



PARKS, RECREATION & FACILITIES MANAGEMENT DEPARTMENT

1819 Witzke Boulevard

Appleton, WI 54911

(920) 832-5514

(920) 993-3103 (fax)

www.appleton.org

Memorandum

To: Finance Committee

From: Dean Gazza, Director of Parks, Recreation and Facilities Management

Date: February 25, 2015

Re: Action: Approve Additional Spending Authority of \$10,000 from the Lutz Park
Special Revenue Fund

The City of Appleton Parks, Recreation and Facilities Management Department has been working with the Fox-Wisconsin Heritage Parkway to secure funding for an accessible canoe and kayak launch site in Lutz Park. The accessible launch site in Lutz Park is one of several sites along the Fox River that will offer water access to the Fox River for all paddlers, including those with disabilities. The cost of the accessible launch is \$43,150 and the Fox-Wisconsin Heritage Parkway has secured a Tourism Development Grant of \$21,575 through the Fox Cities Convention and Visitors Bureau for 50% of the project cost.

The Parks, Recreation and Facilities Management Department is requesting additional spending authority of \$10,000 from the Lutz Park Special Revenue Fund to assist with the project. The funding request for this accessible launch is consistent with the objective of the Lutz Park Special Revenue Fund to *“provide funds to finance major maintenance and development at Lutz Park.”* The additional funds for the accessible launch site will be secured by the Fox-Wisconsin Heritage Parkway.

This recommendation will appear on the Finance Committee agenda as an action item on February 25, 2015.

Please contact me at 832-5572 or dean.gazza@appleton.org with any questions.

Your consideration of this matter is greatly appreciated.