



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Wednesday, September 25, 2013

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:30pm.

2. Roll call of membership

Present: 4 - Alderperson Greg Dannecker, Alderperson Kathleen Plank, Alderperson Peter Stueck and Alderperson Curt Konetzke

Excused: 1 - Alderperson Joe Martin

3. Approval of minutes from previous meeting

Alderperson Dannecker moved, seconded by Alderperson Konetzke, that the meeting minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

Excused: 1 - Alderperson Martin

[13-1350](#)

Minutes from September 11, 2013 meeting

Attachments: [MeetingMinutes11-Sep-2013-01-50-48.pdf](#)

4. Public Hearings/Appearances

5. Action Items

[13-1342](#)

The following 2013 Budget Adjustment be approved -

Capital Projects - Public Safety
Transfer out to TIF 8 - Riverheath +\$350,000

Capital Projects - TIF 8
Transfer in from Public Safety +\$350,000

To reverse \$350,000 of the original 2012 General Obligation Proceeds reallocation for the \$1.6 million Riverheath Infrastructure Loan to account for the clarification that the lift station and force main are included as eligible costs. After this adjustment, the amount allocated to Riverheath from the 2012 General Obligation issue is \$1,100,000 leaving \$500,000 to be included in the 2014 General Obligation Issue for completion of the concrete. When the project was originally broken into two phases in December of 2012, \$850,000 of the 2012 proceeds was re-allocated to Public Safety Capital Fund for the radio project and included in the 2012-2013 carryover. This adjustment is required to complete the funding of the transaction for 2013 (2/3 vote required).

Attachments: [TIF 8.pdf](#)

Alderson Dannecker moved, seconded by Alderson Stueck, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Dannecker, Alderson Plank, Alderson Stueck and Alderson Konetzke

Excused: 1 - Alderson Martin

[13-1351](#)

Request to approve recommendation to contract with CDW-G for replacement of network core and edge switches in the amount of \$216,337.68 plus a contingency of \$21,633.77 for a total not to exceed \$237,971.45.

Attachments: [Network Infrastructure Finance Memo.pdf](#)

Alderson Dannecker moved, seconded by Alderson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Dannecker, Alderson Plank, Alderson Stueck and Alderson Konetzke

Excused: 1 - Alderson Martin

[13-1381](#)

Request from Mr. Ryan Burington for waiver of his \$1,874.89 Concrete Paving Special Assessment bill for property located at 4841 N. Applebend Drive.

Attachments: [Request for Waiver of Paving Assessment - 4841 N Applebend.pdf](#)

Alderson Dannecker moved, seconded by Alderson Plank, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Dannecker, Alderson Plank, Alderson Stueck and Alderson Konetzke

Excused: 1 - Alderson Martin

[13-1382](#)

Request to award Unit U-13 Cherryvale Avenue Sewer, Water, Grading & Graveling to Carl Bowers & Sons Construction Company, Inc. in the amount of \$344,970.00 with a 10% contingency of \$35,000.00 for a project total not to exceed \$379,970.00.

Attachments: [Award of contract for Unit U-13 Cherryvale Ave Sewer Water Grade and Gravel.pdf](#)

Alderson Konetzke moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Dannecker, Alderson Plank, Alderson Stueck and Alderson Konetzke

Excused: 1 - Alderson Martin

6. Information Items

[13-1383](#)

Change Order No. 2 to Contract 9-13 for Unit W-13 Sewer & Water Reconstruction No. 1 with Kruczek Construction Inc. to increase for additional quantities of 6" storm lateral in the amount of \$5,200.00 resulting in a decrease to contingency from \$25,200.00 to \$20,000.00. No change to overall contract amount.

Attachments: [Unit W-13 Change Order No 2.pdf](#)

This Presentation was received and filed

[13-1384](#)

Information Technology Director's Update

Attachments: [Information Technology \(work in progress\).pdf](#)

This Presentation was received and filed

[13-1341](#)

The following 2013 Budget Adjustment was approved by the Mayor and Finance Director in accordance to policy:

General Fund - Clerk	
Liquor Revenue	+\$10,000
Grant Expense	+\$10,000

to record grant for "Class B" Beer License for Knotted Pianos at 215 E. College Avenue.

This Presentation was received and filed

[13-1389](#)

The following 2013 Budget Adjustments were approved by the Mayor and Finance Director in accordance with policy -

General Fund - Police	
Misc Reimbursements	+\$1,620
Salaries and Benefits	+\$1,620

To record reimbursement from AASD for crossing guards on late start dates

General Fund - Library	
Other Reimbursements	+\$2,000
Salaries and Benefits	+\$2,000

To record funds from OWLS to purchase Library Materials

This Presentation was received and filed

7. Adjournment

Aldersperson Stueck moved, seconded by Aldersperson Dannecker, that the meeting be adjourned be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Dannecker, Aldersperson Plank, Aldersperson Stueck and Aldersperson Konetzke

Excused: 1 - Aldersperson Martin