



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda Finance Committee

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Monday, June 11, 2018

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[18-0852](#) Finance Committee minutes from May 21, 2018 meeting

**Attachments:** [MeetingMinutes21-May-2018-09-34-14.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[18-0865](#) Request to approve contract Amendment / Change Order No. 1 to contract 20-18 for Unit E-18 Miscellaneous Concrete & Street Excavation Repair for additional permanent street patches associated with water main breaks, lead service replacement and curb/valve box replacements in the amount of \$125,000 resulting in no change to contract contingency. Overall contract increases from \$636,000 to \$761,000. Contingent upon approval of Item #18-0784.

**Attachments:** [Unit E-18 Change Order No.1.pdf](#)

[18-0784](#) Request to approve the following 2018 Budget adjustment:

**Water Utility**

Water Utility Fund Balance	+\$125,000
Street Patch Program	+\$125,000

to provide funding for additional permanent street patches associated with water main breaks, lead service replacement and curb/valve box replacements (2/3 vote required)

**Attachments:** [Budget Adjustment for Water Patches.pdf](#)

[18-0855](#) Request to award the City of Appleton 2018 Parks Hardscape Repairs Project contract to MCC, Inc in the amount of \$205,013 with a contingency of \$15,000 for a project total not to exceed \$220,013.

**Attachments:** [2018 Parks Hardscape Repairs \(Vulcan Heritage\).pdf](#)

[18-0856](#) Request to approve Spartan Drive relocation Order (this item also appears on the Utilities Committee agenda and the Muni Services Committee agenda)

**Attachments:** [Relocation Order \(FINAL 06-06-2018\).pdf](#)

[18-0858](#) Request approval to reject bids from Jahnke General Contractors and Vinton Construction for the Lower Telulah Park Site Redevelopment project.

**Attachments:** [2018 Telulah Park Site Redevelopment Project \(Reject Bids\).pdf](#)

[18-0899](#) Request to approve the following 2018 Budget adjustment:

**General Fund - Police**

Contracted Services	+\$111,856
Other Reimbursements (AASD)	+ \$16,864
Salaries and Benefits - Crossing Guards	- \$74,572
Salaries - Investigative Services	- \$20,420

to transfer vacant salary dollars to contracted services and make adjustments to recognize the new contracted crossing guard program (2/3 vote required)

**Attachments:** [Shared Services Agreement - Finance Committee.pdf](#)

[18-0900](#) Request to approve the following 2018 Budget adjustment:

**Valley Transit**

Capital Outlay - Bus Purchase	+\$1,425,000
Federal Grants	+\$1,140,000
Fund Balance	- \$ 285,000

to record the purchase of 3 new buses and the related FTA grant and use of VT funds (2/3 vote required)

**Attachments:** [Request for Authorization to Purchase Buses 06.2018.pdf](#)

[18-0901](#) Request to approve the following 2018 Budget adjustment:

**Valley Transit**

Capital Outlay - ITS System	+\$315,901
Federal Grants	+\$252,720
Fund Balance	- \$ 63,181

to record the purchase of a new Intelligent Transportation System (ITS) and the related FTA grant and use of VT funds (2/3 vote required)

**Attachments:** [Memo to Purchase ITS System 06.2018.pdf](#)

[18-0903](#) Resolution introduced by Alderperson Meltzer and Alderperson Raasch at the May 16, 2018 Common Council meeting relating to Contractors Non-Discrimination policy:

#6-R-18 - Meltzer/Raasch

WHEREAS the City of Appleton has non-discrimination ordinances for housing, employment and public accommodation, and

WHEREAS the City of Appleton should hold contractors to the same standards it holds itself, therefore

BE IT RESOLVED that the City of Appleton establish a policy asking potential contractors to provide a copy of their own non-discrimination policy to the City.

**Attachments:** [6-6-18 Memo Re Res. 6-R-18 Contractor Non-discrimination.pdf](#)

[18-0904](#) The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussions of real estate negotiations regarding the former K-Mart site

## 6. Information Items

[18-0581](#) 2018 Sustainability Annual Update

**Attachments:** [2018 Sustainability Report Memo.pdf](#)

[2018 Sustainability Summit.pdf](#)

[GTLC 2017 Report Appleton \(MASTER\).pdf](#)

[GTLC Sustainability Strategies Scoresheet 2017 \(Master\).pdf](#)

[18-0787](#)

Director's Reports:

Finance

- \* Deputy Director Position
- \* Tyler Munis Project

Legal Services

- \* Review of Title histories for City projects
- \* Document management and file review
- \* Staffing matters

Parks, Recreation &amp; Facilities Management

- \* April/May, 2018 Monthly Report

**Attachments:** [2018 - April and May FMD Report.pdf](#)

[18-0863](#)

Contract 3-18 was awarded to Kaschak Roofing, Inc for the 2018 Fire Station #5 Roof Replacement project in the amount of \$114,900 with a contingency of 10%. Payments issued to date total \$103,410. Request to issue the final contract payment of \$11,490.

**Attachments:** [2018 Fire Station #5 roof repairs final payment .pdf](#)

[18-0864](#)

Contract 16-18 was awarded to ASTI Sawing, Inc for \$30,000 for concrete sidewalk saw cutting. Payments issued to date total \$12,708.96. Request final payment of \$17,291.04.

[18-0898](#)

Grand Chute Sports Facility Documents

**Attachments:** [2018 Sports Facility - Administration Agreement 060718 REDLINE\(b\).pdf](#)  
[2018 Sports Facility Cooperation Agreement \(003\) REDLINE.pdf](#)  
[2018 Sports Facility - Municipal Authorizing Resolution \(Appleton\).pdf](#)  
[2018 Sports Facility - Pledge and Security Agreement.pdf](#)  
[Grand Chute Email.pdf](#)

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.*

