



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, August 25, 2020

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 4 - Meltzer, Fenton, Otis and Smith

Excused: 1 - Prohaska

3. Approval of minutes from previous meeting

[20-1109](#)

Approval of the July 21, 2020 Utilities Committee Meeting minutes.

Attachments: [July 21, 2020 Utilities Committee Meeting Minutes.pdf](#)

**Fenton moved, seconded by Otis, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Meltzer, Fenton, Otis and Smith

Excused: 1 - Prohaska

[20-1108](#)

Approval of the August 19, 2020 Special Utilities Committee Meeting minutes.

Attachments: [August 19, 2020 Special Utilities Committee Meeting Minutes.pdf](#)

**Fenton moved, seconded by Otis, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Meltzer, Fenton, Otis and Smith

Excused: 1 - Prohaska

4. Public Hearings/Appearances

5. Action Items

[20-1111](#)

Approval of a 5% Rate Increase for Receiving Station Waste Haulers effective October 1, 2020.

Attachments: [utilities memo Receiving Station Rates Changes 08-03-20 \(cfs\) \(002\).pdf](#)

Fenton moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Fenton, Otis and Smith

Excused: 1 - Prohaska

6. Information Items

[20-1110](#)

Biosolids Storage and Biosolids Compost Discussion

This item was discussed.

[20-0937](#)

Department of Utilities 2020 Mid-Year Performance Reviews

Attachments: [Department of Utilities Performance Indicators.pdf](#)
[2020 YTD Budget Performance Indicator Report.pdf](#)
[Performance Indicator Water Admin YTD 2020.pdf](#)
[Performance Indicator Water Treatment Operations YTD 2020.pdf](#)

The reports were reviewed.

[20-0938](#)

Department of Public Works 2020 Mid-Year Performance Reviews

Attachments: [Department of Public Works Performance Indicators.pdf](#)

The reports were reviewed.

[20-1112](#)

Monthly Reports for July:
- Water Distribution and Meter Team Monthly Report

Attachments: [Water Main Breaks July 2020.pdf](#)

The report was reviewed.

7. Adjournment

Fenton moved, seconded by Otis, that the be adjourned at 5:28 p.m.. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Fenton, Otis and Smith

Excused: 1 - Prohaska