

Memorandum

To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: September 15, 2014

Re: Action: Award the Telulah Park Skateboard Park and Parking Lot Lighting Project to Faith Technologies, Inc. in the amount of \$39,500 with a contingency of \$3,950 for a contract total not to exceed \$43,450.

The bids for the Telulah Park Skateboard Park and Parking Lot Lighting Project were opened on Thursday, September 11, 2014.

This project will install lighting for the skateboard park and provide lighting bases for the parking lot. The light posts and lights for the parking lot will be installed in the spring by City staff. The parking lot lights are shorter and we have the necessary equipment to install them ourselves to stay within budget. Note that when the skateboard park was bid the first time it was overbid, thus we proceeded to rebid the project, but separated the electrical section with the goal of decreasing the cost of the work by contracting the electrical work ourselves. The bids came within our allocated budget of \$45,000.

Two bids were received for the project. The bids are listed below:

<u>Company</u>	<u>Bid Amount</u>
Faith Technologies	\$39,500
Elmstar Electric	\$48,068

Faith Technologies was determined to be the low bidder. The Department is recommending a 10% contingency on the base bid of \$39,500 for a total contract amount of \$43,450.

It is the recommendation of the Parks, Recreation and Facilities Management Department to award the contract to Faith Technologies.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.

