



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, April 20, 2022

6:00 PM

Council Chambers

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### Organizational Meeting

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Woodford at 6:00 p.m.*

#### B. ROLL CALL OF ALDERPERSONS

*Aldersperson Alfheim arrived at 6:14 p.m.*

**Present:** 15 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Mayor Jake Woodford, Aldersperson Israel Del Toro, Aldersperson Joss Thyssen, Aldersperson Vaya Jones and Aldersperson Christopher Croatt

**Excused:** 1 - Aldersperson Chad Doran

#### C. REPORT OF THE INFORMAL ORGANIZATIONAL MEETING

##### **Proposed Rule Changes**

[22-0491](#)**Rule 33. Remote Meeting Participation***Submitted by: Alderperson Doran, District 15*

Rule 33. Remote Meeting Participation - Municipal Code Sec. 2-29 allows alderpersons to appear remotely at meetings when technology is available and the iLegislate app is being utilized; however, members of the council, committees, boards or commissions shall endeavor to appear in person for meetings. The following shall serve as supplemental rules regarding remote attendance at Council/Committees/Commissions/Boards:

- a) At least forty-eight (48) hours in advance of the meeting, a member shall notify, in writing or by email or telephone, the City Clerk and: 1) In the case of a Council meeting: the President of the Common Council and Mayor; 2) In the case of a Committee/Board/Commission meeting: the Chair and Designated Contact Person.
- b) City staff will endeavor to record a member's remote meeting attendance in the meeting minutes.
- c) A member will not be permitted to participate in the closed session portion of a meeting conducted pursuant to Sec. 19.85, Wis. Stats.
- d) The Chairperson of these respective bodies (or Council President in the case of Council meetings) shall chair the meetings in person or ensure that a designee appearing in person is appointed to chair the meeting.

**Alderperson Hartzheim moved, seconded by Alderperson Croatt, that the Rule Change be approved. Roll Call. Motion failed by the following vote:**

**Nay:** 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Israel Del Toro, Alderperson Joss Thyssen, Alderperson Vaya Jones and Alderperson Christopher Croatt

**Excused:** 2 - Alderperson Kristin Alfheim and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

[22-0492](#)**Rule 14. Call the Question***Submitted By: Alderperson Doran, District 15*

Rule 14. Call the Question - The motion to call the question cannot be used when the speaker yields to another and then regains the floor. No member can call the question while speaking to the issue. Note: The motion to call the question is not debatable per Robert's Rules. The motion to call the previous question will not be allowed during committee meetings, but will be allowed during deliberations of the Committee of the Whole. At the time the question is called, Common Council members present must give unanimous consent to call the question. The question cannot be called more than one (1) time on any given item being considered.

**Alderperson Hartzheim moved, seconded by Alderperson Croatt, that the Rule Change be approved. Roll Call. Motion failed by the following vote:**

**Nay:** 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Israel Del Toro, Alderperson Joss Thyssen, Alderperson Vaya Jones and Alderperson Christopher Croatt

**Excused:** 2 - Alderperson Kristin Alfheim and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

[22-0493](#)**Rule 23. Standing Committees***Submitted By: Alderperson Doran, District 15*

Rule 23. Standing Committees - Shall be appointed by the Council President and confirmed by the Common Council, as follows:

**Alderperson Hartzheim moved, seconded by Alderperson Croatt, that the Rule Change be approved. Roll Call. Motion failed by the following vote:**

**Nay:** 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Israel Del Toro, Alderperson Joss Thyssen, Alderperson Vaya Jones and Alderperson Christopher Croatt

**Excused:** 2 - Alderperson Kristin Alfheim and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

[22-0494](#)**New Rule - Holding of Items (34)**

*Submitted By: Alderperson Doran, District 15*

Unless a longer period is requested by staff, which is subject to consent of the Committee, a Committee may hold an item for no more than two meeting cycles, before it is required to be back on the Committee agenda for action. The same item may be held at Council for two meeting cycles, but then must appear on the following Council agenda for action.

**Alderperson Hartzheim moved, seconded by Alderperson Croatt, that the New Rule be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 2 - Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

**Nay:** 11 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Nate Wolff, Alderperson Israel Del Toro, Alderperson Joss Thyssen and Alderperson Vaya Jones

**Excused:** 2 - Alderperson Kristin Alfheim and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

[22-0496](#)**New Rule - Withdrawal of Resolutions**

After a Resolution is read and referred to a committee, it shall be deemed to be in possession of the Council; however, a resolution may be withdrawn by its author (first named Alderperson if more than one author is listed) under limited circumstances: 1) A resolution may be withdrawn at the committee level by its author if no action has been taken to approve, deny or amend the resolution. If held at committee, its author may subsequently withdraw the resolution prior to the committee acting on it. 2) A resolution may be withdrawn at the Council level by its author subject to consent of 2/3 of Council members present.

**Alderperson Van Zeeland moved, seconded by Alderperson Meltzer, that the New Rule be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Nate Wolff, Alderperson Israel Del Toro, Alderperson Joss Thyssen, Alderperson Vaya Jones and Alderperson Christopher Croatt

**Nay:** 1 - Alderperson Sheri Hartzheim

**Excused:** 2 - Alderperson Kristin Alfheim and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

[22-0498](#)**Rule 22. Committee Meetings***Submitted By: Alderperson Siebers, District 1*

Committee Meetings - All committee meetings are considered to be standing meetings. Cancellation of a committee meeting shall be on call of the Chair. No meetings are to commence until 4:30 p.m., *unless in consideration of special circumstances a meeting may begin at 4:00 p.m. with the following conditions:*

- 1. The 4:00 p.m. meeting is at the call of the Chair*
- 2. There is no objection from Committee members*
- 3. The time will not conflict with any other meeting*
- 4. The Chair will take into consideration public attendance and participation*
- 5. Changes in meeting times due to special circumstances will*

*be*

*noticed as required by statute, with as much advance notice provided when possible*

**Alderperson Firkus moved, seconded by Alderperson Wolff, that the Rule Change be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Israel Del Toro and Alderperson Vaya Jones

**Nay:** 2 - Alderperson Joss Thyssen and Alderperson Christopher Croatt

**Excused:** 1 - Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

[22-0501](#)**Rule 23 - Standing Committees***Submitted by: Alderperson Doran, District 15*

Change the number of members on the Finance Committee from five (5) to seven (7)

**Alderperson Hartzheim moved, seconded by Alderperson Croatt, that the Rule Change be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 2 - Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

**Nay:** 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Israel Del Toro, Alderperson Joss Thyssen and Alderperson Vaya Jones

**Excused:** 1 - Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

**Rules of Council (as amended above)**

[22-0488](#) Rules of Council

**Attachments:** [Council Rules - Amended 6-16-21 FINAL.pdf](#)  
[Council Rules - Redlined 4-20-22.pdf](#)  
[Council Rules - FINAL 4-20-22.pdf](#)

**Alderperson Van Zeeland moved, seconded by Alderperson Fenton, that the Rules of Council be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Israel Del Toro, Alderperson Joss Thyssen, Alderperson Vaya Jones and Alderperson Christopher Croatt

**Excused:** 1 - Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

**Department & Committee Functions**

[22-0489](#) Department & Committee Functions

**Attachments:** [Dept-Comm Functions - ADOPTED 4-22-2020.pdf](#)  
[Dept & Committee Functions REVISED 4-20-22.pdf](#)  
[Dept-Comm Functions - FINAL 4-20-22.pdf](#)

**Alderperson Hartzheim moved, seconded by Alderperson Fenton, that the Department & Committee Functions be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Israel Del Toro, Alderperson Joss Thyssen, Alderperson Vaya Jones and Alderperson Christopher Croatt

**Excused:** 1 - Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

#### D. RE-COMMIT TO THE CODE OF CONDUCT

[22-0490](#) Code of Conduct

**Attachments:** [Code of Conduct.pdf](#)

**Alderperson Croatt moved, seconded by Alderperson Fenton, that the Council recommit to the Code of Conduct. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Israel Del Toro, Alderperson Joss Thyssen, Alderperson Vaya Jones and Alderperson Christopher Croatt

**Excused:** 1 - Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

#### E. APPOINTMENT OF COMMITTEES & COMMITTEE CHAIRS

[22-0566](#) 2022 Committee Appointments

**Attachments:** [Alderperson Committee Appts \(04-2022\).pdf](#)

**Alderperson Croatt moved, seconded by Alderperson Meltzer, that the Committee Appointments be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Israel Del Toro, Alderperson Joss Thyssen, Alderperson Vaya Jones and Alderperson Christopher Croatt

**Excused:** 1 - Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

#### F. ELECTION OF COMMON COUNCIL PRESIDENT

*Alderperson Van Zeeland was elected as the Council President.*

G. ELECTION OF COMMON COUNCIL VICE-PRESIDENT

*Aldersperson Meltzer was elected as the Council Vice-President.*

H. ELECTION OF COMMON COUNCIL REPRESENTATIVE TO THE CITY PLAN COMMISSION

*Aldersperson Fenton was elected as the Representative to the City Plan Commission.*

I. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

J. OTHER COUNCIL BUSINESS

K. ADJOURN

**Aldersperson Hartzheim moved, seconded by Aldersperson Croatt, that the meeting be adjourned at 6:47 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Israel Del Toro, Aldersperson Joss Thyssen, Aldersperson Vaya Jones and Aldersperson Christopher Croatt

**Excused:** 1 - Aldersperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

Kami Lynch, City Clerk