



City of Appleton

Appleton Public Library
200 N. Appleton Street
Appleton, WI 54911

Meeting Minutes - Final Library Board

Tuesday, January 20, 2026

5:00 PM

Appleton Public Library, 200 N Appleton Street
Cornerstone Conference Room

1. Call meeting to order

President Bastia Looker called the meeting to order at 5:00 pm

2. Pledge of Allegiance

3. Roll call of membership

Others Present: Mike Alberts, Owen Anderson, Nicole Casner, Ann Cooksey, Darrin Glad, Caitlin Kort, Peter Kotarba, Tina Krueger, Alex Niemi, Colleen Rortvedt, Tasha Saecker, Missy Sawicki

Present: 10 - Looker, Scheuerman, Mann, Keller, Brozek, Bunnnow, Lokensgard, Vargas, Smith and Englebert

4. Approval of minutes from previous meeting

26-0061 December 16, 2025 Library Board Meeting Minutes

Attachments: [12-16-25 Library Board Meeting Minutes.pdf](#)

Mann moved, seconded by Scheuerman, that the December 16, 2025 Library Board Meeting Minutes be approved. Voice Vote. Motion Carried. (10-0)

5. Public Participation & Communication

26-0071 Introduction of Community Partnerships Supervisor

26-0072 Introduction of Administrative Support Specialist

6. Establish Order of the Day

President Looker called for a motion to place Action Items 26-0062, 26-0063 on a Consent Agenda.

Mann moved, seconded by Smith, that Action Items 26-0062, 26-0063 be placed on a Consent Agenda. Voice Vote. Motion Carried. (10-0)

7. Action Items

Scheuerman moved, seconded by Vargas, to approve the Consent Agenda.
Voice Vote. Motion Carried. (10-0)

[26-0062](#) Bill Register -- December 2025

Attachments: [Dec 25 Bill Register.pdf](#)

[MTD Dec 25.pdf](#)

[Q2 Oct-Dec 25 Friends Quarterly Report.pdf](#)

This Report Action Item was approved

[26-0063](#) Lead Policy Update

Attachments: [Lead Policy 2025 Rewrite.docx](#)

This Report Action Item was approved

8. Information Items

A. Administrative Report

[26-0065](#) APL Hiring Process Update

[26-0073](#) Strategic Planning Update

[26-0074](#) February Personnel and Policy Committee Meeting

B. President's Report

[26-0064](#) Trustee Training Topic - Trustee Essentials Chapter 4: Effective Board Meetings and Trustee Participation

Attachments: [2020TrusteeEssentialsCh4_EffectiveBoardMeetingsandTrusteeParticipation.pdf](#)

C. Staff Updates

[26-0066](#) Children's Program Updates

[26-0067](#) Community Partnerships Updates

9. Adjournment

**Smith moved, seconded by Mann, that the meeting be Adjourned. Voice Vote.
Motion Carried. (10-0)**

The meeting was adjourned at 5:24 pm