



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, January 14, 2020

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee Meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 5 - Meltzer, Reed, Firkus, Fenton and Otis

3. Approval of minutes from previous meeting

[20-0018](#)

Approval of the December 10, 2019 Utilities Committee Meeting Minutes.

Attachments: [December 10, 2019 Utilities Committee Meeting Minutes.pdf](#)

Reed moved, seconded by Firkus, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Firkus, Fenton and Otis

4. **Public Hearings/Appearances**

5. **Action Items**

[19-1547](#)

Request to classify 7500 N. Purdy Parkway (parcel 31-1-9221-00) as commercial for stormwater billing purposes.

Attachments: [Memo 311922100.pdf](#)
[2019-10-22 MEU Holdings - Letter to Sue Olson.pdf](#)

This item will be held until a future Utilities Committee Meeting.

Reed moved, seconded by Fenton, that the Report Action Item be held until a future Utilities Committee Meeting. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Firkus, Fenton and Otis

[20-0019](#)

Approve update to Municipal Code Section 24-10, Erosion and Sediment Control Applicability and Jurisdiction.

Attachments: [2019 24-10 ESC Update Util Memo.pdf](#)
[Sec 24-10 Changes.pdf](#)

Reed moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Firkus, Fenton and Otis

[20-0020](#)

Approve updates to Municipal Code Section 24-35, Erosion and Sediment Control Plan, Statement and Amendments.

Attachments: [2019 24-35 ESC Update Util Memo.pdf](#)
[Sec 24-35 Changes.pdf](#)

Reed moved, seconded by Firkus, that the Report Action Item be recommended for approval. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Firkus, Fenton and Otis

[20-0021](#)

CRITICAL TIMING - Approve contract with the Wisconsin Department of Natural Resources for the UNPS Planning Grant for the update to the City-wide Stormwater Management Plan in the amount of \$75,000.

Attachments: [2019 Planning grant DNR contract to UC.pdf](#)

Firkus moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Firkus, Fenton and Otis

[20-0022](#)

Award 2020D Stormwater Consulting Services Contract for the City-wide Stormwater Management Plan Update to Brown and Caldwell in an amount not to exceed \$199,981.

Attachments: [2020D City-wide SWMP BC Award Memo.pdf](#)

Reed moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Firkus, Fenton and Otis

[20-0023](#)

Award Contract to Fiberglass Solutions Inc. for Hypochlorite Fiberglass Reinforced Plastic Tank Relining Work in the amount of \$42,794 plus a 7.5% contingency of \$3,210 for a total not to exceed cost of \$46,004.

Attachments: [200106 Utilities Memo Fiberglass Tank Relining Contract.pdf](#)

Firkus moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Firkus, Fenton and Otis

6. Information Items

[20-0024](#)

Discuss Stormwater Permit requirements for Erosion and Sediment Control.

Attachments: [2020 ESC draft Program Update w attachments.pdf](#)
[Jan 2020 ESC Program.pdf](#)

This item was presented.

[20-0025](#)

Monthly Reports for November 2019:
- Water Distribution and Meter Team Monthly Report

Attachments: [Water Main Breaks November 2019.pdf](#)

This item was presented.

7. Adjournment

Reed moved, seconded by Firkus, that the Utilities Committee Meeting be adjourned at 5:25 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Firkus, Fenton and Otis