



Grounds Division Annual Report



2021

Grounds Division 2021 End of Year Report

Contracted Projects

Pickleball Complex

- RFP created for Pickleball Complex design.
- JSD Professional Services was selected to create the design.
- Northeast Asphalt was awarded the bid.
- Construction is planned for 2022.

Police Department Security Fencing Project

- RFP created for fence and gate design.
- McMahon selected for design.
- Contract awarded to IEL.
- Fencing supply issues have delayed finishing the project.

Linwood Playground

- RFP created to supply and install new playground at Linwood Park.
- Lee Recreation selected as vendor.
- Playground installed.



Linwood Park Playground

Apple Creek Trail Crack filling

- Valley Seal Coat crack filled the Apple Creek Trail from Ballard to JJ.

Utilities Fence Repairs

- American Fence was contracted to make repairs to the perimeter fencing at Wastewater.
- Fortress Fence has made repairs to the Water Plant and Lake Station perimeter fences.

Memorial Park Fence Repairs

- Field 1 280 feet of sideline fabric replaced. Posts leveled.
- Field 2 280 feet of sideline fabric replaced. Posts leveled.
 - 515 feet of outfield fence replaced. Posts leveled.
 - Backstop fabric replaced.
- Field 3 500 feet of outfield fence replaced. Posts leveled. Damaged posts replaced.
- Field 4 280 feet of sideline fabric replaced. Posts leveled.

- Field 5 500 feet of outfield fabric replaced. Posts were leveled, several posts replaced.
- Field 6 495 feet of outfield fence replaced. Post were leveled.

Einstein Park Fence Repairs

- Ball diamond
 - Fabric replacement of the sideline fences.
- Tennis court
 - Termination wire installed on the fence bottom.

Memorial Park Irrigation

- Main lines installed from Miracle League bathroom building to Fields 5, 6 and 7.

PRFMD Stockade Fence

Fence and gates replaced.

Memorial Park Catch Basin Repairs

- Two catch basins repaired Memorial Park.

Universal Playground

- Several ground level panels were added along with the replacement of some climbers with stairs to enhance inclusiveness.

LineSnappers

- Contracted to stripe the employee lot at PRFMD and to restripe the crosswalks at Erb, Pierce, MSB, and Fire Station 4.

P&C Portables

- Contracted to provide porta potties for 2021.

B&V Maintenance

- Contracted to mow the Industrial Parks.

TruGreen

- Contracted for herbicide application of the Fire Stations and other highly visible boulevard sites.

Applied Ecological

- Performed invasive removal in Pierce Park during the winter. They are contracted to establish the Jones Park ramp and biofilter plantings.

Lake Shore Cleaners

- Contracted to remove the snow at the Police Department lots.

Valley Sealcoat

- Rolled the Fire Station lawns in the spring.

Operations Projects

- New arbors and a well enclosure were constructed for the Scheig Center.



- New Park signs were constructed over the winter for Woodland, Highview and Einstein Parks.
- Ten new picnic tables were assembled, and old picnic tables were refinished during the winter.
- City Park benches were pulled from the fountain area and refinished.
- A spring car was added to the Miracle League Playground in Memorial Park.
- A communication board was added to the Universal Playground in Memorial Park.
- Applied for and received a Goose Nest and Egg Depredation Permit with the DNR.
- Landscaped, seeded and mulched the areas in Memorial Park where the new lighting was installed.
- The fairways in the woods at the Telulah Park disk golf course were mulched.



- The Mead Pool playground was removed. It was old and had a couple of unreparable issues.
- Fitness equipment was installed in Pierce Park. Two more sets were purchased to be installed at Community Parks in 2022.



- Concrete patching repairs at Fire Station 1, Pierce Park pavilion deck and the skate park surface.
- Invasive removal and control at Peabody, Pierce, and Telulah Parks.
- Repairs made to the Vosters Park boardwalk.
- The Jones Park top landing for the wooden steps located by the County Building was redecked.
- All park pavilion decks pressure washed.
- Pierce Park disk golf baskets moved. New sign installed showing changes.
- The new dugouts on Field 5 had fencing installed.
- Nine concrete slabs poured for Memorial Park benches.
- Trailer repainted and redecked.
- Newberry Trail railroad crossing repaired.
- Bicycle repair station installed at Memorial Park.
- Supported the United Way with their installation of the Borne Learning Trail at Pierce Park.
- The Scheig Veteran's Memorial planting.
- Archery targets replaced at Memorial Park.
- Horseshoe pits replaced at Telulah Park.
- The wildflower garden at the Scheig Center was removed.
- Magnetic bollards were installed at Houdini Plaza.
- New fence topper installed to outfield fences at Memorial Park.
- Drain tile installed along the north tennis court at Erb Park.
- A new puck containment net was added to the Jones Park hockey rink.
- Staff helped construct a retaining wall at Reid Golf Course.
- City Park benches removed and refinished.
- Removal of invasive woody material, and dead and hazardous trees from the Ellen Kort Peace Park shoreline.

Annual Responsibilities

- Maintained 610 acres of turf.
- Maintained 11.4 miles of trails.

- Snow removal for Fire Stations, Wastewater, lift stations, park lots, sidewalks and trails.
- Maintained ice rinks at Pierce, Erb, and Jones Parks Green Meadows and Colony Oaks.



- Groomed skate and traditional cross-country skiing trails at Reid and traditional cross country and fat tire bike trails at Appleton Memorial Park.
- Repaired plow damage at park and Facility parking lots.
- Cleaned 23 pavilions and restrooms throughout the season.
- Cold patched park lots and roadways.
- Installed the bases and prepared and maintained 17 ball diamonds for play.
- Installed nets and kept surfaces repaired and free from debris on 14 tennis courts.
- Performed monthly inspections and maintenance on twenty-nine playgrounds.
- Fertilized athletic fields.
- Ongoing invasive removal of buckthorn, teasel, Japanese knot weed, poison hemlock and garlic mustard.
- Planted annual beds at the Scheig Center.
- Developed 2022 operational and capital improvement program budgets.
- Hired and trained 19 seasonal employees.
- Shade sails installed in spring, removed in fall from playgrounds and the skatepark.
- Performed preventative maintenance and repairs to the powered gates at City facilities.
- Lutz Park and Telulah Park kayak launches seasonally installed and removed.
- Support Recreation programs by moving fitness and other program related equipment where needed.
- Support the City Band by transporting their equipment to Pierce Park.
- Refurbished picnic table and benches.
- Graffiti removal.

Special Events

The Grounds Division works with many special event organizers to make their event successful for residents and visitors.

- Sol Dance
- African Heritage, Inc.
- People of Progression

- Jaycees
- ADI
- YMCA
- Mile of Music
- Art in the Park
- Pierce Park Car Show

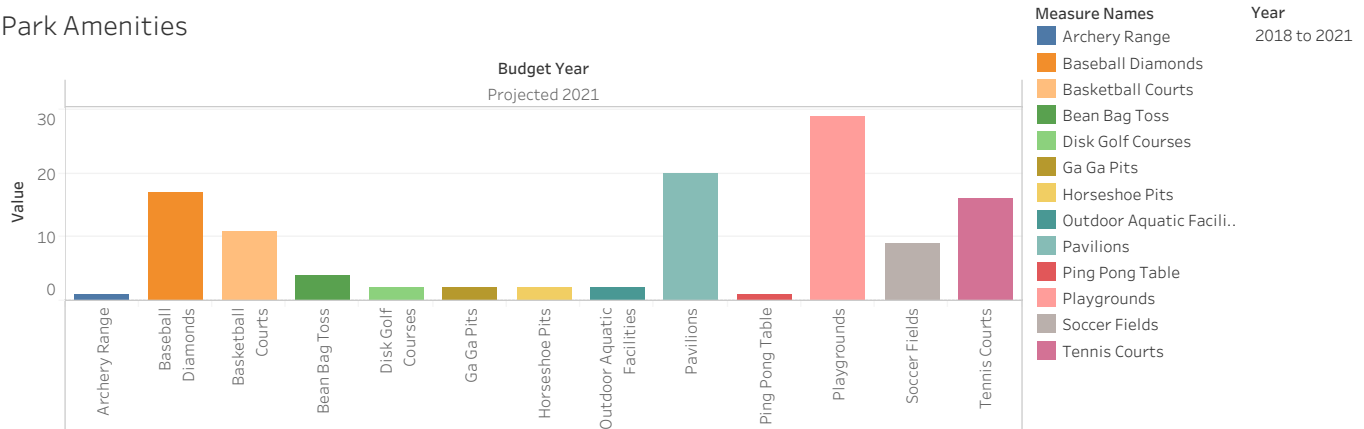
Grounds Division Collaborative and Volunteer Projects

- The Friends of the Memorial Park Gardens continued relationship for labor and expertise in maintaining the gardens at the Scheig Center.
- Coordinated workdays with the various Adopt a Park groups. Telulah Park and City Park were added to the list of parks adopted in 2021.
- Coordinated with school groups, Fleet Feet, and scouting troops to pick up litter, sticks, trail clean up and Eagle Scout projects.
- Continued sharing of equipment with the Department of Public Works.
- Boys and Girls Club.

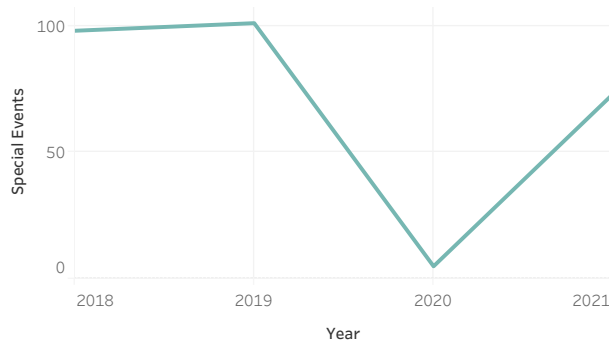
Appleton Parks and Grounds

Parks and Recreation is a tangible reflection of the quality of life in a community. Together, they provide gathering places and opportunities for families and social groups, as well as for individuals of all ages and economic status. The Grounds Division of the Parks, Recreation, and Facilities Management Department proactively manages 610 acres of park grounds and 12.8 miles of paved trails. In 2022, it is our objective to continue to provide opportunities for community experiences that promote cultural awareness and celebrate diversity.

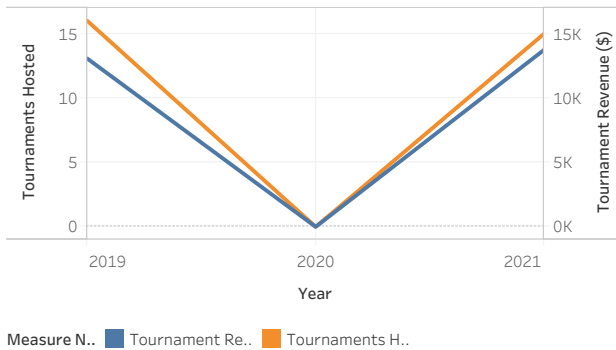
Park Amenities



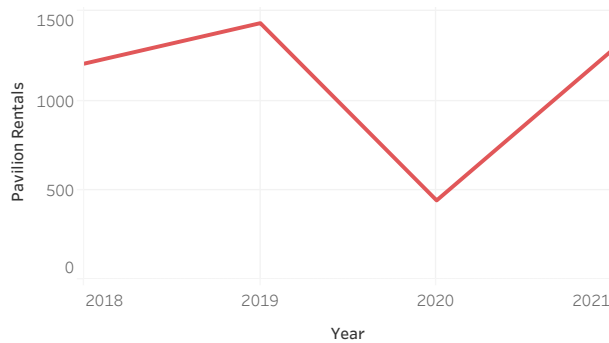
Number of Special Events Supported



Tournaments Hosted and Tournament Revenue



Pavilion Rentals



Pavilion Rental Revenue

