



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Tuesday, April 12, 2016

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:30pm.

2. Roll call of membership

Present: 4 - Alderperson Plank, Alderperson Coenen, Alderperson Lobner and Alderperson Martin

Excused: 1 - Alderperson Konetzke

3. Approval of minutes from previous meeting

[16-513](#)

March 22, 2016 and April 6, 2016 Finance Committee minutes

Attachments: [MeetingMinutes22-Mar-2016-02-01-24.pdf](#)

[MeetingMinutes06-Apr-2016-10-44-51.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Coenen, Alderperson Lobner and Alderperson Martin

Excused: 1 - Alderperson Konetzke

4. Public Hearings/Appearances

5. Action Items

[16-514](#)

CEA Review Committee Report for March 22, 2016

Attachments: [CEA Review22-Mar-2016-02-02-29.pdf](#)

Alderperson Konetzke arrived at 4:36pm.

Alderperson Lobner moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Coenen, Alderperson Lobner and Alderperson Martin

Abstained: 1 - Alderperson Konetzke

[16-515](#)

Request to deny the Claim for Excessive Tax appeal from Associated Bank.

Attachments: [Associated Bank claim memo to finance committee April 2016.pdf](#)
[Associated Bank - Claim for Excessive Assessment \(filed 1-28-16\).pdf](#)

Alderperson Lobner moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[16-516](#)

Request to approve Resolution accepting Petition for Annexation - Plach Annexation, Town of Grand Chute

Attachments: [Plach - Resolution.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[16-517](#)

Request to approve the following 2016 Budget adjustment:

Water Utility

Machinery and Equipment	- \$105,250
Infrastructure Construction	+\$105,250

to re-allocate funds for the Lawrence Street Watermain Project.

Attachments: [2016 Budget Adj Lawrence St Watermain Proj.pdf](#)

Alderperson Martin moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[16-532](#)

Request to award Information Technology Furniture Remodel to Nordon Business Environments in the amount of \$59,854.79.

Attachments: [2016 Technology Services Furniture Sole Source.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

[16-533](#)

Request to award the Municipal Services Building 2016 Roof Replacement Project contract to Northeastern Roofing in the amount of \$180,700 with a contingency of 10% for a project not to exceed \$198,770.

Attachments: [2016 MSB Roof Replacement.pdf](#)

Aldersperson Konetzke moved, seconded by Aldersperson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

[16-534](#)

Request to award the City of Appleton Park Pavilions 2016 Roof Replacement Project contract to Weinert Roofing in the amount of \$37,244 with a contingency of 10% for a project not to exceed \$40,968.

Attachments: [2016 Park Pavilions Roof Replacement.pdf](#)

Aldersperson Konetzke moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

[16-536](#)

Request to award Unit B-16 Asphalt Pavement Reconstruction to Vinton Construction Company in the amount of \$1,207,978.30 with a 3% contingency of \$36,000 for a project total not to exceed \$1,243,978.30.

Attachments: [Award of Contract B-16.pdf](#)

Aldersperson Coenen moved, seconded by Aldersperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[16-537](#)

Request to award Unit X-16 Sewer and Water Main Reconstruction No. 2 to Van Straten Construction Co. Inc., in the amount of \$1,675,570 with a 2.8% contingency of \$46,000 for a project total not to exceed \$1,721,570.

Attachments: [Award of Contract X-16.pdf](#)

Alderperson Konetzke moved, seconded by Alderperson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[16-571](#)

Request to award contract for the installation of emission control equipment on AWTF generators to August Winter and Sons, Inc for \$46,500 with a contingency of \$3,500 for a project total not to exceed \$50,000, and approve the following 2016 Budget adjustment:

Water Utility Capital Project

Generator Emissions Control Project	+\$50,000
Chemical Storage Room Project	- \$50,000

to record transfer of positive Chemical Storage Room Project budget variance to the Generator Emissions Control Project.

Attachments: [Emissions Control Device Installation Contract rev 1.doc](#)

Alderperson Martin moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[16-577](#)

Request to approve the following 2016 Budget adjustment:

Industrial Park Land Fund

Land	+\$309,600
Fund Balance	- \$309,600

to record the purchase of future business/industrial property on Edgewood Drive in Grand Chute.

Attachments: [Memo to CEDC & Finance on Purchase of 110 W Edgewood Dr.pdf](#)

[Aerial Photo Edgewood Drive.pdf](#)

[Edgewood Drive Map.pdf](#)

[Edgewood Accepted Offer.pdf](#)

Aldersperson Konetzke moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

6. Information Items

[16-486](#)

Director's Reports:

Finance
Information Technology
Legal Services

This Presentation was received and filed

[16-535](#)

The following 2016 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Reimbursements - Friends of the Library	+\$15,000
Other Contracts/Obligations	+\$15,000

to record funds received from the Friends of the Appleton Public Library to support administration, children's services and community partnership activities.

General Fund - Fire Department

Donations	+\$1,150
Miscellaneous Supplies - Public Education	+\$1,150

to record donations received to purchase nightlights as part of the Department's fall prevention initiative.

This Presentation was received and filed

7. Adjournment

A motion was made by Alderperson Konetzke, seconded by Alderperson Coenen, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin