



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, April 20, 2022

6:00 PM

Council Chambers

Organizational Meeting

- A. CALL TO ORDER
- B. ROLL CALL OF ALDERPERSONS
- C. REPORT OF THE INFORMAL ORGANIZATIONAL MEETING

Proposed Rule Changes

[22-0491](#)

Rule 33. Remote Meeting Participation

Submitted by: Alderperson Doran, District 15

Rule 33. Remote Meeting Participation - Municipal Code Sec. 2-29 allows alderpersons to appear remotely at meetings when technology is available and the iLegislate app is being utilized; however, members of the council, committees, boards or commissions shall endeavor to appear in person for meetings. The following shall serve as supplemental rules regarding remote attendance at Council/Committees/Commissions/Boards:

- a) At least forty-eight (48) hours in advance of the meeting, a member shall notify, in writing or by email or telephone, the City Clerk and: 1) In the case of a Council meeting: the President of the Common Council and Mayor; 2) In the case of a Committee/Board/Commission meeting: the Chair and Designated Contact Person.
- b) City staff will endeavor to record a member's remote meeting attendance in the meeting minutes.
- c) A member will not be permitted to participate in the closed session portion of a meeting conducted pursuant to Sec. 19.85, Wis. Stats.
- d) The Chairperson of these respective bodies (or Council President in the case of Council meetings) shall chair the meetings in person or ensure that a designee appearing in person is appointed to chair the meeting.

[22-0492](#)**Rule 14. Call the Question***Submitted By: Alderperson Doran, District 15*

Rule 14. Call the Question - The motion to call the question cannot be used when the speaker yields to another and then regains the floor. No member can call the question while speaking to the issue. Note: The motion to call the question is not debatable per Robert's Rules. The motion to call the previous question will not be allowed during committee meetings, but will be allowed during deliberations of the Committee of the Whole. At the time the question is called, Common Council members present must give unanimous consent to call the question. The question cannot be called more than one (1) time on any given item being considered.

[22-0493](#)**Rule 23. Standing Committees***Submitted By: Alderperson Doran, District 15*

Rule 23. Standing Committees - Shall be appointed by the Council President and confirmed by the Common Council, as follows:

[22-0494](#)**New Rule - Holding of Items (34)***Submitted By: Alderperson Doran, District 15*

Unless a longer period is requested by staff, which is subject to consent of the Committee, a Committee may hold an item for no more than two meeting cycles, before it is required to be back on the Committee agenda for action. The same item may be held at Council for two meeting cycles, but then must appear on the following Council agenda for action.

[22-0496](#)**New Rule - Withdrawal of Resolutions**

After a Resolution is read and referred to a committee, it shall be deemed to be in possession of the Council; however, a resolution may be withdrawn by its author (first named Alderperson if more than one author is listed) under limited circumstances: 1) A resolution may be withdrawn at the committee level by its author if no action has been taken to approve, deny or amend the resolution. If held at committee, its author may subsequently withdraw the resolution prior to the committee acting on it. 2) A resolution may be withdrawn at the Council level by its author subject to consent of 2/3 of Council members present.

[22-0498](#)**Rule 22. Committee Meetings***Submitted By: Alderperson Siebers, District 1*

Committee Meetings - All committee meetings are considered to be standing meetings. Cancellation of a committee meeting shall be on call of the Chair. No meetings are to commence until 4:30 p.m., *unless in consideration of special circumstances a meeting may begin at 4:00 p.m. with the following conditions:*

- 1. The 4:00 p.m. meeting is at the call of the Chair*
- 2. There is no objection from Committee members*
- 3. The time will not conflict with any other meeting*
- 4. The Chair will take into consideration public attendance and participation*
- 5. Changes in meeting times due to special circumstances will be noticed as required by statute, with as much advance notice provided when possible*

[22-0501](#)**Rule 23 - Standing Committees***Submitted by: Alderperson Doran, District 15*

Change the number of members on the Finance Committee from five (5) to seven (7)

Rules of Council (as amended above)[22-0488](#)

Rules of Council

Attachments: [Council Rules - Amended 6-16-21 FINAL.pdf](#)

Department & Committee Functions[22-0489](#)

Department & Committee Functions

Attachments: [Dept-Comm Functions - ADOPTED 4-22-2020.pdf](#)
[Dept & Committee Functions REVISED 4-20-22.pdf](#)

D. RE-COMMIT TO THE CODE OF CONDUCT[22-0490](#)

Code of Conduct

Attachments: [Code of Conduct.pdf](#)

- E. APPOINTMENT OF COMMITTEES & COMMITTEE CHAIRS
- F. ELECTION OF COMMON COUNCIL PRESIDENT
- G. ELECTION OF COMMON COUNCIL VICE-PRESIDENT
- H. ELECTION OF COMMON COUNCIL REPRESENTATIVE TO THE CITY PLAN COMMISSION
- I. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- J. OTHER COUNCIL BUSINESS
- K. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.