



“...meeting community needs...enhancing quality of life.”

**DEPARTMENT OF PUBLIC WORKS**

**Engineering Division  
100 North Appleton Street  
Appleton, WI 54911  
Phone (920) 832-6474**

September 29, 2020

Dear Property Owner:

The City of Appleton currently has pedestrian walks that connect neighborhoods throughout the City similar to the one adjacent to your property. The majority of these pedestrian connections do not have fences. However, some of the older pedestrian walks do have existing fences, and over time the fences are getting damaged due to age, weather, snow removal, etc.

The City is proposing a change to our City Owned Pedestrian Walks Policy to eliminate these fences over time. Please review the attached policy highlighting the proposed changes. The policy will be an action item on the October 12<sup>th</sup> Municipal Services Committee meeting at 4:30 p.m. in Committee Room “A”, Sixth Floor at the City Center Building.

All persons are invited to express their views or concerns regarding the proposed changes. The Municipal Services Committee meeting is open to the public; however, considering the COVID-19 Health Emergency, you are strongly encouraged to share any feedback with Municipal Service Committee members via written letter, email, or phone call instead of appearing in person. Additionally, you may also share any questions, concerns, or feedback regarding the proposed changes with me via email at [paula.vandehey@appleton.org](mailto:paula.vandehey@appleton.org).

Sincerely,

Paula Vandehey, P.E.  
Director of Public Works

Attachment

C: Alderpersons



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Council approved 10/20/04

## CITY OF APPLETON CITY OWNED PEDESTRIAN WALKS POLICY

This policy has been developed to provide appropriate, consistent and cost-effective landscaping/fencing and pavement maintenance of City owned, non-park pedestrian walks.

### Pedestrian Walk Fencing

- City will maintain chain link fence that was installed by City **until such time it is beyond repair.**
- Existing city-owned fences ~~may be removed with Common Council approval~~ **will be removed once they are beyond repair.**
- **A one-time reimbursement of up to \$500 towards private landscaping/fencing will be offered to each property owner abutting the removed fence.**
- City will not maintain decorative or privacy fencing installed by property owner.
- New pedestrian walks will not have fencing unless approved by Common Council.

### Pedestrian Walk Pavement Maintenance

- City will maintain walk per Sidewalk Maintenance Policy.
- City will keep pedestrian walk clear of snow and ice.
- Future pedestrian walks will be a minimum of ~~6~~ **8** feet of pavement width within a minimum ~~40~~ **16**-foot easement width to allow for proper snow removal.

### Landscaping

- Park Department will not be responsible for landscaping and mowing of grass at non-park pedestrian walks except the two they currently maintain (Pacific at Opechee and Birchwood at Glendale).
- Abutting property owners will be responsible for any encroachment of landscaping into City right-of-way.