



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, May 15, 2024

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[24-0605](#) Common Council Meeting Minutes of May 1, 2024

Attachments: [CC Minutes 5-1-24.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[24-0622](#) Proclamations
- Neurofibromatosis Awareness Day
- Hmong American Day
- Safe Boating Week
- American Legion Poppy Day
- Police Week

Attachments: [Neurofibromatosis Awareness Day 2024.pdf](#)

[Hmong American Day 2024.pdf](#)

[Safe Boating Week 2024.pdf](#)

[American Legion Poppy Day 2024.pdf](#)

[Police Week 2024.pdf](#)

[24-0623](#) APD Civilian Community Service Award: Caleb Daguanno & Gio Sanchez

[24-0624](#) Fifth Anniversary of fallen AFD firefighter, Mitch Lundgaard

[24-0625](#) Confirmation of Appointments - Advisory Panel on Sustainability & Climate Resilience

Attachments: [May 15 2024 Council Appointments.pdf](#)

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[23-1251](#) Resolution #11-R-23 Overnight Parking

Attachments: [#11-R-23 Overnight Parking.pdf](#)

[Overnight Parking Resolution #11-R-23 Staff memo.pdf](#)

[Overnight Parking Resolution Additional Information Final.pdf](#)

[2024.04.08 Overnight Parking Memo.pdf](#)

Legislative History

10/23/23	Municipal Services Committee	held	<i>Held at committee (referred to staff for further investigation) for approximately 30 days.</i>
12/11/23	Municipal Services Committee	held	<i>Hold until first regularly scheduled meeting in March.</i>
3/11/24	Municipal Services Committee	held	<i>Held for two meeting cycles.</i>
4/8/24	Municipal Services Committee	held	<i>Meltzer moved, seconded by Siebers to amend the Resolution to allow even/odd alternate side street seasonal parking (April-Oct) without a permit. Roll Call. Motion fails 2/2.</i>

Held for 30 days.

- 5/6/24 Municipal Services recommended for denial
Committee
- Motion to Amend by Ald. Siebers: "That the City of Appleton will initiate a trial program allowing alternate side street parking on all streets within the city limits except on streets where parking is only allowable on one side, areas with more restrictive parking limitations and those where parking is not permitted at any time. Overnight street parking will remain prohibited during the winter months to facilitate snow removal. Snow emergency parking restrictions will remain applicable. DPW & Parking Utility will undertake additional measures to implement the trial, including providing signage, sufficient enforcement staffing within the Parking Utility and altering street sweeping schedules to accommodate overnight parking while still remaining compliant with WDNR requirement for stormwater quality. Be it further resolved that the COA DPW will provide an evaluation of the program to Municipal Services Committee & Common Council for one year after implementation of the trial."*
- Seconded by Ald. Meltzer. Motion failed 2-3.*
- Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion failed 1-4.*

[24-0574](#) Approve the request to extend street occupancy permit 24-027-T from The Boldt Company for a street occupancy permit for the Fox Commons City Center Plaza project along College Avenue from City Center East to the entrance of City Center West for a period ending on July 1, 2024.

Attachments: [24-027-T Extension.pdf](#)

Legislative History

5/6/24 Municipal Services recommended for approval
Committee

[24-0575](#) Approve the revisions to the Downtown Appleton Parking and Meter Bag Policy.

Attachments: [Downtown Appleton Parking and Meter Bag Policy - Revised 04-2024.pdf](#)
[Downtown Appleton Parking and Meter Bag Policy - Final Revised 04-2024.pdf](#)

Legislative History

5/6/24 Municipal Services recommended for approval
Committee

[24-0576](#) Approve ordinance change for Clearwater Creek 4th Addition (Sweetwater Way).

Attachments: [Clearwater Creek 4th Addition Ordinance Changes.pdf](#)

Legislative History

5/6/24 Municipal Services recommended for approval
Committee

- [24-0577](#) Approve proposed loading zone stalls by the YMCA (200E Lawrence St).
Follow-Up to Six-Month Evaluation Period.
Attachments: [Lawrence St 200E Loading Zone stalls by the YMCA \(follow-up to 6-mo eval\).pc](#)
- Legislative History**
- | | | |
|--------|---------------------------------|--------------------------|
| 5/6/24 | Municipal Services
Committee | recommended for approval |
|--------|---------------------------------|--------------------------|
- [24-0578](#) Approve ordinance changes related to the H-23 Lightning Dr. Grade and Gravel Project.
Attachments: [Lightning Dr H-23 Ordinance Changes.pdf](#)
- Legislative History**
- | | | |
|--------|---------------------------------|--------------------------|
| 5/6/24 | Municipal Services
Committee | recommended for approval |
|--------|---------------------------------|--------------------------|
- [24-0579](#) Approve ordinance changes related to the A-24 Linwood Av. Reconstruction Project.
Attachments: [Linwood Av A-24 Ordinance Changes.pdf](#)
- Legislative History**
- | | | |
|--------|---------------------------------|--------------------------|
| 5/6/24 | Municipal Services
Committee | recommended for approval |
|--------|---------------------------------|--------------------------|
- [24-0580](#) Approve ordinance changes related to the A-24 Owaissa-Wisconsin RRFB Project.
Attachments: [Owaissa-Wisconsin RRFB A-24 Ordinance Changes.pdf](#)
- Legislative History**
- | | | |
|--------|---------------------------------|--------------------------|
| 5/6/24 | Municipal Services
Committee | recommended for approval |
|--------|---------------------------------|--------------------------|
- [24-0581](#) Approve ordinance changes related to the A-24 Quest Dr. Paving Project.
Attachments: [Quest Dr A-24 Ordinance Changes.pdf](#)
- Legislative History**
- | | | |
|--------|---------------------------------|--------------------------|
| 5/6/24 | Municipal Services
Committee | recommended for approval |
|--------|---------------------------------|--------------------------|
- [24-0582](#) Approve ordinance changes related to the Rise Apartment Project.
Attachments: [Rise Apartments Ordinance Changes.pdf](#)
- Legislative History**
- | | | |
|--------|---------------------------------|--------------------------|
| 5/6/24 | Municipal Services
Committee | recommended for approval |
|--------|---------------------------------|--------------------------|
- [24-0583](#) Approve ordinance changes related to the Southpoint Commerce Park G-24 Grade and Gravel Projects (Endeavor Dr/Vantage Dr/Inspire Ct).
Attachments: [Vantage Dr & Endeavor Dr G-24 Ordinance Changes.pdf](#)
- Legislative History**

5/6/24 Municipal Services recommended for approval
 Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[24-0514](#) Class "B" Beer and "Class B" Liquor Temporary Premises Amendment application for Henry J. Grishaber LLC d/b/a Hank & Karen's, Henry J. Grishaber, Agent, located at 1937 E John St., on May 19th 2024 for Memorial Stock Car Event, contingent upon approval from the Inspections and Public Works Departments.

Attachments: [Hank & Karen's - Temporary Premises Amendment.pdf](#)

Legislative History

5/8/24 Safety and Licensing recommended for approval
 Committee

[24-0530](#) Electronic Vaping Device Retail License application for D8D By H4H LLC d/b/a The Dispensary, William Nething, Agent, located at 3020 E. College Ave Suite F.

Attachments: [The Dispensary CTV-100.pdf](#)

Legislative History

5/8/24 Safety and Licensing recommended for approval
 Committee

[24-0552](#) "Class B" Liquor license application for Alpine Swift d/b/a Ellinor, Adam Marty, Agent, located at 1016 E Pacific St., contingent upon approval from the Inspections and Police Departments.

Attachments: [Ellinor Class B App 4.30.24.pdf](#)

Legislative History

5/8/24 Safety and Licensing recommended for approval
 Committee

[24-0588](#) Fire Department Approval of Automatic Aid Agreement Between the City of Appleton and Village of Little Chute for Structure Fire Response.

Attachments: [AFD LCFD Auto-Aid Agreement 2024.pdf](#)

Legislative History

5/8/24 Safety and Licensing recommended for approval
 Committee

[24-0467](#) Police Department Sole Source Memo for ACMS Crossing Guards Contract Renewal.

Attachments: [ACMS Sole Source - SL.pdf](#)

Legislative History

4/24/24 Safety and Licensing Committee recommended for approval

[24-0459](#) Fire Department Automatic Aid Agreement with the Kimberly Fire Department.

Attachments: [AFD_KFD_Auto Aid KFD Signed 4.12.24.pdf](#)

Legislative History

4/24/24 Safety and Licensing Committee recommended for approval

[24-0503](#) Fire Department Automatic Aid Agreement with the Grand Chute Fire Department.

Attachments: [Appleton Auto-Aid Agreement 2024.pdf](#)

Legislative History

4/24/24 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[24-0564](#) Request to approve a resolution authorizing the City Mayor and City Clerk to execute the Principal Forgiven Financial Assistance Agreement that contains the terms and conditions of the Safe Drinking Water Loan Program and award of \$611,302 for the Project.

Attachments: [DNR Resolution #1- 2024.pdf](#)

Legislative History

5/6/24 Finance Committee recommended for approval

[24-0565](#) Request to approve the following 2024 Budget amendment:

Water Utility Fund

Lead Service Replacement	+ \$611,302
Other Reimbursement Revenue	+ \$611,302

To record acceptance of the Principal Forgiven Financial Assistance Loan for private side lead services replacements (2/3 vote of Council required)

Attachments: [2024.05.01 Water Utility Fund Budget Amendment.pdf](#)

Legislative History

5/6/24 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**7. MINUTES OF THE UTILITIES COMMITTEE**

[24-0550](#) Approval of Sole Source Engineering Services Contract to McMahon as part of the Appleton Water Treatment Facility Carbon Dioxide System Rehabilitation Project in the amount of \$27,000 with a 10% contingency of \$2,700 for a total not to exceed \$29,700.

Attachments: [240430_SoleSourceAward_McMahon_CO2_Memo.pdf](#)

Legislative History

5/7/24 Utilities Committee recommended for approval

[24-0551](#) Approve the acceptance of the Department of Natural Resources Safe Drinking Water Loan Program loan with 100% principal forgiveness in the amount of \$611,302 for replacement of private lead service lines in Appleton.

Attachments: [SDW_SFY_2024_Final_Funding_List.pdf](#)

Legislative History

5/7/24 Utilities Committee recommended for approval

[24-0586](#) Approval of Sole Source award to Badger Meter Syrinix for a leak monitoring system in an amount not to exceed \$90,000.

Attachments: [Sole Source Memo - Syrinix.pdf](#)
[Syrinix Technical Proposal.pdf](#)

Legislative History

5/7/24 Utilities Committee recommended for approval

[24-0587](#) Approve Contract Amendment #1 to McMahon for Phase II Solids Dewatering Equipment Upgrades for additional design and construction management services in the amount of \$26,900 increasing the contract amount from \$162,000 to \$188,900

Attachments: [240501_Ph2-BFP_McMahon_ContractAmend_no1_memo.pdf](#)

Legislative History

5/7/24 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[24-0607](#) Request to Approve Syntech Fuelmaster Upgrade.

Attachments: [Memo Syntech Fuelmaster Upgrade.pdf](#)
[City of Appleton FMLive Upgrade TB104044.pdf](#)
[RL24052_City of Appleton MSB Card Reader \(1\).pdf](#)
[Sole-Source-Approval.pdf](#)
[FMLive CIP.pdf](#)
[General Fund Memo.pdf](#)

[24-0609](#) Request to Change DPW Administration Table of Organization.

Attachments: [DPW Re-org 2024 Memo.pdf](#)
[DPW Re-org TO SB 2024.pdf](#)
[DPW Re-org TO Updated 2024.pdf](#)
[DPW Re-org AT JD 2024.pdf](#)
[DPW Re-org MAC JD 2024.pdf](#)
[DPW Re-org ACE JD 2024.pdf](#)

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.

