



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Wednesday, October 8, 2014

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[14-1668](#) September 24, 2014 Finance Committee minutes.

Attachments: [MeetingMinutes24-Sep-2014-04-14-33.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[14-1726](#) The Finance Committee will meet in closed session to confer with legal counsel concerning strategy to be adopted by the body with respect to settlement of claims against the City pursuant to the exceptions contained in §19.85(1)(g) of the Wisconsin Statutes. The Finance Committee will then reconvene into an open session and conduct further business.

[14-1695](#) Request to award Unit S-14 Sewer & Water Reconstruction No. 3 to Dorner, Inc. in the amount of \$313,546.50 with a 4.7% contingency of \$15,100.00 for a project total not to exceed \$328,646.50.

Attachments: [Award of Contract S-14.pdf](#)

[14-1696](#) Request to award Green Parking Ramp Stair Replacement to Hietpas Welding, Inc. in the amount of \$59,266.00 with a 5.0% contingency of \$2,963.30 for a project total not to exceed \$62,229.30.

Attachments: [Award of Contract - Green Ramp Stair Replacement.pdf](#)

[14-1666](#) Request to approve the following 2014 Budget adjustments:

Facilities Management Fund

Charges for Services	\$(15,900)
Janitorial Services	\$(15,900)

To decrease janitorial service expense and the charges to the Parks Department for pavilion cleaning now being performed by Parks Department staff

General Fund - Parks Dept

Part-time Wages	\$15,900
Facilities Charges	\$(15,900)

To increase part-time wages and reduce facilities charges for pavilion cleaning now being done by part-time staff rather than contracted through the Facilities Management Dept.

Attachments: [Pavilion Housekeeping 2014 Budget Adjustment.doc](#)

[14-1724](#) Resolution introduced by Alderperson Garb, Alderperson Lobner and Alderperson Jirschele at the October 1, 2014 Common Council meeting relating to open records requests:

#29-R-14 - Garb/Lobner/Jirschele

“WHEREAS compliance with open records requests can be time-consuming for the City Attorney’s Office;

AND WHEREAS it is advantageous to both Council and the City Attorney’s Office that we obtain the maximum yield from the time invested in that compliance;

AND WHEREAS it is a laudable goal that Alderpersons know as much about issues as those individuals or organizations who make the open records requests;

THEREFORE BE IT RESOLVED that:

- 1) Within two business days of receiving an open records request, the City Attorney’s Office shall notify all Alderpersons, via city email, as to the content of such request; and
- 2) Any Alderperson may, via city email, request and obtain a copy of those documents released in compliance with the request.”

6. Information Items

[14-1667](#) Contract 9-13 was awarded to Kruczek Construction for \$1,323,323.23 with a contingency of \$30,000.00 for Sewer & Water Main (Re) Construction. Change orders were approved totaling \$10,000.00. Final contract amount is \$1,333,323.23 with a contingency of \$20,000.00. Payments issued to date total of \$1,301,386.36. Request final payment of \$6,541.54.

[14-1697](#) Change Order No. 1 to Contract 6-14 for Unit W-14 Sewer & Water Main Reconstruction No. 1 with Kruczek Construction, Inc. to increase for the addition of one storm manhole on Eldorado Street and one storm inlet on Green Bay Road in the amount of \$4,800.00 resulting in a decrease to contingency from \$75,000.00 to \$70,200.00. No change to overall contract amount.

Attachments: [Unit W-14 Change Order No 1.pdf](#)

[14-1720](#) The following 2014 Budget adjustments were approved by the Mayor and Finance Director in accordance to policy:

General Fund - Health Department

Health Grants and Aids	\$963
Part-time Wages	\$772
Fringe Benefits	\$64
Interpreter Services	\$127

to record reimbursement for health screenings for four new refugees.

7. Adjournment

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

Questions on agenda, please contact Tony Saucerman at (920) 832-6440.