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"...meeting community needs...enhancing quality of life."

TO: Community & Economic Development Committee
CC: Director Vandehey, Director Gazza, Assistant City Attorney Abshire
FROM: Karen Harkness, Director
DATE: December 5, 2019
RE: Request Approval of the Housing Affordability Report, 2018 and the Housing Fee Report, 2018

In 2018, the Wisconsin State Legislature approved new legislation that requires villages and cities of 10,000 in population or more to provide two separate annual reports related to housing affordability and housing fees. This is in an effort to shed light and potentially foster change on affordable housing issues across the state.

The City of Appleton, along with 11 other communities in the region, elected to contract with East Central Wisconsin Regional Planning Commission (ECWRPC) to prepare these reports. As such, a Housing Report Advisory Team was created so that input and feedback from all communities could be considered as the reports were prepared.

The City of Appleton also created an internal team to gather data, discuss impacts, trends, processes and implementation. The internal team had members from the following departments: Community and Economic Development, Public Works, Parks, Recreation and Facilities Management, and the Attorney's Office.

Approval of these reports is a critical timing issue as the law requires the posting of the reports and fees by December 31, 2019 on the municipalities' internet site on a webpage dedicated solely to the reports and fees. If the fees are not properly posted by December 31, 2019, the municipality may not charge the fee.

Specifically, these documents meet the requirements for Wis. Stats. 66.10014 (New Housing Fee Report) and Wis. Stats. 66.10013 (Housing Affordability Report).

Staff recommends approval of the Housing Fee Report and the Housing Affordability Report.

*There may be minor changes in the final documents due the approval process and timeline of ECWRPC.