

Department of Public Works – Engineering Division

MEMO

TO: Utilities Committee

FROM: Paula Vandehey, Director of Public Works
Sue Olson, Staff Engineer
Pete Neuberger, Staff Engineer

DATE: November 13, 2018

RE: Amend 2017F Evergreen Drive and Alvin Street Stormwater Management Design and Permitting with McMahon Associates, Inc. in an amount not to exceed \$4,000.

The Department of Public Works is requesting approval to amend the 2017F Evergreen Drive and Alvin Street Stormwater Management Design and Permitting contract with McMahon Associates, Inc. in an amount not to exceed \$4,000. If the amendment is approved, the total contract amount will be \$63,700. After this contract amendment, \$38,962 will remain in the 2018 stormwater consulting services budget.

To date, McMahon has completed design and permitting of the storm sewer in Evergreen Drive from Alvin Street to Haymeadow Avenue. They have also assisted the City in refining stormwater management alternatives for Alvin Street in conjunction with an expansion at Pathways Church and potential development on the west side of Alvin Street. The design and permitting for this work is well underway.

At the time the Evergreen Drive WisDOT permit was obtained, we were notified by WisDOT that the extension of sidewalk and trail from Alvin Street west to Richmond Street may impact the existing storm sewer in Richmond Street. As such, they are requiring additional stormwater calculations and a permit application for this work, which will be included in the 2019 paving project.

Based on the work already completed by McMahon and their familiarity with WisDOT stormwater management requirements, staff believes McMahon is best suited to obtain this permit in a timely manner. Therefore, the Department of Public Works is requesting this amendment of the 2017F Evergreen Drive and Alvin Street Stormwater Management Design and Permitting with McMahon Associates, Inc.