



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, May 8, 2023

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim

4. Approval of minutes from previous meeting

[23-0514](#)

Minutes from April 24, 2023.

**Attachments:** [Meeting Minutes 4-24-23.pdf](#)

**Siebers moved, seconded by Meltzer, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim

5. **Public Hearing/Appearances**

6. **Action Items**

[23-0412](#)

Anticipated Award of Unit CC-23 College Ave Lane Reconfiguration  
Pavement Marking Contract. Held from April 24, 2023 meeting.  
*Memo to be distributed at meeting.*

**Attachments:** [Unit CC-23 Memo.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be  
recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim

[23-0507](#)

Request from Rachel Coloma, 3320 N Lawe Street, to have her sidewalk snow removal assessment of \$75 waived.

**Attachments:** [Rachel Coloma - 3320 N Lawe Street Sidewalk Snow Removal Assessment.pdf](#)

**Siebers moved, seconded by Doran, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Van Zeeland, Doran and Siebers

**Nay:** 1 - Meltzer

**Excused:** 1 - Alfheim

[23-0508](#)

Approve request from Creative Downtown Appleton, Inc. and Appleton Downtown, Inc. to install a parklet on the north side of Washington Street (NW corner of Washington Street and Appleton Street) at parking stall #289 per the On-Street Parklet Policy.

**Attachments:** [CDA ADI Parklet Request 2023.pdf](#)

**Meltzer moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim

## 7. Information Items

[23-0509](#)

Bird E-Scooter Monthly Report - April 2023.

**Attachments:** [April 2023 Bird Scooter Report.pdf](#)

[23-0510](#)

City of Appleton Parking Utility 2022 Annual Report.

**Attachments:** [2022 Parking Utility Annual Report.pdf](#)

[23-0511](#)

Parking Utility Monthly Revenue update for April 2023.

**Attachments:** [April 2023 YTD Parking Revenues.pdf](#)

[23-0513](#)

Inspections Division Permit Summary Comparison Report for April 2023.

**Attachments:** [April 2023 Inspections YTD Summary.pdf](#)

## 8. Adjournment

**Siebers moved, seconded by Meltzer, that the meeting be adjourned. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim