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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 12/09/2019

RE: Action: Award the "2019 North Water Tower Driveway Replacement Project" contract to Northeast Asphalt, Inc. in the amount of \$25,972.50 with a contingency of \$6,000 for a project total not to exceed \$31,972.50.

The 2019 Capital Improvement Plan includes \$65,000 to repair hardscapes at various water tower sites. Of that amount, \$12,000 has been allocated to for design, leaving a balance \$53,000 for construction. This project includes replacing the asphalt driveway that leads to the water tower. The recommendations for repairs was determined by our consulting engineer after a hardscape audit was completed at all the sites. The balance of the 2019 hardscape budget has been allocated to the hardscape repairs at the Mathias Water Tower site.

The bids were received as follows:

Northeast Asphalt., Inc.	\$25,972.50
MCC, Inc.	\$31,475.00

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Northeast Asphalt, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Northeast Asphalt, Inc. in the amount of \$25,972.50 plus a contingency of \$6,000 only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.