



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes - Final Utilities Committee

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Tuesday, August 12, 2025

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee meeting to order at 4:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Meltzer, Stancil-Martin, Lambrecht and Dougherty

**Excused:** 1 - Heffernan

4. Approval of minutes from previous meeting

[25-0936](#)

Approval of the July 8, 2025 Utilities Committee Meeting Minutes.

**Attachments:** [July 8, 2025 Utilities Committee Meeting Minutes.pdf](#)

**Stancil-Martin moved, seconded by Lambrecht, that the July 8, 2025 Utilities Committee Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Stancil-Martin, Lambrecht and Dougherty

**Excused:** 1 - Heffernan

5. Public Hearing/Appearances

6. Action Items

[25-0937](#)

Award R-25 Root Control Contract to Duke's Root Control, Inc., in an amount not to exceed \$35,000.

**Attachments:** [R-25 Contract Award Combined Forms.pdf](#)

**Lambrecht moved, seconded by Stancil-Martin, that the R-25 Root Control Contract to Duke's Root Control, Inc., in an amount not to exceed \$35,000 be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Stancil-Martin, Lambrecht and Dougherty

**Excused:** 1 - Heffernan

## 7. Information Items

[25-0938](#)

Water Main Break Reports for May and June 2025

- Water Distribution and Meter Team Monthly Report - May
- Water Distribution and Meter Team Monthly Report - June

**Attachments:**     [5 - May 2025 - Water Main Breaks.pdf](#)

[6 - June 2025 - Water Main Breaks.pdf](#)

*The reports were presented.*

## 8. Adjournment

**Lambrecht moved, seconded by Stancil-Martin, that the Utilities Committee be adjourned at 4:41 p.m.. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Stancil-Martin, Lambrecht and Dougherty

**Absent:** 1 - Heffernan