

From: [Ross Buetow](mailto:ross.buetow@appleton.org)
To: chrisbloy@new.rr.com
Cc: [Renee Padgett](#); [Paula Vandehey](#); [Chris Jensen](#); [Scott Hart](#)
Subject: RE: curb permit #3 Pierce Court
Date: Friday, October 06, 2017 1:23:06 PM
Attachments: [image001.png](#)

Hi Chris:

As Renee mentioned in her e-mail below, letters were mailed on 9/29/17 to the neighboring property owners.

Since that time we have received opposition from several of the neighbors regarding the proposed installation of the second driveway to this property.

By policy, the request for the second driveway is therefore denied.

If the property owner wishes to appeal this denial, they will need to submit a written request to the Department of Public Works. The appeals are processed through the City's Municipal Services Committee and Common Council.

Please let me know how the home owner/builder would like to proceed.

Thank you,

Ross Buetow

Deputy Director / City Engineer
City of Appleton
Department of Public Works
Phone: 920-832-6485
e-mail: ross.buetow@appleton.org

From: Renee Padgett
Sent: Monday, October 02, 2017 12:31 PM
To: 'chrisbloy@new.rr.com' <chrisbloy@new.rr.com>
Subject: RE: curb permit #3 Pierce Court

Good Afternoon Chris:

Your request for a street permit regarding the property adjacent to 3 Pierce Ct was the first communication we had of the intentions for a second driveway to 17 River Front Ct.

The process for the second driveway on the Pierce Court frontage of 17 River Front Court property is underway. The City policy requires that 4 property owners affected by this request be notified. The

letters to the neighboring home owners, the Forestry Division and the Inspections Division was mailed on Friday 9/29/17. They have until end of business day on Friday 10/06/17 to voice concerns with the Engineering Division before we can proceed.

Renee Padgett

920-832-5592

[City of Appleton](#) | [Public Works](#) | [Engineering](#) | [Traffic](#)

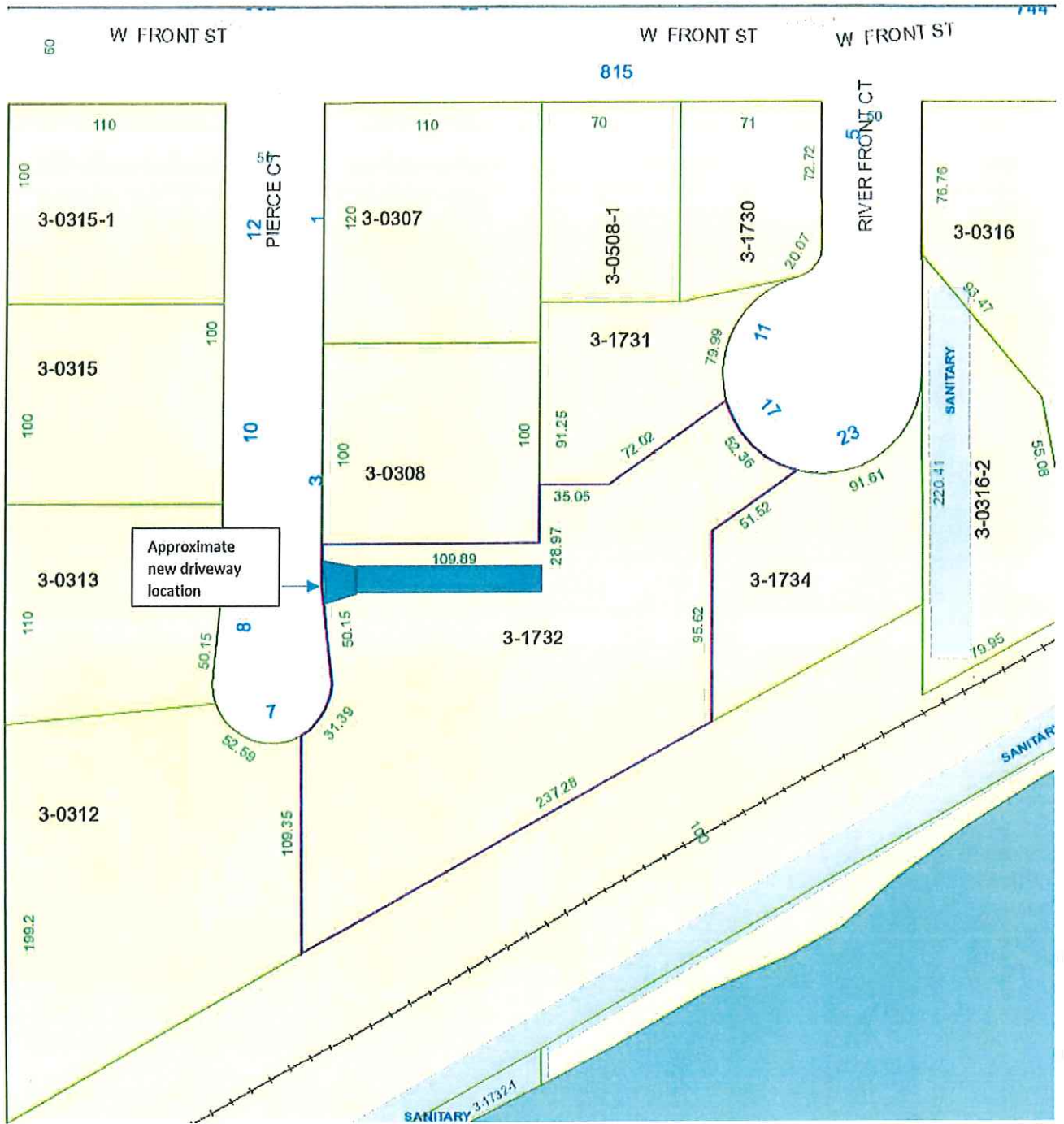


Good morning Renee,

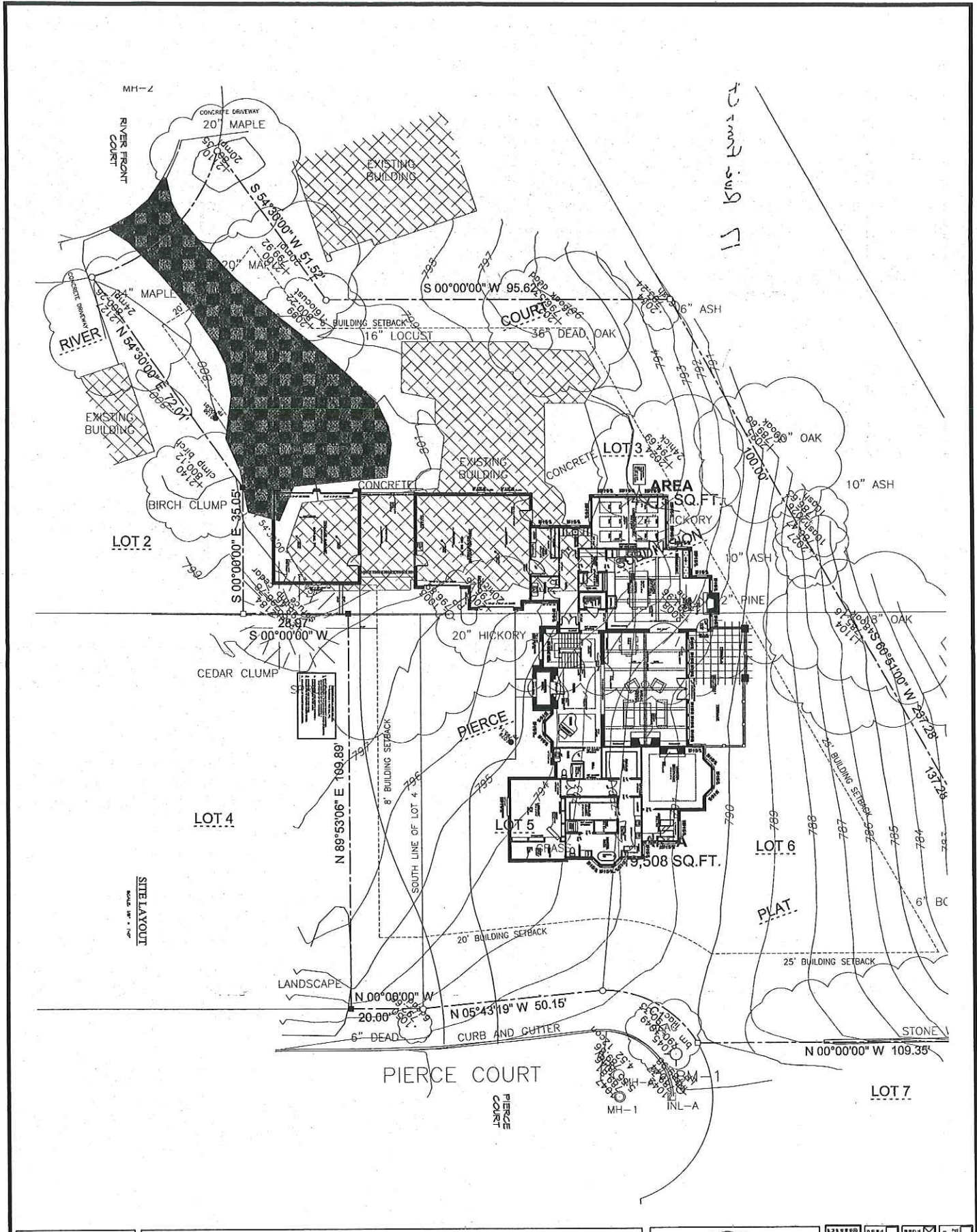
Just wanted to check to see if you will be issuing a permit today for the curb project at #3 Pierce Court (David already called me x3 to check-no patience)? If there is anything further needed to complete permit, just let me know. Thanks for your help with this project-it is appreciated!

Chris Bloy

Bloy Concrete Contractors LLC



Approximate new driveway location



OWNER	HOULIHAN CONSTRUCTION, INC.
DESIGNER	DAYTON DESIGN GROUP, INC.
DATE	04/14/2016
PROJECT NO.	15010
SHEET NO.	15010-1
SITE	

MILLS RESIDENCE

BY: HOULIHAN CONSTRUCTION, INC.

DAYTON DESIGN GROUP, INC.

1004 S. OLDE ONEIDA ST. APPLETON, WI 54915
(920)-310-0900 daytongroup.com daytondesign.com

<input type="checkbox"/> PRELIMINARY	<input checked="" type="checkbox"/> REVISIONS
<input type="checkbox"/> FINAL	<input type="checkbox"/> AS-BUILT



"...meeting community needs...enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS

Engineering Division
100 North Appleton Street
Appleton, WI 54911
(920) 832-6474
FAX (920) 832-6489

Adopted October 28, 2014

**CITY OF APPLETON
DRIVEWAY OPENING POLICY**

Permit Required

A Street Excavation Permit from the Department of Public Works is required to construct, repair, replace, or remove any sidewalk, driveway approach, carriage walk, curb and gutter, or surfacing within any public right-of-way.

Location and Dimensions

The location and dimensions of any driveway opening shall be approved by the Engineering Division prior to any building permit being issued by the Inspection Division. For developments subject to site plan review per section 23-171(b) of the Municipal Code, an approved site plan shall be considered a driveway opening approval by the Engineering Division. A Street Excavation Permit is still required prior to constructing the portion of driveway within the public right-of-way.

Anyone denied a driveway opening request administratively may appeal the decision to the Common Council through the Municipal Services Committee.

All driveways must be a minimum of 25 feet from any residential street intersection point of curvature, 100 feet from any collector or arterial street intersection, or 200 feet from any signalized intersection as defined by the property line extended to the curb, perpendicular to the road centerline.

A property owner may be granted a second curb cut if the following conditions are met:

1. A sketch showing proposed location of second driveway is submitted to the Engineering Division of the Department of Public Works.
2. The Engineering Division does not object to the request.
3. The Forestry Division does not object to the request.
4. The Inspections Division does not object to the request.

5. The two neighboring properties to each side of the requesting property do not object to the request. (Municipal Services Report, June 18, 1997)

All abandoned or partially abandoned driveways shall be closed when new driveways are constructed. Terrace areas shall be restored to provide uniformity on the street. All construction costs incurred shall be borne by the property owner, except as noted for paving projects below.

Driveways on Paving Projects

Driveways shall be subject to the requirements of the Policy for Special Assessments for the current year. (See section I.A.6)

Residential Driveways

Residential driveway aprons may not exceed 40% of the total width of the side of the property where the driveway is located, or a maximum of 40 feet, whichever is less. In addition, all residential driveways shall conform to Section 19-91 of the City's Municipal Code.

Commercial Driveways

Driveway aprons designed to accommodate truck traffic shall be 7" thick concrete and constructed using a minimum of 15' radii on the flares. (See Exhibit A)

Commercial driveways on streets with average traffic volumes greater than 10,000 vehicles per day shall be constructed with street-type entrances using a minimum of 15' radii on the flares. (See Exhibit A)

College Avenue Driveways

(Street & Sanitation Committee – August 8, 1990)

Resolution 87-R-90-Alderman Rosecky. "Be it resolved, that no curb cuts shall be allowed on College Avenue between Badger Avenue and Linwood Avenue unless approved by the Municipal Services Committee and the Common Council.

Driveways in Non-City of Appleton Streets

If a proposed driveway is located in a right-of-way that does not have City of Appleton jurisdiction (e.g., a County Highway or Town Road), the property owner must submit a copy of the driveway permit (and culvert permit, if applicable) issued by the agency having jurisdiction prior to the issuance of a driveway permit by the City.