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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 6/10/2019

RE: Action: Award the City of Appleton "2019 Fire Station #6 Hardscapes Phase 1 Project" contract to Highway Landscapers, Inc. in the amount of \$67,342 with a contingency of \$10,000 for a project total not to exceed \$77,342.

The 2019 Capital Improvement Plan includes \$80,000 to repair hardscapes at Fire Station #6. This project includes replacing part of the back driveway from asphalt to concrete and installing new stormwater collection structures. The recommendations for repairs were determined by our consulting engineer after a hardscape audit was completed at the site. This is the first phase of a two phase project.

The bids were received as follows:

Highway Landscapers, Inc. (low bid)	\$67,342.00
Vinton Construction Co.	\$75,465.44

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Highway Landscapers, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Highway Landscapers, Inc. in the amount of \$67,342 plus a contingency of \$10,000 only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.