



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, December 10, 2024

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

4. Approval of minutes from previous meeting

[24-1529](#)

Approval of the November 12, 2024 Utilities Committee Meeting Minutes.

Attachments: [November 12, 2024 Utilities Committee Meeting Minutes.pdf](#)

Firkus moved, seconded by Hayden, that the Minutes from the November 12, 2024 meeting be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

5. Public Hearing/Appearances

6. Action Items

[24-1531](#)

Award Organic Recycling Contractor Services to Hsu Growing Supply for an extended one (1) year term ending December 31, 2025.

Attachments: [241202 UCMHSU contract extension 2025.pdf](#)

Firkus moved, seconded by Hayden, that the Organic Recycling Contractor Services to Hsu Growing Supply for an extended one (1) year term ending December 31, 2025 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

[24-1532](#)

Award 2025A Stormwater Management Plan review contract to Brown and Caldwell in an amount not to exceed \$80,000.

Attachments: [2025A BC Plan Review Award Util Memo 12-10-2024.pdf](#)

Firkus moved, seconded by Hayden, that the 2025A Stormwater Management Plan review contract to Brown & Caldwell in an amount not to exceed \$80,000 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

[24-1533](#)

Award 2025B Stormwater Management Plan review contract to raSmith in an amount not to exceed \$30,000.

Attachments: [2025B raSmith Plan Review Award Util Memo 12-10-2024_r1.pdf](#)

Firkus moved, seconded by Hayden, that the 2025B Stormwater Management Plan review contract to raSmith in an amount not to exceed \$30,000 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

[24-1534](#)

Award N-24 Spot Repairs, Protruding Taps & Mineral Deposit Removal to New Restoration and Recovery Services, LLC dba Aqualis, in an amount not to exceed \$129,512.50

Attachments: [N-24 Contract Award Form w Bid Tabs.pdf](#)

Firkus moved, seconded by Hayden, that the N-24 Spot Repairs, Protruding Taps & Mineral Deposit Removal to New Restoration and Recovery Services, LLC dba Aqualis in an amount not to exceed \$129,512.50 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

[24-1535](#)

Amend K-24 Native Vegetation Contract (K-24) with Robert E. Lee & Associates, Inc. dba NES Ecological Services by an increase of \$15,000, from \$192,345.12 to a new amount not to exceed \$207,345.12.

Attachments: [K-24 NES Contract Amend Util Memo 12-10-2024.pdf](#)

Firkus moved, seconded by Hayden, that the K-24 Native Vegetation Contract (K-24) with Robert E. Lee & Associates, Inc. dba NES Ecological services be amended by an increase of \$15,000, from \$192,345.12 to a new amount not to exceed \$207,345.12 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

[24-1536](#)

Approve Contract Amendment #2 to McMahon as part of the Wastewater Treatment Plant Grit Removal, Blended Sludge Piping and Heat Exchanger Replacement Project for additional design and construction management services in the amount of \$18,900.

Attachments: [241120_Uilities Memo_HEX Project Contract Amendment2.pdf](#)

Firkus moved, seconded by Hayden, that the contract amendment #2 to McMahon as part of the Wastewater Treatment Plant Grit Removal, Blended Sludge Piping, and Heat Exchanger Replacement Project for additional design and construction management services in the amount of \$18,900 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

[24-1580](#)

Approval of an Engineering Services Contract for the North and Ridgeway Tower Coating Projects to ##### in the amount of \$##### plus a #% contingency of \$##### for a total cost of \$#####.

Attachments: [2025_North-Ridgeway Tower Coating Services Contact Award Memo.pdf](#)

Firkus moved, seconded by Hayden, that the approval of an Engineering Services Contract for the North and Ridgeway Tower Coating Projects be held until a Special Utilities Committee Meeting on December 18, 2024. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

7. Information Items

[24-1543](#)

2025 Joint Chemical Consortium Quotation Awards

Attachments: [2025_Chemical Consortium Memorandum.pdf](#)

The 2025 joint chemical consortium quotation awards were reviewed.

8. Adjournment

Firkus moved, seconded by Hayden, that the Utilities Committee Meeting be adjourned at 4:46 pm. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan