



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Municipal Services Committee

Tuesday, May 12, 2015

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton, Alderperson Croatt and Alderperson Mann

3. Approval of minutes from previous meeting

[15-753](#) Minutes from April 28, 2015

Attachments: [Minutes from April 28, 2015.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Dalton, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton, Alderperson Croatt and Alderperson Mann

4. **Public Hearings/Appearances**

5. **Action Items**

[15-652](#) Request from Appleton Downtown Incorporated for a street occupancy permit for the new banners on College Avenue along with their request to waive the installation fee identified in C.7 of the City of Appleton Banner Policy.

Attachments: [Request from ADI for new banner.pdf](#)

Amendment was made to approve the item as originally requested.

Alderperson Coenen moved, seconded by Alderperson Dalton, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Coenen, Alderperson Dalton, Alderperson Croatt and Alderperson Mann

Nay: 1 - Alderperson Dannecker

[15-754](#)

Request from Brian & Amanda Jenkins to amend their exception to the Street Terrace Policy relative to the non-front yard portion at 115 N. Green Bay Road to include a 3-foot fence. Contingent upon an updated indemnification agreement.

Attachments: [115 N Green Bay Rd.pdf](#)

Amend item 15-754 to add: "Contingent upon an updated indemnification agreement".

Alderson Coenen moved, seconded by Alderson Dalton, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Coenen, Alderson Dalton and Alderson Mann

Nay: 2 - Alderson Dannecker and Alderson Croatt

[15-755](#)

Request from Christy Vo for a variance to Municipal Code Section 19-91 Front Yard Parking for the property at 1107 E Calumet Street allowing for an 8 foot extension from the original driveway.

Attachments: [1107 E Calumet Street.pdf](#)

Item 15-755. Include the language after the words Calumet Street ", allowing for an 8 foot extension from the original driveway".

Alderson Coenen moved, seconded by Alderson Dalton, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Dannecker, Alderson Coenen, Alderson Dalton and Alderson Mann

Nay: 1 - Alderson Croatt

[15-757](#)**Fair Street:**

Fair Street, from Franklin Street to the south end, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 21' from back of curb to back of curb, which is the same width as the existing street. Current on-street parking would remain unchanged.

Alderson Dannecker moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Croatt and Alderson Mann

[15-759](#)**Grant Street:**

Grant Street, from Nicholas Street to Mason Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is two (2') feet narrower than the existing street. Narrowing the street by 2' will save approximately 13 street trees. Current on-street parking would remain unchanged.

Alderson Coenen moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Croatt and Alderson Mann

[15-760](#)**Harriman Street:**

Harriman Street, from Atlantic Street to Winnebago Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 24' from back of curb to back of curb, which is the same width as the existing street. New 4' wide sidewalk would be constructed to the Right-of-Way line along both sides of Harriman within the project limits. Current on-street parking would remain unchanged.

Alderson Dannecker moved, seconded by Alderson Dalton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Croatt and Alderson Mann

[15-761](#)**Herbert Street:**

Herbert Street, from Pine Street to Rogers Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. New sidewalk would be constructed to the Right-of-Way line along the west side of Douglas from Pine Street to Rogers Avenue. Current on-street parking would remain unchanged.

Alderson Dannecker moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Croatt and Alderson Mann

[15-763](#)

Request from Mr. Harold Froehlich to not have a terrace tree planted at 1008 E. Marnie Lane.

Attachments: [1008 E Marnie Lane.pdf](#)

Alderson Croatt moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Dannecker, Alderson Dalton and Alderson Croatt

Nay: 2 - Alderson Coenen and Alderson Mann

[15-764](#)

Request from Heid Music for a permanent street occupancy permit to install a sign that extends into the College Avenue street right-of-way 5 feet. Guidelines used for administrative approval is a maximum projection of 4 feet into the street right-of-way.

Attachments: [Heid Music.pdf](#)

Alderson Coenen moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Croatt and Alderson Mann

[15-765](#)

Preliminary Resolution 1-P-15 for Concrete Pavement, Sidewalk Construction and Driveway Aprons be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [Preliminary Resolution 1-P-15.pdf](#)

Alderson Dannecker moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Croatt and Alderson Mann

[15-766](#)

Implement the following downtown parking changes in summer 2015:

a. Change on-street meter hours from 9:00 a.m.-9:00 p.m. to 9:00 a.m.-6:00 p.m. Monday through Saturday, with Sundays remaining free.

b. Change on-street meter limit from 2-hours to 12 hours and the rate from \$0.75/hour to \$0.20/hour for all meters north of Washington Street.

Attachments: [Parking meter changes summer 2015.pdf](#)

Alderson Coenen moved, seconded by Alderson Dalton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton, Alderperson Croatt and Alderperson Mann

[15-796](#)

Approve the Amended State/Municipal Agreement for the STH 47 (Richmond Street)/CTH OO (Northland Avenue) Intersection Improvement Project.

Attachments: [State-Municipal Agreement STH 47 Cty OO.pdf](#)

Alderperson Dannecker moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton, Alderperson Croatt and Alderperson Mann

6. Information Items

[15-762](#)

Winona Court:

Winona Court, from Nawada Street to Nawada Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 21' from back of curb to back of curb, which is approximately 2' wider than the existing street. New 4' sidewalk would be constructed along the curb of the west leg of Winona Court. On-street parking during non-winter months would remain unchanged. During winter months, on-street parking would be prohibited along both sides of Winona Court.

Attachments: [Winona Court.pdf](#)

Item 15-762 will be held until the May 25, 2015 meeting.

Alderperson Dannecker moved, seconded by Alderperson Dalton, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton, Alderperson Croatt and Alderperson Mann

[15-756](#)**Douglas Street:**

Douglas Street, from Pine Street to Haskell Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. New sidewalk would be constructed to the Right-of-Way line along the west side of Douglas from Pine Street to Haskell Street. New sidewalk would be constructed to the Right-of-Way line along the east side of Douglas from Pine Street to Rogers Avenue. Current on-street parking would remain unchanged.

Attachments: [Douglas Street.pdf](#)

Item 15-756 will be held until May 26, 2015 meeting.

Alderson Mann moved, seconded by Alderson Coenen, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Croatt and Alderson Mann

[15-768](#)

Inspection Division Permit Summary Comparison Report for April, 2015.

Attachments: [Inspection Div Permit Summary Comparison April, 2015.pdf](#)

[15-771](#)

Update on audit of WE Energies street lights.

7. Adjournment

Alderson Dannecker moved, seconded by Alderson Coenen, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Croatt and Alderson Mann