



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Wednesday, June 25, 2014

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting was called to order at 4:30 pm.

2. Roll call of membership

Present: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,
Alderperson Konezke and Alderperson Lobner

3. Approval of minutes from previous meeting

[14-1123](#)

June 11, 2014 Finance Committee minutes.

Attachments: [MeetingMinutes11-Jun-2014-01-28-42.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Stueck, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,
Alderperson Konezke and Alderperson Lobner

4. Public Hearings/Apearances

[14-1128](#)

Carla Gogin, CPA and Jodi Dobson, CPA from Baker Tilly Virchow Krause, LLP presentation of 2013 Comprehensive Annual Financial Report.

Attachments: [2013 Financial Report.pdf](#)

This Appearance was presented.

5. Action Items

[14-1122](#)

Request approval of anticipated Award of Unit E-14 Miscellaneous Concrete & Street Excavation Repair / Fire Station No. 2 Parking Lot Repairs.

Attachments: [Award of Contract E-14.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Stueck, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen, Alderperson Konezke and Alderperson Lobner

[14-1124](#)

Request to Donate Obsolete Personal Protective Equipment to Fox Valley Technical College Fire Protection Program.

Attachments: [PPE Donation to FVTC.doc](#)
[AFD Gear Donation Letter.docx](#)

Alderperson Stueck moved, seconded by Alderperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen, Alderperson Konezke and Alderperson Lobner

[14-1125](#)

Request to approve lease for postage machine located in the Clerk's Office.

Attachments: [New Mail-Copy Machine.pdf](#)
[Mailing Machine Lease Analysis 2014.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen, Alderperson Konezke and Alderperson Lobner

[14-1127](#)

Request to approve the New Subdivision Development portion of the Special Assessment Policy for 2015.

Attachments: [New Subdivision SA Policy.pdf](#)
[Valley Home Builders.pdf](#)
[Amended Subdivision SA Policy.pdf](#)

Alderperson Konezke moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval.

Alderson Stueck moved, seconded by Alderson Konetzke to amend p18 as shown on attached "Amended Subdivision SA Policy". 4-0 approved.

Alderson Plank moved, seconded by Alderson Lobner to have park fees funded by the Developer 4-0 approved. (Amend to Amend.)

Alderson Stueck moved to allow 10 equal annual payments if assessment is greater than \$5,000. Failed for lack of second.

Alderson Patti Coenen left at 6:00pm.

Roll Call vote on Report Action item as amended. Motion carried by the following vote:

Aye: 3 - Alderson Plank, Alderson Stueck and Alderson Lobner

Nay: 1 - Alderson Konetzke

Excused: 1 - Alderson Coenen

6. Information Items

[14-1129](#)

The following 2014 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Miscellaneous Reimbursements	+\$5,000
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Library Materials	+\$5,000
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to record fees received from patrons for the replacement of lost items.

Miscellaneous Reimbursement	+\$8,745
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Part-time Wages	+\$6,422
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Supplies	+\$2,323
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to record additional support from OWLS for library programs.

This Presentation was received and filed

7. Adjournment

This matter was

Aye: 4 - Alderson Plank, Alderson Stueck, Alderson Konetzke and Alderson Lobner

Excused: 1 - Alderson Coenen