



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final City Plan Commission

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Wednesday, June 12, 2024

3:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

Meeting called to order by Chair Mayor Woodford at 3:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

*Others present:*

*Aldersperson Sheri Hartzheim, District #13*

*Melissa Kraemer Badtke, East Central WI Regional Planning Commission*

*Terry L. Adams, 1313 E. Amelia Street*

*Tina Shatters, 1206 W. Lorain Street*

4. Approval of minutes from previous meeting

[24-0736](#)

City Plan Minutes from 5-22-24

**Attachments:** [City Plan Minutes 5-22-24.pdf](#)

**Neuberger moved, seconded by Fenton, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

5. Public Hearing/Appealances

[24-0737](#)

Rezoning #5-24 for the subject parcels located at 1313 East Amelia Street (Tax Id #31-1-1926-00) and 1319 North Owaissa Street (Tax Id #31-1-1927-00), including to the centerline of the adjacent street right-of-way, as shown on the attached maps, from R-1B Single-Family District to R-1C Central City Residential District (Associated with Action Item #24-0738)

**Attachments:** [InformalPublicHearingNotice\\_1313EAmeliaSt+1319NOwaissaSt\\_Rezoning#5-24.pdf](#)

*This public hearing was held and no one spoke.*

**This public hearing was held, and no one spoke on the item.**

## 6. Action Items

[24-0738](#)

Request to approve Rezoning #5-24 for the subject parcels located at 1313 East Amelia Street (Tax Id #31-1-1926-00) and 1319 North Owaissa Street (Tax Id #31-1-1927-00), including to the centerline of the adjacent street right-of-way, as shown on the attached maps, from R-1B Single-Family District to R-1C Central City Residential District

**Attachments:** [StaffReport\\_1313Amelia+1319Owaissa\\_Rezoning\\_For06-12-24.pdf](#)

*Proceeds to Council on July 17, 2024.*

**Fenton moved, seconded by Robins, that Rezoning #5-24 be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

[24-0739](#)

Request to approve the wetland restriction modification for Lots 90 - 97 of North Edgewood Estates 3 (Tax Id #31-1-7612-20, #31-1-7612-21, #31-1-7612-22, #31-1-7612-23, #31-1-7612-24, #31-1-7612-25, #31-1-7612-26, and #31-1-7612-27) as requested and shown on the attached documents and subject to the condition in the attached memo

**Attachments:** [StaffMemo\\_NorthEdgewoodEstates3\\_RestrictionModification\\_For06-12-24.pdf](#)  
[AffidavitOfCorrection\\_NorthEdgewoodEstates3\\_RestrictionModification.pdf](#)  
[WetlandDelineationMap\\_NorthEdgewoodEstates3\\_RestrictionModification.pdf](#)  
[RecordedPlat2021\\_NorthEdgewoodEstates3\\_RestrictionModification.pdf](#)

**Fenton moved, seconded by Neuberger, that the wetland restriction modification be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

[24-0740](#)

Resolution #2024-03 - Supporting and Approving of the New Appleton (Fox Cities) Metropolitan Planning Organization (MPO) Policy Board Structure and Re-designation Agreement

**Attachments:** [MPOPolicyBoardStructure+RedesignationAgreement Memo 6-5-24.pdf](#)  
[Resolution NewAppleton\(FoxCities\)MPOPolicyBoardStructure+RedesignationAgreement.pdf](#)

**Fenton moved, seconded by Robins, that Resolution #2024-03 be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

**7. Information Items**

**8. Adjournment**

**Fenton moved, seconded by Palm, that the meeting be adjourned at 3:49 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter