



PARKS, RECREATION & FACILITIES MANAGEMENT

 Facilities & Grounds
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Memorandum

To: Parks and Recreation Committee
From: Dean Gazza, Director of Parks, Recreation and Facilities Management
Date: January 2, 2014
Re: Ground Lease Agreement with Verizon Wireless to House Wireless Communication Equipment at Reid Golf Course

The Parks, Recreation and Facilities Management Department staff, in coordination with the City Attorney, has been working with representatives from Verizon Wireless on an agreement to use ground space at Reid Golf Course for the installation of wireless communication equipment. The wireless communication equipment will be housed in a small structure and located within a fenced compound approximately 28' x 38'. The propose Verizon Wireless fenced compound will be located west of the current fenced compound area under lease by AT&T and T-Mobile that is used to house the 120' flagpole and associated communication equipment housed on the ground.

It is the recommendation of the Parks, Recreation and Facilities Management Department that the City of Appleton execute a lease agreement with Verizon Wireless for use of ground space at Reid Golf Course with the following conditions:

- Lease agreement between the City of Appleton and Verizon Wireless shall be for an initial five-year term with an option to renew for four additional five-year terms.
- Verizon Wireless shall provide to the City of Appleton monthly payments of \$1,000. The first payment shall be provided to the City with the signed lease agreement.

- The lease payments to the City of Appleton will increase 3% on an annual basis.
- The City of Appleton will provide to Verizon Wireless ground space of 28' x 38' for their equipment that will be located west of the compound area currently under lease by AT&T.
- This agreement is contingent upon the receipt of all appropriate permits for the installation of the wireless communication equipment.
- This agreement is contingent upon the execution of an agreement between Verizon Wireless and AT&T for use of the flagpole.
- Installation of the wireless communication equipment may commence upon signing of all formal agreements between the City of Appleton and Verizon Wireless and receipt by the City of Appleton of the lease payment as required in the agreement.

This recommendation will appear on the Parks and Recreation Committee meeting agenda as an action item on January 8, 2014.

Please contact me at 832-5572 or dean.gazza@appleton.org with any questions or concerns related to this issue.

Your consideration of this recommendation is greatly appreciated.