



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final

### Human Resources & Information Technology Committee

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Wednesday, April 24, 2024

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership
4. Approval of minutes from previous meeting

[24-0470](#) Minutes 2/14/24.

**Attachments:** [Minutes 2.14.24.pdf](#)

#### 5. Public Hearing/Appearances

#### 6. Action Items

[24-0471](#) Request to Elect Vice Chair.

[24-0472](#) Request to Set Meeting Date and Time.

[24-0473](#) Request to Designate Contact Person.

#### 7. Information Items

[24-0474](#) Recruitment Status Report through 4/18/24.

**Attachments:** [RSR 4.18.24.pdf](#)

[24-0477](#) Updates to Asbestos Policy.

**Attachments:** [Asbestos Policy S&B.pdf](#)

[24-0478](#) Updates to Personnel Record Retention Policy.

**Attachments:** [Personnel Record Retention Policy \(2\) SB 2024.dg.docx](#)

8. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*Questions on the agenda contact Jay Ratchman 920-832-6427.*