

MEMO

TO: Finance Committee
FROM: Tony Saucerman, Finance Director *TS*
DATE: March 4, 2015
RE: Request approval of final 2014 Budget adjustments

In closing out 2014, the following funds showed expenditures in excess of budget. I am requesting budget adjustments to bring them back into compliance.

Grant Funds

All of the grant fund budget adjustment requests (HAZMAT, CDBG, Emergency Shelters and Housing Rehabilitation) are the result of increased grant revenues (thus increased expenditures) in 2014 or the timing of grant expenditures in relation to the timing of revenues received. All excess expenditures are funded by the additional grant revenues or existing fund balances within the grant funds.

Room Tax Fund

Of the hotel room tax remitted to the City, 5% is kept to cover administrative expenses and 95% is forwarded to the Fox Cities Convention and Visitor's Bureau. The excess expenditure in 2014 is a result of higher room tax collections than budgeted, thus a higher amount turned over to the Convention and Visitor's Bureau.

TIF 7 Fund

TIF 7 boundaries are basically the former Valley Fair shopping center site on the City's south side. The TIF is considered a "developer funded" TIF whereby the developer pays for the costs of the improvements and is paid back by a portion of the increased property tax revenues generated from the increased property values. The excess expenditures in 2014 represent increased developer payments due to higher than budgeted property tax revenues generated by the TIF.

Thank you for your consideration of these budget adjustments. Feel free to contact me if you have questions on this matter.