



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, November 11, 2024

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Fenton, Doran, Meltzer, Siebers and Firkus

4. Approval of minutes from previous meeting

[24-1447](#)

Minutes from 10-21-2024

Attachments: [10-21-24 MSC Minutes.pdf](#)

Siebers moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Doran, Meltzer, Siebers and Firkus

5. **Public Hearing/Appearances**

6. **Action Items**

[24-1448](#)

Receive and file the College Avenue Lane Reconfiguration Status Update for Reporting Period #2 (August 2023 - July 2024)

Attachments: [College Avenue Lane Reconfiguration Reporting Period #2.pdf](#)
[College Av Reconfig 12-Month Update.pdf](#)

Meltzer moved, seconded by Firkus, that the Report Action Item be received and filed. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-1449](#)

Award Single-Source Design and Construction-Related Services Contract with Desman Design Management for 2025 Repair and Maintenance Program for the Red, Yellow, and Green Parking Ramps in an Amount Not to Exceed \$96,370.

Attachments: [Desman 2025 Ramp Repairs Consultant Services 11-11-2024.pdf](#)

Siebers moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-1450](#)

Approve Long-Term Temporary Occupancy Permit in College Avenue for Dumpster in Parking Lane at 213 E. College Ave, from 11/28/2024 through 1/31/2025.

Attachments: [LTT Occupancy 213 E College 24-207-T.pdf](#)

Firkus moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-1451](#)

Approve Amendment #1 for 2024 Materials Testing Contract (M-24) with Westwood Professional Services with an increase of \$100,000, for a new total contract amount not to exceed \$200,000.

Attachments: [M-24 Contract Amend 1 11-11-2024.pdf](#)

Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-1452](#)

Recommended award of Service Contract for Traffic Signal Control and Management Software Expansion with Traffic Control Corporation in the amount of \$102,210.00, plus a contingency of \$5,000.

Attachments: [ARPA Econolite Phase2 Service Contract Award.pdf](#)

Firkus moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-1474](#)

Approve Mosaic Family Health Inc. Purchased Parking in Yellow Ramp.

Attachments: [1019 - Mosaic - Yellow Ramp Designated Parking Stalls - 11-8-2024 - Updated Final Version.pdf](#)

Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Doran, Meltzer, Siebers and Firkus

7. Information Items

8. Adjournment

**Siebers moved, seconded by Meltzer, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Fenton, Doran, Meltzer, Siebers and Firkus