



*"...meeting community needs...enhancing quality of life."*

December 2019

## **CITY OF APPLETON STREET NAME SIGN DISTRIBUTION POLICY**

This policy has been developed to provide the guidelines under which street name signs will be made and distributed for non-street purposes.

A. GENERAL CITIZENS

No street name signs shall be made for general citizens.

B. CITIZEN ACADEMY PARTICIPANTS

Street name signs will be made for all citizens that attend at least 6 of the 10 nights of the Citizen's Academy. These signs will be paid for out of the Department of Public Works Budget.

C. CITY OF APPLETON EMPLOYEES

1. Retirement. Street name signs will be made for any employee retiring with at least 20 years with the City of Appleton at the request of the Department's Director. These signs will be paid for out of the requesting Department's Budget.
2. Leadership Academy. Street name signs will be made for any employees graduating from the City's Leadership Academy. These signs will be paid for out of the Department of Public Works Budget.

D. ALDERPERSONS

Street name signs will be made for any former Alderperson with at least 4 years with the Appleton City Council at the request of the Council President or Mayor. These signs will be paid for out of the Council's Budget.