



DEPARTMENT OF
**PUBLIC
WORKS**

MEMORANDUM

Date: 11/5/2025
To: Finance Committee
From: **Pete Neuberger, Deputy Director of Public Works**
Mark Lahay, Assistant City Engineer
Subject: Approve WisDOT "Statement of Non-Reimbursement by Utility" DT2245 forms and DT1661 "Quit Claim Deed by Utility" forms for I-41/STH 441

This request is in connection with the I-41 project, specifically STH441 mainline which is scheduled for 2026.

The documents attached to this agenda item, DT2245 Sewer (2 each), DT2245 Water, DT1661 Sewer, and DT1661 Water, are needed by the DOT to finalize utility coordination which is not in an easement such as manhole adjustments and water valve adjustments. These items are eligible for compensation as covered under the State Municipal Financial Agreement (SMFA), with 90% State/10% Local funding. With these items covered in the SMFA, the attachments are required to finalize the utility coordination for the project.

STATEMENT OF NON-REIMBURSEMENT BY UTILITY

Wisconsin Department of Transportation
DT2245 11/2016

Referencing the project identified below, **City of Appleton**, (COMPANY) a public utility company, a quasi utility, cooperative or municipal utility will not be requesting compensation for the relocation of their facilities.

Project Description Title: APPLETON - DE PERE Limits: STH 441 MAINLINE, NORTHLAND - I-41 Highway: STH 441 County: OUTAGAMIE	Project ID(s) Design: 1130-63-01 Construction: 1130-65-74 Right of Way: 1130-63-21 UTL No.: 515 Utility: 1130-63-21
Facility Type: Sewer	

COMPANY reserves the right to request compensation from the Wisconsin Department of Transportation, (DEPARTMENT) for compensable utility relocations on this project if: relocation costs increase, accommodating changes to the project plan, or accommodating changes to the relocation plans of other utility companies. If the COMPANY subsequently requests compensation and the DEPARTMENT agrees to payment on this project, the DEPARTMENT and COMPANY are required to execute an agreement. It is expressly understood and agreed that any work by COMPANY prior to execution of an agreement between COMPANY and the DEPARTMENT shall be at COMPANY sole expense.

COMPANY

City of Appleton

(Company Name)

(Authorized Signature)

(Date)

(Title)

(Print Name)

(Authorized Signature)

(Date)

(Title)

(Print Name)

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Facility Type: Sewer	

COMPANY reserves the right to request compensation from the Wisconsin Department of Transportation, (DEPARTMENT) for compensable utility relocations on this project if: relocation costs increase, accommodating changes to the project plan, or accommodating changes to the relocation plans of other utility companies. If the COMPANY subsequently requests compensation and the DEPARTMENT agrees to payment on this project, the DEPARTMENT and COMPANY are required to execute an agreement. It is expressly understood and agreed that any work by COMPANY prior to execution of an agreement between COMPANY and the DEPARTMENT shall be at COMPANY sole expense.

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(Date)

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Facility Type: Water	

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City of Appleton

(Company Name)

(Authorized Signature)

(Date)

(Title)

(Print Name)

(Authorized Signature)

(Date)

(Title)

(Print Name)

QUIT CLAIM DEED By Utility (Non-Fee Land Interests)

Wisconsin Department of Transportation

Exempt from-filing transfer form s.77.21(1) Wis. Stats.

DT1661 9/2020 s.84.09(1) Wis. Stats.

THIS DEED, made by **City of Appleton**, GRANTOR, a utility authorized to transact business in the State of Wisconsin, quit claims to the State of Wisconsin, Department of Transportation, GRANTEE, all of its title, rights, or interests in and to the lands described, reserving to itself the ownership and title of its facilities or personalities occupying the described lands, and which the GRANTOR, at its own cost and expense will remove from the lands, or will so relocate, change, or alter that they will not interfere with or be interfered with by the normal operation and maintenance of a public highway on the described lands, for the sum of One Dollar (\$1.00) and other good and valuable consideration.

Other persons having an interest in record in the property: NONE

Legal Description

SEE ATTACHED

This space is reserved for recording data

Return to

Division of Transportation System Development
Northeast Region

Utility Unit

944 Vanderperren Way

Green Bay WI 54304-5344

Parcel Identification Number/Tax Key Number

SEE ATTACHED

GRANTOR, a utility organized and existing under the laws of the State of WISCONSIN with its principal place of business at 100 NORTH APPLETON STREET, CITY of APPLETON County of OUTAGAMIE State of WISCONSIN.

The undersigned certify that this instrument is executed with the full right, power and authority to do so on behalf of GRANTOR.

Acknowledgement

City of Appleton

(Grantor Name)

(Date)

(Signature)

State of

)

) ss.

County

)

(Title)

On the above date, this instrument was acknowledged before me by the named person(s).

(Print Name)

The signer was: _____ Physically in my presence. OR

_____ In my presence involving the use of communication technology.

(Signature)

(Signature, Notary Public)

(Title)

(Print or Type Name, Notary Public)

(Print Name)

(Date Commission Expires)

**Quit Claim Deed
Legal Description**

All that part of the lands subject to the Grantor's easements or interests included in lands acquired for the improvement of IH 41 by the Grantee in:

Parcel(s) 208, 209 of transportation project plat 1130-63-21-4.21 , recorded as document #2317971 recorded in Outagamie County, Wisconsin.

Parcel Number	Interest/Right Document Number	Parcel Identification Number/Tax Key Number
208	1280941	311535700
209	1280941	311535500

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