



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, August 23, 2022

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee Meeting to order at 4:36 p.m.

2. Roll call of membership

Present: 3 - Meltzer, Doran and Firkus

Excused: 2 - Jones and Schultz

3. Approval of minutes from previous meeting

[22-1064](#)

Approval of the August 17, 2022 Special Utilities Committee Meeting minutes.

Attachments: [August 17, 2022 Special Utilities Committee Meeting Minutes.pdf](#)

**Firkus moved, seconded by Meltzer, that the Minutes be adjourned. Roll Call.
Motion carried by the following vote:**

Aye: 2 - Meltzer and Firkus

Excused: 2 - Jones and Schultz

Abstained: 1 - Doran

4. Public Hearings/Appearances

5. Action Items

[22-1004](#)

Adopt the City of Appleton Stormwater Quality Management Plan, prepared by Brown and Caldwell, dated March 2022.

Attachments: [Appleton SWMP Final Report_Combined_NoFigs_20220303.pdf](#)
[AppendixA-Figures.pdf](#)

Doran moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Doran and Firkus

Excused: 2 - Jones and Schultz

[22-1005](#)

Approve updates to Municipal Code Chapter 4, Article V, Plumbing

Attachments: [Utilities Committee Memo - Municipal Code changes - Plumbing.pdf](#)
[Clean Version Plumbing Code Revision.pdf](#)
[Redlined Version plumbing Code Revision.pdf](#)

Firkus moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Doran and Firkus

Excused: 2 - Jones and Schultz

[22-1020](#)

Award contract to Fiberglass Solutions Inc. for Hypochlorite Fiberglass Reinforced Plastic Tank Relining Services in the amount of \$45,824 plus a 10% contingency of \$4,582 for a total not to exceed of \$50,406.

Attachments: [utilities memo - Sodium Hypochlorite Relining 08-02-22.pdf](#)

Firkus moved, seconded by Doran, that the Report Action Item be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Doran and Firkus

Excused: 2 - Jones and Schultz

[22-1027](#)

Approve Sole Source Compost Screening Contractor Services contract to Vandenberg Transportation LLC for a three-year term ending December 31, 2024 in the amount not to exceed \$82,100.

Attachments: [220803 UCM Vandenberg Compost Screening 2022-24.pdf](#)

Firkus moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Doran and Firkus

Excused: 2 - Jones and Schultz

6. Information Items

[22-1007](#)

DHS COVID Report: Appleton Wastewater Utility

Attachments: [Appleton WW SARS Cov2 Report 081822.pdf](#)

This item was reviewed.

[22-1065](#)

Monthly Reports for July 2022:
- Water Distribution and Meter Team Monthly Report

Attachments: [Water Main Breaks - July 2022.pdf](#)

The report was presented.

7. Adjournment

Firkus moved, seconded by Doran, that the Utilities Committee be adjourned at 4:43 p.m.. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Doran and Firkus

Excused: 2 - Jones and Schultz