



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, January 25, 2021

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Alderperson Firkus called the meeting to order at 4:36 p.m.*

2. Roll call of membership

**Present:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

3. Approval of minutes from previous meeting

[21-0077](#)

Minutes from January 20, 2021

**Attachments:** [Minutes from January 20 , 2021.pdf](#)

**Prohaska moved, seconded by Otis, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

4. **Public Hearings/Appearances**

5. **Action Items**

[21-0078](#)

Approve Resolution for Outagamie Landfill Siting Negotiation Process

**Attachments:** [Resolution for Outagamie Landfill.pdf](#)

**Prohaska moved, seconded by Coenen, that the Report Action Item be  
recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[21-0104](#)

Request from Appleton Downtown Inc. for a Street Occupancy Permit to  
place ice carvings throughout the downtown for the weekend of February  
19, 2021 for "Avenue of Ice."

**Attachments:** [ADI-Avenue of Ice.pdf](#)

**Coenen moved, seconded by Prohaska, that the Report Action Item be  
recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[21-0106](#)

Approve proposed Pedestrian Crossing License with Wisconsin Central Ltd Railroad for the Locust/Lawrence Grade Crossing.

**Attachments:** [Pedestrian Crossing License with WCL Railroad.pdf](#)

**Coenen moved, seconded by Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[21-0107](#)

Approve proposed 1-year extension of the Bicycle and Pedestrian Engineering On-Call Consulting Services Contract with Alta Planning & Design in an amount not to exceed \$12,000.

**Attachments:** [Bicycle-Pedestrian Consulting Service.pdf](#)

**Coenen moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[21-0111](#)

Request to negotiate a sole source professional services contract with Desman Design Management for planning, design and administrative services related to the structural maintenance of the City's public parking ramps.

**Attachments:** [Desman Design Management.pdf](#)

**Coenen moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

**6. Information Items**

[20-1654](#)

Annual Crash Overview 2019.

**Attachments:** [Annual Crash Overview 2019.pdf](#)

[21-0108](#)

Pilot for pay-by-phone app only in Soldier Square.

**Attachments:** [Pilot for Pay-by Phone app-Soldier Square.pdf](#)

[21-0109](#)

Annual update to the 5-Year Bike Lane and Trail Plan.

**Attachments:**    [5 year Bike Lane-Trail Plan 1-18-21.pdf](#)

[21-0110](#)

Residents can now sign up for Snow & Ice Operations E-mail.

7.    Adjournment

**Prohaska moved, seconded by Wolff, that the meeting be adjourned at 5:14 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 -    Firkus, Coenen, Otis, Prohaska and Wolff