

Department of Public Works – Engineering Division

MEMO

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works
Mark Lahay, Assistant City Engineer
Sue Olson, Staff Engineer

DATE: February 3, 2015

RE: Award of 2015 Materials Testing Contract (M-15) to OMNNI Associates, Inc. in an amount not to exceed \$50,000.

The Department of Public Works recommends award of the 2015 Materials Testing Contract to OMNNI Associates, Inc. in an amount not to exceed \$50,000.

In January 2015 a Request for Proposals (RFP) was sent to three (3) consulting firms and three (3) proposals were received. The three firms submitting proposals were River Valley Testing, OMNNI Associates, and PSI. Proposals were evaluated by Mark Lahay, Assistant City Engineer and Sue Olson, Project Engineer.

This contract includes material testing for concrete, asphalt, and soils, and contaminated material response, analysis, permitting and disposal. The proposals also included qualifications for testing needed for cast in place pipe (CIPP), for performing Phase I and Phase II environmental assessments and for performing geotechnical investigations. A geotechnical investigation is planned for Lions Park, however, no specific Phase I or Phase II environmental investigations are known at this time. Separate contracts will be negotiated for these services at the appropriate time.

OMNNI was ranked first by both reviewers. OMNNI's proposal stood out in the following areas:

- Licensed, experienced staff assigned to the project
- Local accredited in-house lab for majority of materials testing needs
- Clear understanding of all contract requirements
- Multiple staff available for coverage at all times
- Recent relevant experience in all required project tasks
- Demonstrated cost savings for recent City projects
- Shortest response time (15-30 minutes) in case of encountering contaminated materials

- Established relationships with the DNR

The RFP requested a separate Compensation Proposal. The lab and personnel unit costs in all three proposals were similar, with no one proposal standing out. The cost proposals can only be used as a guide line for estimating a contract amount, as the actual testing needed during the year is truly unknown. Funding for this work is included in each individual construction budget (concrete, asphalt, sidewalk, sanitary, storm and water).

Based on an estimated number of concrete and asphalt tests, and an estimate of the testing protocol needed at the Birchwood Pond and Lions Park projects, staff recommends a not to exceed budget of \$50,000 for this contract. Expenditures will be for services actually used and may be less than the awarded amount. A contract amendment will be brought to committee in the event that additional funding is necessary.

With satisfactory performance by the consultant, DPW staff anticipates contracting with OMNNI for 2016 and 2017 materials testing, subject to Municipal Services Committee and Common Council approval at the appropriate times.