



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, August 8, 2022

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Roll call of membership

Present: 5 - Meltzer, Siebers, Firkus, Van Zeeland and Fenton

3. Approval of minutes from previous meeting

[22-1011](#)

July 25, 2022 Finance Committee Minutes

Attachments: [MeetingMinutes Jul 25-2022-01-21-59.pdf](#)

**Siebers moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Meltzer, Siebers, Firkus, Van Zeeland and Fenton

4. **Public Hearings/Appearances**

5. **Action Items**

[22-1012](#)

Request to Approve the Permanent Sanitary Sewer Easement and Temporary Construction Easement Agreement with the Chris J. Hartwig Revocable Trust

Attachments: [0115 - Finance Committee - Hartwig Easement Memo 08-01-2022 \(Final\).pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Siebers, Firkus, Van Zeeland and Fenton

[22-1013](#)

Request to Approve Change Order #3 to Sabel Mechanical contract as part of the 2021 Secondary Clarifier Drive Removal, Rebuild, and Reinstallation Project totaling \$27,174 resulting in a decrease in contingency from \$88,421 to \$61,227

Attachments: [220725 UC Memo SecondaryClariferDrive Sabel Change Orders No3.pdf](#)

Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Siebers, Firkus, Van Zeeland and Fenton

[22-1014](#)

RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves

Attachments: [Riverside Cemetery - 2022 Veteran Grave Care Reimbursement.pdf](#)
[Riverside Cemetery - Military Report 07-06-2022 - by death date.xlsx](#)
[Riverside Cemetery - Veterans July 2021 to June 2022.pdf](#)

Van Zeeland moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Siebers, Firkus, Van Zeeland and Fenton

[22-1028](#)

Request to Approve Contract Amendment / Change Order No. 1 to contract 44-22, Unit Z-22 Sewer and Water Reconstruction No. 3 for addition of Oneida Street sanitary sewer relay to serve new Urbane 115 development in the amount of \$42,805 resulting in no change to contract contingency. Overall contract increases from \$1,483,695 to \$1,526,500.

Attachments: [Unit Z-22 Change Order No. 1.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Siebers, Firkus, Van Zeeland and Fenton

6. Information Items

[22-1015](#)

Contract 134-21 was awarded to IEI General Contractors for \$169,000 with a contingency of \$20,280 for PD Fencing & Security. Change orders were approved totaling \$15,515. Final contract amount is \$184,515 with a contingency of \$4,765. Payments issued to date total \$163,384. Request final payment of \$21,130.80.

This item was presented

[22-1016](#)

2022 Risk Management Mid-Year Report

Attachments: [Risk Management 2022 Mid-Year Report.pdf](#)

This item was presented

7. Adjournment

**Siebers moved, seconded by Fenton, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Meltzer, Siebers, Firkus, Van Zeeland and Fenton