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**To:** Chairperson Kathy Plank and Members of the Finance Committee

**From:** Brian Kreski, Environmental Programs Coordinator

**cc:** Chris Shaw, Utilities Director; Robert Kennedy Wastewater Plant Operations Supervisor; Kelli Rindt, Enterprise Fund Accounting Manager

**Date:** June 5, 2015

**Re:** Column/Wall Plate Storage Project Change Orders #1 & #2.

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### **Change Order Explanation and Approval**

Change Order #1 for the column/ Wall Plate Storage Project for the removal of one additional tree located near the construction area. It was agreed upon that the root system would be compromised with the installation of a footing for the projects retaining wall. Approval Change Order #1 for The Column/Wall Plate Storage Project to increase for the removal of one additional tree in the amount of \$261.00 resulting in a decrease to contingency from \$18,866.00 to \$18,605.00. No change to overall contract amount.

Change Order #2 for the Column/Wall Plate Storage Project is for the repair of a damaged natural gas main. The gas main is made of a carbon steel pipe that was compromised to a depth greater than 10% of the pipe thickness and replacement was recommended. Approval Change Order #2 for The Column/Wall Plate Storage Project to increase for the repair of a carbon steel gas main in the amount of \$2,110.00 resulting in a decrease to contingency from \$18,605.00 to \$16,495.00. No change to overall contract amount.

