Appleton Leona Pond final.pdf](#)

This Report Action Item was approved.

[18-0246](#)

Award Unit K-18 Native Landscape Management Contract to Applied Ecological Services, Inc. in an amount not to exceed \$148,099.40.

**Attachments:** [K-18 contract award util memo final 02-19-2018.pdf](#)

This Report Action Item was approved.

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

[18-0225](#)

Approve Addendum to Fox Valley Technical College Student Pass Contract

**Attachments:**    [2018 FVTC Addendum memo.pdf](#)  
[2018 FVTC Addendum.pdf](#)  
[2015 FVTC Contract.pdf](#)

This Report Action Item was approved.

## 10. MINUTES OF THE BOARD OF HEALTH

### M. CONSOLIDATED ACTION ITEMS

### N. ITEMS HELD

[18-0156](#)

Request to approve the Leona Pond Annexation, a portion of 2136 E. Wisconsin Avenue currently in the Town of Grand Chute, as shown on the attached maps, subject to the stipulations in the attached staff report

**Attachments:**    [StaffReport Leona Pond Annexation For02-13-18.pdf](#)

This Report Action Item was approved.

[18-0219](#)

Resolution Authorizing the Execution and Delivery of Documents related to the Fox Cities Exhibition Center project

**Attachments:**    [Appleton RDA 2018 FCEC - Municipal Authorizing Resolution \(Appleton\).pdf](#)  
[Appleton RDA 2018 FCEC - Amended and Restated Cooperation Agreement.pdf](#)  
[Appleton RDA 2018 FCEC 1st Amend. to AR Room Tax Commission and Tourism Zone Agreement.pdf](#)  
[Appleton RDA 2018 FCEC- Pledge and Security Agreement.pdf](#)

*Without objection this item was taken up after the Closed Session*

**Alderson Lobner moved, seconded by Alderson Croatt, that the Resolution be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konezke, Alderson Kyle Lobner, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears, Alderson Chris Croatt, Alderson Keir Dvorachek and Alderson Bob Baker

**Excused:** 2 - Alderson Ed Baranowski and Alderson Patti Coenen

**Abstained:** 1 - Mayor Timothy Hanna



## O. ORDINANCES

[18-0322](#)

Ordinance 26-18

**Attachments:** [Ordinance going to Council 3-7-18.pdf](#)

**This Report Action Item was approved.**

## P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

## Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

## R. OTHER COUNCIL BUSINESS

## S. CLOSED SESSION

[18-0328](#)

The Common Council will go into closed session according to State Statute §19.85(e) for the purpose of discussions regarding deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session concerning funding for the construction of the Exhibition Center and then reconvene into open session.

**Alderson Croatt moved, seconded by Alderson Baker, that the Common Council convene into closed session at 7:33 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Kyle Lobner, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears, Alderson Chris Croatt, Alderson Keir Dvorachek and Alderson Bob Baker

**Excused:** 2 - Alderson Ed Baranowski and Alderson Patti Coenen

**Abstained:** 1 - Mayor Timothy Hanna

## T. ADJOURN

*Motion by Alderson Lobner, seconded by Alderson Croatt to reconvene into open session. Roll Call. Motion carried 13/0 and at 8:31 p.m. the Council reconvened into open session. No action was taken in closed session.*

**Alderson Lobner moved, seconded by Alderson Spears, that the meeting be adjourned at 8:33 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt, Mayor Timothy Hanna, Alderperson Keir Dvorachek and Alderperson Bob Baker

**Excused:** 2 - Alderperson Ed Baranowski and Alderperson Patti Coenen

Kami Lynch, City Clerk