



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Fox Cities Transit Commission

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Tuesday, February 26, 2019

2:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 11 - Kasimor, Vice Chair Buckingham, Dearborn, Wurdinger, Brown, Wilson, Dexter, VandeHey, Lobner, Martin and Stephenson

**Excused:** 2 - Detienne and Nau

3. Approval of minutes from previous meeting

[19-0169](#)

Approval of minutes from previous meeting

**Attachments:** [MeetingMinutes08-Jan-2019-04-27-30.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Martin, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

[19-0171](#)

Public Participation on Agenda Items

There was no public participation on the agenda items

5. Action Items

[19-0174](#)

Accept STP-Urban Project Funds I.D. #4984-02-00 for \$300,225 to Purchase One Bus

**Attachments:** [STP URBAN Agreement 01-19.pdf](#)

Commissioner Dearborn moved, seconded by Commissioner Martin, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-0175](#)

Authorization to award a three-year contract with two one-year options to Running Inc. for the provision of Paratransit (ADA and Ancillary) Services

**Attachments:** [FCTC Running contract memo.pdf](#)

Vice Chair Buckingham moved, seconded by Commissioner VandeHey, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-0176](#) Approve Addendum to Fox Valley Technical College Student Pass Contract

**Attachments:** [2019 FVTC Addendum.pdf](#)  
[2015 FVTC Contract.pdf](#)

Commissioner Martin moved, seconded by Commissioner Wurdinger, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-0250](#) Approve changes to Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Management and Coordination Plan

**Attachments:** [5310 Plan Update Approval memo to FCTC.pdf](#)  
[VT-ECWRP MOU.pdf](#)  
[Appleton MPO 5310 Management Coordination Plan Revised 2-19-19.pdf](#)

Commissioner Stephenson moved, seconded by Commissioner Martin, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

## 6. Information Items

[19-0172](#) Approval of Payments

**Attachments:** [January 2019 Payments.pdf](#)

*This action item was moved to information items*

Commissioner Martin moved, seconded by Commissioner Dexter, that the Report Action Item be approved. Voice Vote. Motion Carried.

[19-0177](#) Ridership and Revenue

**Attachments:** [December 2018 Ridership graphs.pdf](#)  
[January 2019 Ridership graphs.pdf](#)

**This Presentation was presented**

[19-0251](#) Financial Report

**Attachments:** [2019 FCTC January Income Statement.pdf](#)  
[2019 FCTC January Income Statement PT.pdf](#)

**This Presentation was presented**

[19-0182](#) Key Performance Indicators

**Attachments:** [2018 Q4 KPI.pdf](#)

**This Presentation was presented**

[19-0183](#) Request for Future Agenda Items

**This Presentation was discussed**

7. Next Meeting Date & Time
  - March 12, 2019, 2:00 PM - Cancelled
  - March 26, 2019, 2:00 PM

8. Adjournment

**A motion was made by Commissioner Joe Martin, seconded by Commissioner Greg VandeHey, that this meeting was adjourned. The motion carried unanimously.**