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**To:** Chairperson Vered Meltzer and Members of the Utilities Committee

**From:** Chris Stempa, Utilities Deputy Director

**CC:** Chris Shaw, Utilities Director  
Kelli Rindt, Enterprise Fund Accounting Manager

**Date:** January 28, 2022

**Re: Informational Item: *Change Orders #1 and #2 to Sabel Mechanical contract as part of the 2021 Secondary Clarifier Drive Removal, Rebuild, and Reinstallation Project totaling \$12,724 resulting in a decrease in contingency from \$26,145 to \$13,421***

On June 2, 2021 Common Council approved contract for the 2021 Secondary Clarifier Drive Removal, Rebuild, and Reinstallation Project in the amount of \$174,302 with 15% contingency of \$26,145 for a project total not to exceed \$200,447. The tasks within Change Orders #1 and #2 represents work that will be added to the original contract scope of work (per Section IV P of the Procurement and Contract Management Policy) or deleted from, which alters the original contract amount and/or completion date. The tasks associated with these change orders are summarized below.

CO#	Cost	Date	Description
CO#1	\$8,146	10/18/2021	Replace all 12 aluminum skimmer assemblies with 304SS
CO#2	\$4,578	11/8/2021	Raise #6 tow-bro manifold to the gasket as it has become worn and install ring.

TOTAL \$12,724

If you have any questions regarding the project or the associated change order please contact Chris Stempa at 832-2353.